



# Resort Village of Shields

Come Home to the Lake Life

## **Job Description: Golf Course Greenskeeper**

### **Brief Descriptions:**

The Golf Course Greenskeeper Position is a Permanent Seasonal position at the Resort Village of Shields Golf Course, a 9-hole grass green course 25 minutes south of Saskatoon, situated in the beautiful community of Shields. This golf course serves a variety of golfers from throughout Saskatchewan and caters to golfers at a variety of experience levels. This position requires a candidate who can take general instruction and work independently and has the ability to identify and solve problems. Experience working on a golf course would be an asset.

### **Greenkeeping:**

#### **Mowing Maintenance:**

The Greenskeeper is responsible for ensuring that the entire golf course area is kept in good condition. This will include all fairways, greens, adjacent aprons, and the community centre area. These areas will require mowing, trimming, fertilizing, pesticide application and other grooming needs.

#### **Irrigation Maintenance:**

The Greenskeeper is responsible for maintaining the golf course irrigation system and lines as well as independently identifying and repairing breaks in the irrigation system.

### **Equipment Maintenance**

The Greenskeeper is responsible for maintaining all course mowers and mobile equipment. Maintenance of this equipment includes tasks such as washing, filling with fuel, oil changes, and following daily checklists to ensure that the manufacturer and safety specifications are met for all equipment.

### **Facility Maintenance**

The Greenskeeper is responsible for maintaining all aspects of the golf course facility and equipment. This includes items such as course signage, tee off boxes, cart paths, walking paths, benches, and golf ball washers.

### **Other Responsibilities**

Other responsibilities of the greenskeeper include daily and weekly task such as:

- Cleaning washrooms and checking supplies
- Stocking and ordering envelopes, score cards, and pencils
- Emptying garbage containers throughout course
- Assisting in course projects as requested by Operations Manager
- Working with Operations Manager for course opening and closure



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### **Supervision/ Reporting**

The Greenskeeper will report directly to the Operations Manager. They will receive general guidance and direction and are expected to work independently on all assigned tasks. The Greenskeeper will also be responsible for the supervision of seasonal student staff to assure they are following safety protocols and completing all assigned tasks.

### **Qualifications, Education and Training**

The following experience and training recommended for this position is:

- Previous experience working at a golf course
- Obtain Pesticide Applicator Licence through the Ministry of Environment. (Licence may be obtained after the job is offered and will be paid for by Resort Village)
- Complete general equipment and course training with Operations Manager
- Dedication to maintaining a safe workplace.

### **Employment Term/Hours of Work**

The seasonal position runs between April and October each year with a flexible start and end date. These dates will depend on course opening and closure which is determined by weather. The hours of work for this position are Monday to Friday and set by the Operations Manager. The Greenskeeper's scheduled hours of work may be altered with short notice due to inclement weather but can be flexible. Occasional weekend work may be required; all hours worked will be first authorized by the Operations Manager.

### **Compensation**

The wage for this position is between \$19-\$22/hour based on experience and will be determined at time of hiring. There will be a probationary period of 6 weeks. Weekly time sheets will be kept by the greenskeeper and will be reviewed by Operations Manager. All time reported should reflect only scheduled or pre-authorized hours set by Operations Manager.

The Greenskeeper will have the option to subscribe to the MEPP pension plan.

### **To Apply**

If you are interested in applying, please submit a resume and cover letter to the administrator on or before **March 20<sup>th</sup> at 4:00pm**. Submissions can be sent to [admin@shields.ca](mailto:admin@shields.ca), or mailed to 8 Procter Drive, Shields SK S7C 0A1.

While we thank everyone who takes the time to apply, only applicants who are selected for an interview will be contacted.