

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE RESORT
VILLAGE OF SHIELDS HELD ON WEDNESDAY, DEC 18, 2024, IN THE
SHIELDS COMMUNITY CENTRE AT 7:00 PM**

Attendance: Mayor: Angela Larson
Councilors: Garry Hovland, Chad Pysden, Chad Schmidt
Acting CAO: Kelly Dodd

Absent: Vanessa Bomboir

Call to Order: Mayor Angela Larson called the meeting to order at 7:02 p.m.

Approval of the Agenda:

198/24 Schmidt:
That the agenda be approved as presented

Carried

Adoption of the Minutes

199/24 Schmidt:
That the November 26, 2024, Regular Council Meeting minutes be adopted as presented.

Carried

Unfinished Business:

Casino Night Funds

200/24 Hovland:
That the Casino Night funds be moved from the Parks Culture and Recreation Board bank account to the Shields Bank account.

Carried

Low- Pressure Septic Project Design Phase

201/24 Schmidt:
That council approve option "B" as presented by Associated Engineering, and that we Approve the scope/budget change 01 as presented, and that the Administrator be authorized to sign on behalf of council.

Carried

Bylaw 4/24 Water & Sewer Rates Bylaw

202/24 Pysden:
That Bylaw 4/24, being a Water & Sewer Rates Bylaw be read a first time.

Carried

New Business:

Loraas Disposal Service Agreement 2025

203/24 Larson:
That administrator be authorized to contact Loraas Disposal to negotiate the 2025 rate to an amount less than or equal to the proposed 10% presented and that council provide final approval before implementation.

Carried

Rec Board Bank Fees

204/24 Hovland:
That the Resort Village of Shields transfer amount charged for bank fees for Rec Board account for the 2024 year from the Shields account to the Rec Board bank account.

Carried

Hub Food Services Contract:

205/24 Schmidt:
That we advertise an RFP for a food service contract for the Hub beginning in January 2025.

Carried

Municipal Revenue Sharing Declaration of Eligibility

206/24 Larson:
The Council of the Resort Village of Shields confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing grant:

- Submission of the 2023 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2023 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize Kelly Dodd to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Carried

2025 Council Meeting Dates

Hovland:

207/24

That we accept the following dates for council meetings in 2025:

January 29, 2025
 February 19, 2025
 March 19, 2025
 April 16, 2025
 May 21, 2025
 June 18, 2025
 July 16, 2025
 August 20, 2025
 September 17, 2025
 October 15, 2025
 November 19, 2025
 December 17, 2025

Carried

Items Blocking Snow Removal:

Larson:

That the Resort Village of Shields send letters to residents who have items impeding snow clearing on the roadways to inform them of the traffic bylaw, and next steps if items are not moved.

208/24

Carried

Financial Report:

Financial Statements Nov

Pysden:

That the Nov 2024 statement of financial activities, income statement, balance sheet and bank reconciliations be adopted as presented.

209/24

Carried

Payment of Accounts:

Pysden:

That the list of account payments for BATCH 2024-00053-66 for \$82,393.40 which includes payroll. Total Payroll Report for the end of month of Nov,2024 in the amount of \$6,897.99 be adopted as presented.

210/24

Council Reports:

The following reports were presented to Council:

- Administration - Presented
- Operations - Presented
- Water/Sewer – Oct Log Sheet Presented.
- Dundurn Rural Water Utility (DRWU)
- Dundurn and Area Wastewater Utility (DAWWU) – Presented
- Project Committee – Presented
- Human Resources Committee
- Marketing Committee
- Dundurn & District Fire Commission – Presented
- EMO Committee Report
- RCMP
- Docks & Storage Lots
- Animal Control
- Communications
- Library

Council Reports

Schmidt:

211/24

That the Council Reports be accepted as presented.

Carried

Parks, Culture and Recreation Board Reports:

The following Parks, Culture & Recreation Board reports were presented to Council:

- a. Golf Committee Report
- b. Recreation Facilities Report
- c. Green Spaces Report
- d. Social Programming Committee Report

Parks, Culture and Recreation Board Report

Pysden:

212/24

That the Parks, Culture and Recreation Board Report be accepted as presented.

Carried

In-Camera

Pysden:

213/24

That council go in-camera to discuss HR matters at 9:58 p.m.

Carried

Regular Session

Pysden:

214/24

That council return to the regular session at 10:26 p.m.

Carried

Administrative Assistant

Hovland:

215/24

That the Job description for the Administrative Assistant is accepted and will be advertised beginning in December, 2024.

Carried

Mileage Rate

Pysden:

216/24

That mileage be paid at a rate of 0.5724 per km as per the Government of Saskatchewan standardized rate effective Jan, 2025.

Carried

2025 Full-time Operations

Hovland:

217/24

That the Operations Manager and the Assistant Operations manager be awarded 3% salary increases effective Jan 1, 2025.

Carried

Summer Student Grant

Schmidt:

218/24

That the Resort Village of Shields apply to hire three students, to work in the following areas: Golf Course (1) and Waste Management/maintenance (2); through the Canada Summer Jobs (CSJ) Program.

Carried


The next Regular Meeting of Council will be held on January 29, 2024.

Adjournment

Pysden:

219/24

That the meeting be adjourned at 10:32 p.m.



Mayor



Administrator