

Greenspace Committee

Purpose:

Residents share their knowledge and skills to provide village green infrastructure of natural and treed areas that supports biodiversity, promotes clean air and water, offers opportunities for recreation and health benefits and creates a community that residents are proud of.

- a) Establishes and cares for trees and plantings within the village and on public reserves benefitting the village and balancing natural and urban plantings now and in the future.
- b) Oversees the Village Container Recycling Program.
- c) Defines policies related to planting/removal/replacement of aging or damaged trees.

Governance:

Committee is responsible to Parks, Culture and Recreation Board. Committee Chair is deemed to be the representative on the Park, Culture and Recreation Board. Council representative provides guidance and communication link to Council. Council representative does not vote on issues nor are they counted as part of members attending meeting.

Members:

- a) Committee shall be comprised of 5 residents and one council representative.
- b) Council shall approve committee members for a term of 2 years, with no limit on renewal.
- c) Chair and secretary appointed at the start of calendar year by committee members.

Functions:

1. Develops plans for planting of trees, shrubs and plants within the village.
2. Jointly assesses maintenance requirements for established and project tree plantings with Operations including ensuring trees are in healthy state, do not impede pathways, roadways, or pose danger to residents.
3. Develops overall plan with Operations staff for removal/replacement of aging trees on village property.
4. Identifies and oversees trees and planting projects within the village.
5. As a support to Operations, organizes work bees of volunteers for the establishment and care of trees and for the placement of mulch. Ensure safe practices are followed. Provide amenities to volunteers during event.
6. With the support of the Operations Manager, prepares annual operation's budget and project requests for inclusion in Parks, Culture and Recreation Board budget submission to Council by March 1 each year.
7. Maintains an inventory of trees and shrubs within the village and on public reserves. (Inventory created on going forward basis beginning in 2014.)
8. Jointly develops and maintains with the Operations Manager a list of recommended species for planting within the village and on public reserves.
9. Maintains a nursery of plantings for future projects and to replace trees/shrubs needing refurbishing.
10. Receives Tree Planting/Removal Permits and recommends action to be taken.
11. Work with other committees as needed.

Meetings and Reports

- a) Committee meetings will occur 6 times per year or at the call of the Chair or Council

representative.

- b) There must be quorum present at each meeting. A quorum shall consist of at least 50% of the committee plus one.
- c) At the first meeting of the calendar year, the chairman and secretary of the committee shall be selected by a majority of committee members. Term of office shall be two years.
- d) Members absent from all regular meetings during a period of 3 months in which at least 2 meetings are held may result in disqualification for the committee.
- e) Representative reports on committee activities at Parks, Culture and Recreation Board Meetings.