

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE RESORT  
VILLAGE OF SHIELDS HELD ON WEDNESDAY, NOV 26, 2024, IN THE  
SHIELDS COMMUNITY CENTRE AT 7:00 PM**

**Attendance:** Mayor: Angela Larson  
Councilors: Vanessa Bomboir [Via Teams], Garry Hovland,  
Chad Pysden, Chad Schmidt  
Acting CAO: Kelly Dodd

**Call to Order:** Mayor Angela Larson called the meeting to order at 7:00 p.m.

**Approval of the Agenda:**

Schmidt:  
That the agenda be approved as presented

179/24

Carried

**Adoption of the Minutes**

Pysden:  
That the Oct 16, 2024, Regular Council Meeting minutes be adopted as presented.

180/24

Carried

**New Business:**

**Development Permits**

Bomboir:  
That the following Development Permits are approved, subject to the notices declared:

181/24

- i. 14/24 – 37 Procter Drive Discretionary Business to operate.
- ii. 15/24 – 29 Procter Drive – WSA Public Reserve Permit
- iii. 16/24 – 56 Mawson Drive - New primary residence RTM
- iv. 17/24 – 42 Mawson Drive – New Primary Residence RTM following approval of the operations manager, and the building inspector, and approved Building Permits where applicable.

Carried

**Memorial Tree Donation**

Bomboir:  
That we donate \$250.00 to the Dundurn Fire Department Memorial Tree Initiative, this year proceeds to be allocated to a new washer & dryer.

182/24

Carried

**Order to Remedy**

Hovland:  
That the owners of 37 Procter Drive be informed that the stairs built without an approved development permit do not meet the requirements of the Zoning and Building Bylaws respectively, and that the owners have until April 15<sup>th</sup>, 2025 to resubmit a permit that fits within the guidelines, is approved by council and then rebuilt within the required specifications, and inspected and approved by operations, failure to comply with the guidelines outlined in the Order To Remedy will result in the structure being removed and all associated costs directed to the property owner and added to the tax roll at year end if deemed necessary. The stairs cannot be used until the above requirements have been met. The stairs must be barricaded and any liability borne will be the sole responsibility of the property owner.

183/24

Carried

**Tax Enforcement**

Bomboir:  
That we acknowledge the 2023 Tax Enforcement list as presented to the council, and that the administrator be authorized to advertise accordingly.

184/24

Carried

**Boards & Appointments**

Bomboir:  
That the Boards & Appointments list for 2025 be approved as presented.

185/24

Carried

**Western Municipal Consulting**

Hovland:

186/24

That pursuant to Subsection 220(1) of The Municipalities Act the Resort Village of Shields appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2025, through to December 31, 2025; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

Carried

Hovland:

187/24

That pursuant to Subsection 221(1) of The Municipalities Act, the Resort Village of Shields appoints Nicolle Hoskins with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2025, through to December 31, 2025; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried

**Financial Report:**

**Financial Statements Oct**

188/24

Pysden:

That the Oct 2024 statement of financial activities, income statement, balance sheet and bank reconciliations be adopted as presented.

Carried

**Payment of Accounts:**

Pysden:

189/24

That the list of account payments for BATCH 2024-00048-52 for \$143,081.83 which includes payroll. Total Payroll Report for the end of month of Sept 2024 in the amount of \$15,731.34 be adopted as presented.

Carried

**Days off & Holidays**

Larson:

190/24

That the Administrator be approved to take days off without pay Dec 23, 24 and 26<sup>th</sup> and that the Administrator be authorized to take Holidays Jan 11<sup>th</sup> – 20<sup>th</sup>.

Carried

**Holiday Gratitude**

Bomboir:

191/24

That the Resort Village of Shields purchase gift cards in the amount \$330 for staff Christmas gifts.

Carried

**Council Reports:**

The following reports were presented to Council:

- a) Administration - Presented
- b) Operations - Presented
- c) Water/Sewer – Oct Log Sheet Presented.
- d) Dundurn Rural Water Utility (DRWU)
- e) Dundurn and Area Wastewater Utility (DAWWU) – Presented
- f) Project Committee – Presented
- g) Human Resources Committee
- h) Marketing Committee
- i) Dundurn & District Fire Commission
- j) EMO Committee Report - Presented
- k) RCMP
- l) Docks & Storage Lots – Presented
- m) Animal Control - Presented

- n) Communications
- o) Library

**Dundurn Library**

Hovland:

192/24

That we donate \$500.00 to the Dundurn Library to be allocated towards children's programming.

Carried

- p) Bylaw Review Committee –
- q) Welcome Committee
- r) SK Watershed Authority

Carried

**Council Reports**

Pysden:

193/24

That the Council Reports be accepted as presented.

Carried

**Parks, Culture and Recreation Board Reports:**

The following Parks, Culture & Recreation Board reports were presented to Council:

- a. Golf Committee Report
- b. Recreation Facilities Report
- c. Green Spaces Report
- d. Social Programming Committee Report

**Additional Funding**

Schmidt:

194/24

That we allocate \$800.00 from the annual Sask Lotteries funding to Parks and Rec \$300.00 be allocated to various beach programs.

Carried

**Parks, Culture and Recreation Board Report**

Hovland:

195/24

That the Parks, Culture and Recreation Board Report be accepted as presented.

Carried

**Correspondence**

Hovland:

196/24

That the correspondence be accepted as presented.

Carried

The next Regular Meeting of Council will be held on December 18, 2024.

**Adjournment**

Pysden:

197/24

That the meeting be adjourned at 10:21 p.m.

\_\_\_\_\_ **Mayor**

\_\_\_\_\_ **Administrator**