

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE RESORT
VILLAGE OF SHIELDS HELD ON WEDNESDAY, OCTOBER 15, 2025 IN
THE SHIELDS COMMUNITY CENTRE AT 7:00 PM**

Attendance: Mayor: Angela Larson
Councilors: Garry Hovland, Chad Pysden, Chad Schmidt
CAO: Jessica Arguin

Call to Order: Mayor Angela Larson called the meeting to order at 7:01 p.m.

Approval of the Agenda:

206/25 Hovland:
That the agenda be approved as presented with the deletions and additions as noted.
Carried

Adoption of the Minutes:

207/25 Schmidt:
That the September 17, 2025, regular council meeting minutes, and October 6, 2025, special council meeting minutes be adopted as presented.
Carried

Unfinished Business:

Website Administrator

208/25 Pysden:
That the Resort Village of Shields contracts the Shields.ca website administration work to Mackenzie Kilshaw with the Essential Care Plan for the cost of \$150/month starting as of November 1st 2025.
Carried

New Business:

Councilor's Resignation

209/25 Pysden:
That the Resort Village of Shields accepts the registration of councilor Vanessa Bomboir as of the communication dated October 5th that was sent to Administration.
Carried

Donation Request

210/25 Larson:
That the Resort Village of Shields donates five Shields Golf Course Day passes, as well as two Shields mugs to the Dundurn School Christmas Raffle.
Carried

List of Lands in Arrears

211/25 Hovland:
That the Resort Village of Shields council accepts the list of land in arrears as presented and moves to proceed with tax enforcement for the properties with two or more years of outstanding taxes.
Carried

Development Permits

212/25 Schmidt:
That the following Development Permit is approved, subject to the notice declared:
17/25 – 16 Sunterra Drive – Permit to extend culvert - Approval is subject to:
operations manager site meet and approval; to the costs and work being completed by the homeowner; to the understanding that all work completed on road allowance may be changed and altered by the village if the operations team deems it necessary.
Carried

213/25 Hovland:
That the following Development Permit is approved, subject to the notice declared:
18/25 – 25 McCrimmon– Permit to alter the public reserve adjacent to property - Approval is subject to the successful application of an AHPP permit from Water Security Agency.
Carried

214/25 Pysden:
That the following Development Permit with less than 10% variance from the zoning bylaw is approved, subject to the notice declared: 09/25 – 11 McMillan Crescent – Permit to construct a Shed subject to the understanding that it be added to SAMA maintenance for the property.
Carried

Financial Report:

Financial Statements September

215/25 Schmidt:
That the September 2025 statement of financial activities, income statement, balance sheet and bank reconciliation be adopted as presented.
Carried

Payment of Accounts:

216/25

Pysden:

That the list of account payments for BATCH 2025-00052 to 2025-00055 for \$216,487.86 which includes payroll. Total Payroll Report for second half of September and the first half of October 2025 in the amount of \$13,298.13 be adopted as presented.

Carried

Council Reports:

The following reports were presented to Council:

- a) Administration – Presented
- b) Operations – Presented
- c) Water/Sewer – August Log Sheet Presented.
- d) Dundurn Rural Water Utility (DRWU) – Presented

Corporate Bylaw Change

Pysden:

217/25

That Resort Village of Shields agrees to change the DRWU corporate bylaw so that they may enter into agreements with the federal government of indigenous bands.

Carried

- e) Dundurn and Area Wastewater Utility (DAWWU) – Presented
- f) Project Committee – Presented
- g) Human Resources Report

CATPC Workshop

Pysden:

218/25

That Resort Village of Shields send councilor Garry Hovland and Operations manager Fred Fehr to the CATPC workshop regarding roads, that is being held in Kenaston on November 20th, 2025.

Carried

The Council went in camera at 8:53pm, Present in Camera: Mayor Larson, Councilor Hovland, Councilor Pysden, Councilor Schmidt, Jessica Arguin.
The council returned from in camera at 8:59pm.

- h) Marketing Committee – No Report
- i) Dundurn & District Fire Commission – No Report
- j) EMO Committee –

EMO Coordinator Retiring

Scmidt:

219/25

That Resort Village of Shields purchases a thank you gift for EMO coordinator Deb Heidt, with value of \$100, who is retiring from her position as of October 31st.

Carried

- k) RCMP – Presented
- l) Docks & Storage Lots - Presented
- m) Animal Control – No Report
- n) Communications – No Report
- o) Library - No Report
- p) Bylaw Review – No Report
- q) Welcome Committee – No Report
- r) Central Area Transportation planning committee – No Report
- s) SK Watershed Authority – No Report

Council Reports

Hovland:

220/25

That the Council Reports be accepted as presented.

Carried

Parks, Culture and Recreation Board Reports:

The following Parks, Culture & Recreation Board reports were presented to Council:

- a. Golf Committee – No Report
- b. Recreation Facilities- Report Presented

Recreation Committee Members

Scmidt:

221/25

That Resort Village of Shields acknowledges the resignation of Kendra Bessey and Tanya deMontmorency from the recreation board, and the appointment of Brandi Schmidt.

Carried

Recreation Committee Members

Larson:

222/25

That Resort Village of Shields hire an engineering company to complete a rendering of a walking path design up to the cost of \$5000.

Carried

- c. Green Spaces & Horticultural Committee – No Report
- d. Social Programming Committee - Presented

Oktoberfest Event Revenue

Scmidt:

223/25

That the proceeds from the Oktoberfest event be used to purchase a new upright fridge freezer for the Hub.

Carried

Sign Auction Event Revenue

Larson:

224/25

That the proceeds from the Sign Auction sales be used to purchase flower bed materials for the village entrance sign.

Carried

Parks, Culture and Recreation Board Report

Pysden:

225/25

That the Parks, Culture and Recreation Board Reports be accepted as presented.

Carried

Correspondence: None

The next Regular Meeting of Council will be held on November 19, 2025.

Adjournment:

Pysden:

226/25

That the meeting be adjourned at 10:15 p.m.

_____ **Mayor**

_____ **Administrator**