

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE RESORT  
VILLAGE OF SHIELDS HELD ON WEDNESDAY, SEPTEMBER 17, 2025 IN  
THE SHIELDS COMMUNITY CENTRE AT 7:00 PM**

|                                 |                                                                                                                                                                                                                                                                                                                                                                   |                                          |
|---------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|
| <b>Attendance:</b>              | Mayor:                                                                                                                                                                                                                                                                                                                                                            | Angela Larson                            |
|                                 | Councilors:                                                                                                                                                                                                                                                                                                                                                       | Garry Hovland, Chad Pysden, Chad Schmidt |
|                                 | CAO:                                                                                                                                                                                                                                                                                                                                                              | Jessica Arguin                           |
|                                 | Regrets:                                                                                                                                                                                                                                                                                                                                                          | Vanessa Bomboir                          |
| <b>Call to Order:</b>           | Mayor Angela Larson called the meeting to order at 7:00 p.m.                                                                                                                                                                                                                                                                                                      |                                          |
| <b>Approval of the Agenda:</b>  | Schmidt                                                                                                                                                                                                                                                                                                                                                           |                                          |
| <u>185/25</u>                   | That the agenda be approved as presented with the deletions and additions as noted.<br><i>Carried</i>                                                                                                                                                                                                                                                             |                                          |
| <b>Adoption of the Minutes:</b> | Pysden:                                                                                                                                                                                                                                                                                                                                                           |                                          |
| <u>186/25</u>                   | That the August 20, 2025, Regular Council Meeting minutes be adopted as presented.<br><i>Carried</i>                                                                                                                                                                                                                                                              |                                          |
| <b>Unfinished Business:</b>     |                                                                                                                                                                                                                                                                                                                                                                   |                                          |
|                                 | <b>Regional Meeting</b>                                                                                                                                                                                                                                                                                                                                           |                                          |
| <u>187/25</u>                   | Schmidt:                                                                                                                                                                                                                                                                                                                                                          |                                          |
|                                 | That the Resort Village of Shields appoints the mayor and one councilor to the regional committee that is being formed with RM of Dundurn, Town of Dundurn and Resort Village of Thode.<br><i>Carried</i>                                                                                                                                                         |                                          |
| <b>New Business:</b>            |                                                                                                                                                                                                                                                                                                                                                                   |                                          |
|                                 | <b>Haunted Mansion</b>                                                                                                                                                                                                                                                                                                                                            |                                          |
| <u>188/25</u>                   | Larson:                                                                                                                                                                                                                                                                                                                                                           |                                          |
|                                 | That the Resort Village of Shields donates \$1000 to the haunted mansion Halloween event in Dundurn.<br><i>Defeated</i>                                                                                                                                                                                                                                           |                                          |
|                                 | <b>Development Permit</b>                                                                                                                                                                                                                                                                                                                                         |                                          |
| <u>189/25</u>                   | Larson:                                                                                                                                                                                                                                                                                                                                                           |                                          |
|                                 | That the following Development Permit is approved, subject to the notice declared: 14/25 – 16 Sunterra Drive – Permit to construct a home - Approval is subject to building permit approval from the building inspector.<br><i>Carried</i>                                                                                                                        |                                          |
| <u>190/25</u>                   | Hovland:                                                                                                                                                                                                                                                                                                                                                          |                                          |
|                                 | That the following Development Permit with less than 10% variance from the zoning bylaw is approved, subject to the notice declared: 15/25 – 9 Willow view Court – Permit to construct a garage extension. Approval is subject to building permit approval from the building inspector, and to approval of the Sunterra Architectural Controls.<br><i>Carried</i> |                                          |
| <u>191/25</u>                   | Schmidt:                                                                                                                                                                                                                                                                                                                                                          |                                          |
|                                 | That the following Development Permit is approved, subject to the notice declared: 16/25 – 7 Willow view Court– Permit to run a home-based business.<br><i>Carried</i>                                                                                                                                                                                            |                                          |
| <b>Financial Report:</b>        |                                                                                                                                                                                                                                                                                                                                                                   |                                          |
|                                 | <b>Financial Statements August</b>                                                                                                                                                                                                                                                                                                                                |                                          |
| <u>192/25</u>                   | Hovland:                                                                                                                                                                                                                                                                                                                                                          |                                          |
|                                 | That the August 2025 statement of financial activities, income statement, balance sheet and bank reconciliation be adopted as presented.<br><i>Carried</i>                                                                                                                                                                                                        |                                          |
|                                 | <b>Bank Transfer</b>                                                                                                                                                                                                                                                                                                                                              |                                          |
| <u>193/25</u>                   | Larson:                                                                                                                                                                                                                                                                                                                                                           |                                          |
|                                 | That the Resort village of Shields transfer \$350,000 from the Shields Savings Account to the Shields Checking Account.<br><i>Carried</i>                                                                                                                                                                                                                         |                                          |
| <b>Payment of Accounts:</b>     | Schmidt:                                                                                                                                                                                                                                                                                                                                                          |                                          |

194/25

That the list of account payments for BATCH 2025-00049 to 2025-00049 for \$740,489.33 which includes payroll. Total Payroll Report for month first half of September 2025 in the amount of \$4,900 be adopted as presented

Carried

Council Reports:

- The following reports were presented to Council:
- a) Administration – Presented
  - b) Operations – Presented
  - c) Water/Sewer – August Log Sheet Presented.
  - d) Dundurn Rural Water Utility (DRWU) – Presented
  - e) Dundurn and Area Wastewater Utility (DAWWU) – Presented

2026 Wate Rate Increases

195/25

Pysden:  
That the Resort Village of Shields accept DAWWU Board decision to increase 2026 Water rates by up to 5%.

Carried

- f) Project Committee – Presented
- h) Marketing Committee – No Report
- i) Dundurn & District Fire Commission – No Report
- j) EMO Committee - No Report
- k) RCMP – No Report
- l) Docks & Storage Lots - Presented
- m) Animal Control – No Report
- n) Communications – No Report
- o) Library - No Report
- p) Bylaw Review – No Report
- q) Welcome Committee – No Report
- r) Central Area Transportation planning committee – No Report
- s) SK Watershed Authority – No Report

Council Reports

196/25

Scmidt:  
That the Council Reports be accepted as presented.

Carried

Parks, Culture and Recreation Board Reports:

- The following Parks, Culture & Recreation Board reports were presented to Council:
- a. Golf Committee – No Report
  - b. Recreation Facilities- No Report
  - c. Green Spaces & Horticultural Committee – No Report
  - d. Social Programming Committee - Presented

Oktoberfest Liquor Permit

197/25

Larson:  
That the Resort Village of Shields allows a liquor permit to be purchased for the Oktoberfest event taking place on October 18<sup>th</sup> at the Shields community hall (8 Procter Drive) from 5:00pm – 12:30am

Carried

Parks, Culture and Recreation Board Report

198/25

Hovland:  
That the Parks, Culture and Recreation Board Reports be accepted as presented.

Carried

Correspondence: None

The next Regular Meeting of Council will be held on October 15, 2025.

Adjournment:

199/25

Pysden:  
That the meeting be adjourned at 10:17 p.m.

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Mayor

\_\_\_\_\_  
Administrator