

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE RESORT
VILLAGE OF SHIELDS HELD ON THURSDAY, MARCH 20, 2025 IN THE
SHIELDS COMMUNITY CENTRE AT 7:00 PM**

Attendance: Mayor: Angela Larson
Councilors: Vanessa Bomboir, Garry Hovland, Chad Pysden,
Chad Schmidt, Garry Hovland
Acting CAO: Kelly Dodd

Absent

Call to Order: Mayor Angela Larson called the meeting to order at 7:03 p.m.

Approval of the Agenda:

Hovland:
39/25 That the agenda be approved as presented *Carried*

Adoption of the Minutes

Schmidt:
40/25 That the February 25, 2025, Regular Council Meeting minutes be adopted as presented. *Carried*

Unfinished Business:

Animal Control Officer 2025

Schmidt:
41/25 That administration be authorized to advertise an RFP for the services of animal control to be shared with the Town of Dundurn and the Town of Hanley. *Carried*

SGI Safety Grant – Walking Path

Hovland:
42/25 That the proposed Walking Path that addresses pedestrian safety issues within the Resort Village of Shields through the SGI Safety Grant be carried over to the September intake to allow for proper costing. *Carried*

New Business:

Financial Report:

Financial Statements February

Schmidt:
43/25 That the Feb 2025 statement of financial activities, income statement, balance sheet and bank reconciliations be adopted as presented. *Carried*

Payment of Accounts:

Pysden:

44/25 That list of account payments for BATCH 2025-00005-000012 for \$210,452.06 which includes payroll. Total Payroll Report for the end of month of February 2025 in the amount of \$6000.00 be adopted as presented.

Council Reports:

Carried

The following reports were presented to Council:

- a) Administration - Presented
- b) Operations - Presented
- c) Water/Sewer – Dec Log Sheet Presented.
- d) Dundurn Rural Water Utility (DRWU)
- e) Dundurn and Area Wastewater Utility (DAWWU) –
- f) Project Committee –
- g) Human Resources Committee –
- h) Marketing Committee -
- i) Dundurn & District Fire Commission –
- j) EMO Committee Report
- k) RCMP
- l) Docks & Storage Lots
- m) Animal Control
- n) Communications
- o) Library

Council Reports

Hovland:

45/25

That the Council Reports be accepted as presented.

Carried

Parks, Culture and Recreation Board Reports:

The following Parks, Culture & Recreation Board reports were presented to Council:

- a. Golf Committee Report

2025 Golf Fees

Bomboir:

46/25

That the 2025 Golf Fees as follows:

Annual Memberships
 Adult Passes - \$205.00
 Youth Passes - \$50.00
 Family Passes - \$450
 Cart Passes - \$50.00

Daily Adult - \$30.00
 Daily Youth - \$10.00
 Daily Cart - \$10.00

Book of 5 Passes - \$100.00
 Course Rental (4 hours) \$475.00

Carried

- b. Recreation Facilities Report
- c. Green Spaces Report
- d. Social Programming Committee Report

Parks, Culture and Recreation Board Report

Larson:

47/25

That the Parks, Culture and Recreation Board Report be accepted as presented.

Carried

Correspondence

Pysden:

48/25

That council accept the correspondence as presented.

Carried

In-Camera

Bomboir:

49/25

That we go in-camera at 8:36 p.m. to discuss HR Matters.

Carried

Regular Session

Bomboir:

50/25

That we return to the regular session at 9:21 p.m.

Carried

Signing Authority

Hovland:

51/25

That CAO Jessica Arguin or Acting CAO Kelly Dodd be authorized to sign on all accounts with the Mayor Angela Larson or in her absence the Deputy Mayor Chad Pysden.

Carried

Relief Administrator

Bomboir:

52/25

That Becky Hoehn serve as Acting CAO from April 11- 27, 2025 until the Return of CAO Jessica Arguin.

Carried

Contract – Book- Keeping

Bomboir:

53/25

That Jamie Coulson hours as a contractor be increased to 15 hours per week.

Carried

Contract – Project Coordinator

That a contract project coordinator be hired for flat rate of \$23,000.

54/25

Carried

The next Regular Meeting of Council will be held on April 16, 2025.

Adjournment

55/25

Pysden:
That the meeting be adjourned at 9:37 p.m.

_____ **Mayor**

_____ **Administrator**