

**Highlights, December 17 , 2025 - Council Meeting - Submitted Jan 4, 2025  
(Full minutes will be approved at the January 21, 2026, Council Meeting)**

**Administration**

- That the Resort Village of Shields signs the letter of intent to stay on the current MMSW recycle program, until the transition to the new program is required, at which time, Shields will subscribe to the new SK Recycles program.
- Council agreed that Councilor Garry Hoveland attend meetings for the Blackstrap Park Advisory Group with Mayor Angela Larson acting as an alternate in his absence.
- Preparing for Year End
- Preparing for the by-election.
- That council approve the administrator time off using vacation hours earned for February 17th-20th 2026.

**Maintenance/Operations**

- Maintenance attended the water and wastewater conference. Recertification is required every two years.
- Fred and Brian also attended the Sask. Turf Association conference.
- Fred and Garry attended a one-day workshop put on through the Regional Transportation Board.
- Maintenance now oversees all sewer lines and manholes that lead from Thode and Shields to the lagoon.
- all the winter equipment has been serviced.
- Some of the roads have been graveled where the septic lines have been fully installed. Roads have also been graded. Road and obstruction markers have been installed for winter.
- The large soft spot in the road along Memorial drive was removed. This area needed black topsoil removed at a depth of approximately 4'. Geo textile was added, and clay added, and then topped with gravel.
- The large pile of brush that we stockpile through the year from our village on the course was burnt down. Notification was made to the fire dept, and the Control Burn Center.
- Maintenance cleaned up around the winter lake access for the ice fishing season.
- Some maintenance work was needed in the water plant. The valve that brings in the water to the water plant from the utility line was rebuilt. This valve failed and did not allow the reservoir to fill overnight.

**Development Permit**

- Council agreed that the following Development Permit be approved: – 1 Procter Drive – Permit to use multi-family cabin for short term rental purposes (discretionary use)

## **Sunterra Developments Annual Meeting**

### **1. Agreement Overview**

Original Agreement (2009): provided a brief history of the original agreement established in 2009. Amended Agreement (2021): and outlined the changes introduced in the 2021 amendment and summarized developments since the original agreement.

### **2. Lots Total**

Confirmed Lots: 104 lots available.

Raised Lots:

- Phase 1 (2009–2011): 26 lots raised to title.
- Phase 2 (2015–2019): 1 lot raised.
- Phase 3 (2022): 13 lots raised.

Total Raised: 40 lots.

Remaining: 64 lots available to raise.

Requirement: Per amended agreement, 10 lots must be raised every 5 years. Next deadline: 2027. We will discuss that next phase closer to 2027.

### **3. Offsite Fees - outstanding offsite fees will be invoiced by the end of the year.**

### **4. Schedule J – DAWWU Levy**

Current Year (2025):  $\$70 \times 64 \text{ lots} = \$4,480$  (will be invoiced by the end of the year).

### **5.. Northeast Drainage Plan**

Requirement: Per Section 5.20 and Schedule C1 of amended agreement, concept plan and design for North Sunterra drainage due by December 31, 2025. Sunterra will have the work completed within a years time to remove the temporary gate and culvert as originally intended. They will develop a plan and submit to Fred and Council in December.

Sunterra's Position:

- Work to be completed within a year.
- Removal of temporary gate and culvert as originally intended.

## **Financial**

- Council agreed to account payable of \$147,690.44 which includes payroll.

## **Council Reports:**

### *Dundurn Rural Water Utility and Dundurn and Are Wastewater Utility*

- Council acknowledged that the DAWWU rate increase has been approved by SMB.
- Council agreed to accept DRWU Board decision to increase 2026 Water rates as per the attached schedule, and they acknowledge that this increase has been approved by SMB effective in 2026.

- That the Resort Village of Shields approve rate increases by up to 5% for base water and sewer according to the increases from DAWWU and DRWU that will be presented through bylaw at the January meeting and approved by SMB. Effective 2026.

*Emo Committee*

- Council is still looking for new recruits for the EMO Committee including Council Coordinator and some Block Captains.

*Marketing and Real Estate*

The village will be working with Laddie Weslowski as realtor to market and list the lots for sale in South Mawson for the term of one year.

- A meeting was held on December 3 and some ideas that were suggested are to develop marketing strategies that highlight the unique lifestyle benefits of the community, to investigate Lakefront Lot Building Options - ensure Buyers are aware that they are not required to construct homes identical to existing properties—customization is encouraged.
- The Village may consider developing partnerships with Builders in order to develop spec homes on available lots.
- Council may consider packages for builders to purchase groups of lots with flexible payment plans to stimulate construction activity.

