

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE RESORT  
VILLAGE OF SHIELDS HELD ON WEDNESDAY, SEPT 18, 2024, IN THE  
SHIELDS COMMUNITY CENTRE AT 7:00 PM**

**Attendance:** Mayor: Angela Larson  
Councilors: Vanessa Bomboir, Garry Hovland, Chad Pysden,  
Chad Schmidt  
Operations Manager: Fred Fehr  
Acting CAO: Kelly Dodd

**Call to Order:** Mayor Angela Larson called the meeting to order at 7:05 p.m.

**Approval of the Agenda:**

141/24 Pysden:  
That Fire Association Requests be added the agenda and adopted.

Carried

**Adoption of the Minutes**

142/24 Hovland:  
That the Aug 19, 2024, Regular Council Meeting minutes be adopted as presented.

Carried

**Unfinished Business:**

**Rescind Fire Ban**

143/24 Hovland:  
That effective immediately the Resort Village of Shields Fire Ban be rescinded, and we inform residents that burning may resume as usual.

Carried

144/24

**Development Permits**

Bomboir:  
That the application to 'Place a Development on Public Reserve Lands', specifically the Public Reserve located in front of Lot 05, Block 1, Plan 68-S-14781 (9 Procter Drive) be approved, subject to the following terms and conditions:

The successful application of an aquatic habitat protection permit from the Water Security Agency.

Carried

**New Business:**

145/24

**CCBF Agreement**

Larson:  
That we enter into a Municipal Funding Agreement with the Canadian Community Building Fund and that the Mayor and Administrator be authorized to sign on behalf of council.

Carried

146/24

**Committees & Appointments**

Pysden:  
That we approve the Committees & Appointments list as presented.

**Financial Report:**

**Credit Card Limit Increase**

147/24 Hovland:  
That we increase the RBC Company Credit Card limit from \$5,000 to \$10,000 effective immediately.

Carried

148/24

**Financial Statements Aug**

Schmidt:  
That the Aug 2024 statement of financial activities, income statement, balance sheet and bank reconciliations be adopted as presented.

Carried

**Payment of Accounts:**

149/24

Pysden:

That the list of account payments for BATCH 2024-00043-47 for \$124,685.74 which includes payroll.

Total Payroll Report for the end of month of Aug 2024 in the amount of \$15,731.34 be adopted as presented.

Carried

**Council Reports:**

The following reports were presented to Council:

a) Administration

**Unightly Property**

Larson

150/24

That we send notices to all unsightly properties in the Resort Village providing two weeks (2) to clean up grass, weeds and unsightly items or the properties will be rectified, and associated costs invoiced to the property owner, and added to the tax roll at year-end.

Carried

b) Operations

**Hub Building Surveillance System**

Bomboir:

151/24

That we purchase a Video Surveillance System for the Hub Building from Saskatoon Camera Solutions for \$4,550.00 plus applicable taxes.

Carried

c) Water/Sewer – Aug Log Sheet presented.

d) Dundurn Rural Water Utility (DRWU)

e) Dundurn and Area Wastewater Utility (DAWWU) – Presented

**Manhole Replacement**

Schmidt:

152/24

That we cover our portion of the cost of replacing two manholes as proposed by the DAWWU in the amount of \$4,144.00, the total amount is \$22,400 plus applicable taxes, to be equally shared between Shields, Thode, and the RM of Dundurn.

Carried

f) Project Committee

**Community Centre Expansion**

Bomboir:

153/24

That the Administrator be authorized to pursue an expression of interest related to potential community centre expansion in alignment with available Capital Infrastructure Grants.

Carried

g) Human Resources Committee

h) Marketing Committee

i) Dundurn & District Fire Commission - presented

j) EMO Committee Report - presented

k) RCM

l) Docks & Storage Lots – presented

m) Animal Control

n) Communications

o) Library

p) Bylaw Review Committee – presented

q) Welcome Committee

r) SK Watershed Authority

Carried

**Bylaw 1/24 Building Bylaw**

Hovland:

154/24

That Bylaw 1/24, being a Building Bylaw be read for a second time.

Carried

155/24 **Bylaw 1/24 Building Bylaw**  
Schmidt:  
That Bylaw 1/24, being a Building Bylaw be read for a third time and adopted. *Carried*

156/24 **Bylaw 3/24 Building Fee Schedule Bylaw**  
Larson:  
That Bylaw 3/24, being a Building Fee Schedule be read for a second time. *Carried*

157/24 **Bylaw 3/24 Building Fee Schedule Bylaw**  
Hovland:  
That Bylaw 3/24, being a Building Fee Schedule be read for a third time and adopted. *Carried*

158/24 **Council Reports**  
Bomboir:  
That the Council Reports be accepted as presented. *Carried*

**Parks, Culture and Recreation Board Reports:**

The following Parks, Culture & Recreation Board reports were presented to Council:

- a. Golf Committee Report
- b. Recreation Facilities Report
- c. Green Spaces Report
- d. Social Programming Committee Report

159/24 **Christmas Party Funding**  
Bomboir:  
That we apply to the Dakota Dunes Community Funding program in support of the annual Children's Christmas party. *Carried*

160/24 **Parks, Culture and Recreation Board Report**  
Pysden:  
That the Parks, Culture and Recreation Board Report be accepted as presented. *Carried*

161/24 **In-Camera Session**  
Hovland:  
That this meeting goes in-camera at 11:29 p.m. to discuss Human Resource matters complaint with Section 16 of the Local Authority Freedom of information and Protection of Privacy Act. *Carried*

162/24 **Resume Regular Meeting**  
Hovland:  
That the regular meeting resume at 11:42 p.m. *Carried*

163/24 **Low Pressure Sewage Lift Station Project Letter of Concern**  
Pysden:  
That council authorizes the mayor to respond to a rate payer concern letter regarding the Low-Pressure sewage System project advising of next steps, and that more information will be provided as needed, when available. *Carried*

The next Regular Meeting of Council will be held on October 16, 2024.

**Adjournment**

164/24 Pysden:  
That the meeting be adjourned at 11:42 p.m.

Angela Larson Mayor

Kerrey Dodd Administrator