

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE RESORT
VILLAGE OF SHIELDS HELD ON WEDNESDAY, JULY 16, 2025 IN THE
SHIELDS COMMUNITY CENTRE AT 7:00 PM**

Attendance:	Mayor: Angela Larson Councilors: Vanessa Bomboir, Garry Hovland, Chad Pysden, CAO: Jessica Arguin Regrets: Chad Schmidt
Call to Order:	Mayor Angela Larson called the meeting to order at 7:01 p.m.
Approval of the Agenda:	Bomboir: <u>142/25</u> That the agenda be approved as presented with the deletions and additions as noted. <div>Carried</div>
Adoption of the Minutes:	Pysden: <u>143/25</u> That the June 18, 2025, Regular Council Meeting minutes be adopted as presented. <div>Carried</div>
Unfinished Business:	Tree Removal Permit Hovland: <u>144/25</u> That the Resort Village of Shields approve application made by 31 McCrimmon Crescent to remove tree on Municipal Reserve land adjacent to property. <div>Carried</div>
New Business:	Development Permit Bomboir: <u>145/25</u> That the following Development Permit is approved, subject to the notice declared: 04/25 – 5 Mawson Drive – Permit to complete driveway improvements. Approval is subject to the understanding that all work completed on road allowance may be changed and altered by the village if the operations team deems it necessary. <div>Carried</div> Larson: <u>146/25</u> That the following Development Permit is approved, subject to the notice declared: 05/25 – 42 Mawson Drive – Permit to extend laneway. Approval is subject to the understanding that all work completed on road allowance may be changed and altered by the village if the operations team deems it necessary. <div>Carried</div> Pysden: <u>147/25</u> That the following Development Permit is approved, subject to the notice declared: 06/25 – 2 Mawson Drive – Permit to construct a home. Approval is subject to building permit approval from the building inspector. <div>Carried</div>
	Outstanding Cheque Larson: <u>148/25</u> That the Resort Village of Shields cancel cheque #8390 for \$399.01, re-issue, and re-send to the payee. <div>Carried</div>
Financial Report:	Financial Statements June Pysden: <u>149/25</u> That the June 2025 statement of financial activities, income statement, balance sheet and bank reconciliations be adopted as presented. <div>Carried</div>
Payment of Accounts:	Pysden: <u>150/25</u> That the list of account payments for BATCH 2025-00031 to 2025-00037 for \$414,331.45 which includes payroll. Total Payroll Report for month of June and first half of July 2025 in the amount of \$16,978.83 be adopted as presented <div>Carried</div>
Council Reports:	The following reports were presented to Council: a) Administration – Presented IT Support Services



151/25

Larson:

That the Resort Village of Shields, ends IT support services with Fringe Consulting, and hires Munisoft to provide IT support, with the standard software package costing \$69/month.

- b) Operations – Presented
- c) Water/Sewer – June Log Sheet Presented.
- d) Dundurn Rural Water Utility (DRWU) – No Report
- e) Dundurn and Area Wastewater Utility (DAWWU) – No Report
- f) Project Committee – Presented

Subterra Agreement

Pysden:

152/25

That the Resort Village of Shields sign and enter into an agreement with Subterra Horizontal Directional Drilling to complete Phase 1 of the Low-pressure Sewer System project.

Carried

LPSS Pumps

Larson:

153/25

That the Resort Village of Shields order up to 144 pumps from Aquifer Distribution Ltd. As subscriptions to the LPSS increase, more pumps are needed.

Carried

- g) Human Resources Committee – Presented

Hub Rental Contract

Pysden:

154/25

That the Resort Village of Shields sign the Hub Concession Rental agreement with Joshua Turner for the remainder of the 2025 Summer season.

Carried

*The Council went in camera at 10:06pm, Jessica Arguin left.
The council returned from in camera at 10:09pm, Jessica Arguin returned.*

Administration Salary Increase

Bomboir:

155/25

That the Resort Village of Shields increases the administration salary by 10.1% effective July 16, keeping in line with the 2025 UMAAS Salary guidelines.

Carried

- h) Marketing Committee – No Report
- i) Dundurn & District Fire Commission – No Report
- j) EMO Committee - No Report
- k) RCMP – No Report
- l) Docks & Storage Lots - Presented
- m) Animal Control – No Report
- n) Communications – No Report
- o) Library - Presented
- p) Bylaw Review – No Report
- q) Welcome Committee – No Report
- r) Central Area Transportation planning committee – No Report
- s) SK Watershed Authority – No Report

Council Reports

Pysden:

156/25

That the Council Reports be accepted as presented.

Carried

Parks, Culture and Recreation Board Reports:

The following Parks, Culture & Recreation Board reports were presented to Council:

- a. Golf Committee – Presented
- b. Green Spaces & Horticultural Committee – No Report
- c. Social Programming Committee - Presented

August 16 Liquor Licence

Larson:

157/25

That the Resort Village of Shields allows the Recreation Board to obtain a liquor license for the Social Programming family picnic event being held on August 16th at 8 McCordick drive.

Carried

- d. Recreation Facilities- No Report

Parks, Culture and Recreation Board Report

Hovland:

La

158/25

That the Parks, Culture and Recreation Board Reports be accepted as presented.

Carried

Correspondence: None

The next Regular Meeting of Council will be held on August 20, 2025.

Adjournment:

Pysden:

159/25

That the meeting be adjourned at 11:00 p.m.



Mayor



Administrator