*Human Resource Committee-Joint Thode*

- Discussed Maintenance performance reviews, benefits and salaries to be brought forward to the January meeting.
- Discussed Shared Equipment and Fuel - Vehicle use and mileage. Thodes Administrator gave a brief update about the mileage – the use of personal vehicles is very uncommon now, so mileage is not very significant.
- staff Time Percentages - Thodes Administration gave a display of the timesheets, everyone is satisfied with the current tracking method. Once the spreadsheet is completed up to and including December 31st, 2025, These percentages will be used for the payment percentage split that will be used in 2026.\*Each Village will make the applicable motion at their respective council meetings.
- Shared Expenses Policy and Joint Agreements  
Joint Agreements: these were updated by administration, significant review of them took place, additional changes were made by the Joint HR Committee. These agreements will both need to be accepted and adopted by each respective council at their next meeting.

### *Project Committee*

- Contract 1 Update – All Mawson and McMillan are completed; everything is cleaned up for the year.
- Communication with Residents - Jess will prepare a communication out to the residents with a final update on what was completed this year, and the plan for moving into next year.
- Home Assessments – All have now been completed. There may be one or two people who did not get the in-person visit they requested that we need to re-visit next year. Jess will complete all calls to residents to have them make decisions on type of connection - Excavation or Directionally Drilled before May 2026.
- Subterra's perspective (what went well, what do we need to change) Zach had no problems or issues that he was concerned about. We will continue with the same method and system moving forward.
- Contract – When will work resume in Spring? This depends on the weather and how quickly the frost comes out of the ground. In order to give those with homes that need modifications enough time to complete work to be done, we will set the timeline when they need to have work completed for June 5, 2026.

### *Outstanding from November Report*

- Contract 2 – Lift station upgrades –  
Contractor: Heat Tech awarded Oct 7; 250-day completion window (target June 14, 2026).
- Current | Status: Shop drawings expected early December; aim for approval before Christmas.  
Equipment orders anticipated by mid-February; installation likely April.
- Plumbing contracts –  
Plan: Terms and Contracts will be developed with AE over the winter.
- Pump Inventory: Will monitor and order before spring.

### *Parks, Culture and Recreation*

- Welcome to our New member to the Social Programming Committee Elisa L
- Would love to get younger people on committee to get a better insight on what the community would like to see
- Events where children are not invited have less of an uptake
- Green Space -some conversations with Fred and Chad ,
  - ii. Tree Grant is not an option, at this time
  - iii. Belinda looking at attending a webinar for Urban Forest Management Planning
- Parks and Beach
  - i. No meeting since October
  - ii. Looking at purchasing a metal bench for Aiden's Park walking path

- iii. Still exploring placing crusher dust on the path the runs through the park between McCrimmon and Procter (Sunrise Park)
- iv. Looking at changing picnic tables to metal
- V. pumper track is still being considered need an approximate cost of project.
- Old Business
  - a. Fish Derby - March 7th- looking for volunteers - proceeds to go towards Park and Recreation
  - b. Spray Park - Drena Curie is looking at how Dundurn Spray Park for logistics
  - c. Canada Day - July 1st... Heritage Grant has been applied for; community commitment letters have gone out and all are on Board. |July 1st is on a Wednesday. The format will be similar to the year previously hosted with a breakfast, parade, events at Millennial Park, Fireworks... will be recruiting volunteers
  - d. Pump Track: Kaija Edwards possibly putting a proposal together to present to council
  - e. Walking Path: along Memorial Drive - SGI safety grant to support costs; eventually path to run all the way north to Sunterra
- New Business:
  - a. Volunteer Drive... explore a multi-media approach to get more volunteers... Carrie to contact YXE podcasts about the different committees... looking at doing a drive at the end of May
  - b. Need new volunteers to fill roles on EMO committee as well as a secretary for the Rec Board

*Social Programming Report*

- Children's Christmas Party, Dec 13, 2025 – The party was a success with just over 30 attending. We received a partial grant for this event from Prairie Central and will use some funding from the SK Lotteries funding.
- Canada Day - Wednesday, July 1, 2026. It is Shields' turn to host Canada Day. A committee is being put in place. Please consider sitting on the Committee or volunteering the day of the event. Some items that have been decided are:
  - o The event will be similar to the Canada Day we hosted in 2024
  - o The RM will fund the Bouncy Castles - Cheryl suggested the committee get the Hanley Culture Club to oversee the kids in the Bouncy Castles
  - o If funding is available, we will hire the horse and wagon again
  - o Shields will need to plan a float for the parade
  - o The following grants will be applied for Canada Heritage, Dakota Dunes and SIGA.
  - o The town of Dundurn and the RM have agreed to participate in the event.
- Fish Derby-March 7th - We are looking for volunteers for the day of the event. Please consider joining.

## Programming

- Wreath Making, December 7, 2025 - Thanks Janice and Cheryl for donating punch and appies. Everyone made beautiful wreaths . Thanks to Vanessa Posniak for her instruction.
- Porch Sign - no date yet. Thinking about somewhere between April 15 - 30 th . Carly Colter will instruct the workshop. We will be applying for a grant for this workshop

The next Regular Meeting of Council will be held on January 21st, 2025.