

RESORT VILLAGE OF SHIELDS

DOCK ADMINISTRATIVE POLICY

Application forms for Boat Dock Installations are available on the website or from the administrative office at admin@shields.ca or 306-492-2259

Prior to submission to Council, the following list of people will be contacted:

- boat dock owners on either side of the proposed site.
- cabin owners directly behind proposed site (if applicable)

Application forms will only be accepted for review by the Council and Operations Manager if all the requested information is provided. Council and Operations Manager will review application. Application will be approved or denied.

If the application is approved, the following list of people will be informed:

- The applicant.
- Boat dock owners on either side of proposed site.
- Cabin owners directly behind proposed site (if applicable).
- Water Security Agency.

If the application is denied, the applicant will be informed.

The location of dock will be documented, numbered, and added to the Resort Village of Shields file.

****PLEASE NOTE****

1. Boat dock permits are valid for the current season, failure to occupy the permitted space will nullify approval and new applications must be made.
2. If a dock is not installed for a period of one year or more, and application is received for the vacated boat/dock slip space, the current permit holder is granted right of first refusal to continue use of the space.
3. When property changes hands, the dock permit does not transfer with the land sale.
4. If the original installation is altered in any way (size, location, shape) a revised application form must be submitted for review and approval.
5. Docks sites are for private use by residents only of the Resort Village of Shields.
6. All Docks and/or lifts must be removed from the municipal reserve by June 30 in each year. Items left on the municipal lands may be removed.
7. All docks and lifts must bear the name and contact information of the owner.



Resort Village of Shields

Come Home to the Lake Life

Request for Boat Dock Installation

Name _____

Resort Village of Shields Address _____

Lot _____ Block _____

Phone number _____ Date _____

Requested Location of Dock

Is the requested location in front of a cabin or residence _____

Name of the Cabin/residence owner _____

Distance of existing docks to the right and left of requested location:

Left _____ Right _____

Date the building of the dock will:

Commence. _____ Be Completed _____

Material used to construct the dock:

Winter storage of the dock proposed to be: _____

Sketch if the requested location:

I (We) _____ agree to hold the Resort Village of Shields harmless for any issues which might arise as a result of this application being approved and a dock being located either on the water at the above location or stored for the winter at the above location. My name and contact information have been placed on my dock and lift.

I (We) have secured 3rd party liability insurance of at least 1 million, a copy of the certificate is attached to this application.

I (We) have read and understand Water Security Agency requirements described in Private Temporary or Seasonal Docks and Boat Lifts information provided to me.

I (We) agree to remove all docks and/or lifts from municipal reserve by June 30 in each year.

I (We) understand failure to comply with Shields dock policy and conditions will result in a loss of dock space privileges.

_____	_____
Applicant(s)	Date

Request Approved by council: _____

Date: _____

GENERAL INFORMATION

An application for boat dock space must be completed and approved by Committee prior to placement of dock and /or lift along the shoreline.

Shield application forms for Boat Dock Installation and Water Security Agency Private Temporary or Seasonal Docks and Boat Lifts information is available at website Shields.ca or by contacting Administrator at admin.shields.ca or by phone 306 492-2259.

The village attempts to handle all requests but dock spaces are subject to availability. Please consider sharing – you will benefit with assistance with taking in and out dock/lift and maximizes shoreline use.

Once application is reviewed you will be informed of outcome. Location of dock will be documented and added to Resort Village of Shields file.

APPLICATION CONDITIONS

1. Application forms with all requested information provided will be accepted for review.
2. Only Shields property owners will be given permits within corporate boundaries of Shields.
3. **Before you start work** any alteration to the bed or bank of any water body such as adding or removing sand, gravel other material, removal of aquatic vegetation or removal of vegetation from the shoreline requires permission from the municipality and/or an Aquatic Habitat Protection Permit from Ministry of Environment (MOE).
4. New application form is required if:
 - a) You fail to occupy permitted space during current season;
 - b) An application if received for vacated boat/dock space, the current permit holder is granted right of first refusal to continue use of space;
 - c) **When property changes hands, the dock permit does not transfer with land sale.**
 - d) The original dock/lift installation is altered in any way (size, location, shape).

REQUIREMENTS FOR INSTALLING AND REMOVING BOAT DOCKS

1. Installation must be done manually. No equipment is allowed to work in water or on the bank
2. Only floating docks or docks supported by posts may be installed. A permit from MOE is not necessary for these type of docks
3. Docks may be constructed out of the following materials: metal, plastic, untreated wood or wolmanized wood (wood treated with chromated copper arsenate, ammoniacal copper arsenate, or acid copper chromate.) Creosote and pentachlorophenol treated timbers are not acceptable.
4. Dredging to improve access to docks is not allowed.
5. Distance between each dock is at the discretion of the Village Council and Operations Manager.
6. "Before" photographs of the shoreline are on file and will be available for comparison at completion of boat dock installation, if required.
7. When returning docks and lifts to the shoreline please allow room for residents to walk along the shoreline.
8. Docks and lifts must not be left blocking or hindering entry to lake access as outlined in the EMO Policy.
9. Docks and lifts are to be marked with your name and address for identification.

SHORELINE PROTECTION AND ALTERATION -AQUATIC HABITAT PROTECTION PERMIT

Applications for shoreline alterations are handled via Water Security Agency. If in doubt if this applies to your application, contact village office for assistance. 306 492-2259