

MINUTES OF THE REGULAR COUNCIL MEETING OF THE RESORT
VILLAGE OF SHIELDS HELD ON THURSDAY, MAY 21, 2025 IN THE
SHIELDS COMMUNITY CENTRE AT 7:00 PM

Attendance:	Mayor:	Angela Larson
	Councilors:	Vanessa Bomboir, Garry Hovland, Chad Pysden, Chad Schmidt
	CAO:	Jessica Arguin
	Absent	
Call to Order:	Mayor Angela Larson called the meeting to order at 7:00 p.m.	
Approval of the Agenda:	Hovland:	
<u>79/25</u>	That the agenda be approved as revised	<u>Carried</u>
Adoption of the Minutes:	Pysden:	
<u>80/25</u>	That the April 16, 2025, Regular Council Meeting minutes be adopted as presented.	<u>Carried</u>
Delegation:	Nicole Jalbert, 36 Procter Drive	
<u>81/25</u>	Bomboir:	
	That the administrator sends a letter to the Prairie Spirit School Division regarding the bus driver route and the damage that is being caused to Village infrastructure.	<u>Carried</u>
<u>82/25</u>	Pysden:	
	That operations install two 20km/hr. speed limit signs on the alley behind Procter drive North, one on each end of alley, that include ‘Local traffic only’ signs.	<u>Carried</u>
Unfinished Business:	Budget	
<u>83/25</u>	Larson:	
	That Council adopt the proposed 2025 operating budget for the Resort Village of Shields as presented, including revenue projections of \$1,064,130.67 and proposed expenditures of \$1,064,144.90 as detailed in the budget document leaving a deficit of \$14.23	<u>Carried</u>
	Bylaw 3/25 Tax Tools	
<u>84/25</u>	Bomboir:	
	That Bylaw 3/25, being a bylaw to Provide for the Use of Tax Tools, be read for a first time.	<u>Carried</u>
<u>85/25</u>	Larson:	
	That Bylaw 3/25, be read for a second time.	<u>Carried</u>
<u>86/25</u>	Pysden:	
	That Bylaw 3/25, be read for a third time today.	<u>Carried Unanimously</u>
<u>87/25</u>	Scmidt:	
	That Bylaw 3/25, be read for the third time and adopted.	<u>Carried</u>
	Bylaw 2/25 Tax Incentives and Penalties	
<u>88/25</u>	Larson:	
	That Bylaw 2/25, being a bylaw to Establish property Tax incentives and Penalties be read for a first time.	<u>Carried</u>
<u>89/25</u>	Bomboir:	
	That Bylaw 2/25, be read for a second time.	<u>Carried</u>
<u>90/25</u>	Hovland:	
	That Bylaw 2/25, be read for a third time today.	<u>Carried Unanimously</u>
<u>91/25</u>	Scmidt:	
	That Bylaw 2/25, be read for the third time and adopted.	<u>Carried</u>

Councilor Garry Hovland left the meeting at 7:52

Boat Lot Abatement

Larson:

92/25 That we abate 50% of the base tax on boat house lots owned by those with residential property in Shields.

Carried

Councilor Garry Hovland returned to the meeting at 7:54

School Mil Rate Acknowledgment

Bomboir:

93/25 That Resort Village of Shields acknowledge the Provincial School Mill Rate of residential – 4.27 and Commercial – 6.37 for collection.

Carried

New Business:

Sign Auction

Larson:

94/25 That Council hand over the documents and old street signs from the Social Programming Committee to be auctioned off during a fundraising event.

Carried

Utility Interest

Schmidt:

95/25 That utility interest for the Resort Village of Shields will not be charged for the months of February, March April and May of 2025 and will resume regular schedule as of May 31, 2025.

Carried

Barry Homes Garbage Dumping

Larson :

96/25 That Administration send a letter to Barry Homes construction regarding the garbage that was dumped into the community bins provided for residents.

Carried

Project Borrowing

Pysden :

97/25 That Resort Village of Shields distribute a public notice with an intent to borrow up to 1.5 million dollars of long-term debt to be paid back over the term of 10 years for the Low-pressure sewer system project.

Carried

Development Permit Application

Bomboir:

98/25 That Council approves Building Permit Extension for the development on Municipal reserve land located in front of 11 Procter drive, that was previously approved in 2023.

Carried

Untidy Yards – Nuisance Properties

Hovland:

99/25 That the Council of the Resort Village of Shields hereby declares the land located on Lots 3 & 4 Bk 3, Plan 68 S14781 the civic addresses of the property being 5 & 7 Waters Street to be a nuisance under Section 5, 8, and 11 of Bylaw #11/05, the Nuisance Abatement Bylaw, for the following reasons:

Property is a nuisance and adversely affects the surrounding properties

Overgrown vegetation

Untidy & Unsightly condition

That the Administrator is hereby authorized to issue an order to the owner of the said property requiring them to undertake the following work:

Condition of property must be rectified so as not to adversely affect the surrounding properties

cut & trim and remove all vegetation

remedy the untidy condition of the property

Said work to be completed on or before the 20th day of June, 2025.

And if the work noted above is not completed by the date noted above, the municipality is authorized to take whatever steps are necessary to complete the work & recover the costs.

Carried

Larson:

100/25 That the Council of the Resort Village of Shields hereby declares the land located on Lot 1 Bk 2, Plan 68 S14781 the civic addresses of the property being 42 Procter Drive to be a nuisance under Section 5, 8, and 11 of Bylaw #11/05, the Nuisance Abatement Bylaw, for the following reasons:

Property is a nuisance and adversely affects the surrounding properties
Overgrown vegetation
Untidy & Unsightly condition

That the Administrator is hereby authorized to issue an order to the owner of the said property requiring them to undertake the following work:

Condition of property must be rectified so as not to adversely affect the surrounding properties
cut & trim and remove all vegetation
remedy the untidy condition of the property
Said work to be completed on or before the 20th day of June, 2025.

And if the work noted above is not completed by the date noted above, the municipality is authorized to take whatever steps are necessary to complete the work & recover the costs.

Carried

101/25

Schmidt:
That the Council of the Resort Village of Shields hereby declares the land located on Lot 4 Bk 11, Plan 69 S19949 the civic addresses of the property being 30 Mawson Drive to be a nuisance under Section 5, 8, and 11 of Bylaw #11/05, the Nuisance Abatement Bylaw, for the following reasons:

Property is a nuisance and adversely affects the surrounding properties
Overgrown vegetation
Untidy & Unsightly condition

That the Administrator is hereby authorized to issue an order to the owner of the said property requiring them to undertake the following work:

Condition of property must be rectified so as not to adversely affect the surrounding properties
cut & trim and remove all vegetation
remedy the untidy condition of the property
Said work to be completed on or before the 20th day of June, 2025.

And if the work noted above is not completed by the date noted above, the municipality is authorized to take whatever steps are necessary to complete the work & recover the costs.

Carried

Financial Report:

Financial Statements April

102/25

Hovland:
That the April 2025 statement of financial activities, income statement, balance sheet and bank reconciliations be adopted as presented.

Carried

Payment of Accounts:

103/25

Schmidt:
That the list of account payments for BATCH 2025-00021 to 2025-00024 for \$125059.83 which includes payroll. Total Payroll Report for end of month of April 2025 in the amount of \$7479.80 be adopted as presented

Carried

Council Reports:

The following reports were presented to Council:
a) Administration – Presented

104/25

Pysden:
That Resort Village of Shields no longer prints and mails paper copies of receipts, paper copies will only be provided to residents who request to receive them in person, and electronic copies will only be provided to resident who subscribe to email billing or make this request via email.

Carried

105/25

Bomboir:
That Resort Village of Shields process refund to the residents of 19 Hordern for the garbage fees charged in error in quarter three and four of 2024, for \$162.00.

Carried

106/25

Hovland:
That council approved the administrator vacation time on June 23, 24, 25 2025.

Carried

b) Operations – Presented

107/25

Pysden:
That Resort Village of Shields remove the partial fire ban in place.

Carried

- c) Water/Sewer – April Log Sheet Presented.
- d) Dundurn Rural Water Utility (DRWU) – No Report
- e) Dundurn and Area Wastewater Utility (DAWWU) – Presented
- f) Project Committee - Presented
- g) Human Resources Committee – No Report
- h) Marketing Committee – No Report
- i) Dundurn & District Fire Commission – No Report
- j) EMO Committee - No Report
- k) RCMP – No Report
- l) Docks & Storage Lots - Presented
- m) Animal Control – No Report
- n) Communications – Presented
- o) Library - Presented
- p) Bylaw Review – No Report
- q) Welcome Committee – No Report
- r) Central Area Transportation planning committee – No Report
- s) SK Watershed Authority – No Report

Council Reports

108/25

Bomboir:
That the Council Reports be accepted as presented.

Carried

Parks, Culture and Recreation Board Reports:

The following Parks, Culture & Recreation Board reports were presented to Council:
a. Golf Committee – Presented

Council Reports

109/25

Bomboir:
That the Council accepts the new Golf Committee member Nelson Crowder.

Carried

- b. Green Spaces & Horticultural Committee – No Report
- c. Social Programming Committee - Presented
- d. Recreation Facilities- No Report

Parks, Culture and Recreation Board Report

110/25

Schmidt:
That the Parks, Culture and Recreation Board Reports be accepted as presented.

Carried

Correspondence: Presented

The next Regular Meeting of Council will be held on June 18, 2025.

Adjournment:

111/25

Pysden:
That the meeting be adjourned at 10:37 p.m.

Mayor

Administrator