

MINUTES OF THE REGULAR COUNCIL MEETING OF THE RESORT VILLAGE OF SHIELDS HELD ON WEDNESDAY, AUG 21, 2024, IN THE SHIELDS COMMUNITY CENTRE AT 7:00 PM

Attendance: Mayor: Angela Larson
Councilors: Vanessa Bomboir, Garry Hovland, Chad Pysden, Chad Schmidt
Acting CAO: Kelly Dodd

Call to Order: Acting Chief Administrative Officer Kelly Dodd called the meeting to order at 7:08 p.m.

Each councilor read their oath of office and was sworn into office. Each member of the council completed their public disclosure statements.

Acting Chief Administrative Officer Kelly Dodd turned the meeting over to Mayor Larson at 7:11 p.m. She welcomed everyone to council for the new term.

Council members will leave the meeting when Conflicts of Interest declared arise on the agenda.

Approval of the Agenda:

Hovland:
That the agenda be adopted as presented.

123/24 Carried

Adoption of the Minutes

Pysden:
That the July 24, 2024, Regular Council Meeting minutes be adopted as presented.

124/24 Carried

Unfinished Business:

Complete Fire Ban

Schmidt:
That effective immediately the Resort Village of Shields be placed under a complete Fire Ban, council will discuss removal at a later date.

125/24 Carried

Development Permits

Pysden:
That the application to 'Place a Development on Public Reserve Lands', specifically the Public Reserve located in front of Lot 08, Block 14, Plan 102035090 (48 Mawson Drive) be approved, subject to the following terms and conditions:

The successful application of an aquatic habitat protection permit from the Water Security Agency.

New Business:

Deputy Mayor

Larson:
That Chad Pysden be appointed deputy mayor.

127/24 Carried

Signing Authorities

Hovland:
That we change signing authority at RBC, effective August 21, 2024, to include Mayor Angela Larson, Deputy Mayor Chad Pysden, and Acting Chief Administrative Officer Kelly Dodd, and that the Acting Chief Administrative Officer, and Mayor shall sign all cheques on behalf of the municipality, or in the absence of the Mayor, the Deputy Mayor.

128/24 Carried

Sewer Valve South Lift Station

129/24

Pysden:
That a sewer valve be installed at the South Lift Station for approximately \$25,000 plus applicable taxes.

Carried

Financial Report:

Funds from Checking to Savings

130/24

Pysden:
That we move \$400,000 from the General Checking Account to the General Savings Account.

Carried

Financial Statements July

131/24

Larson:
That the July 2024 statement of financial activities, income statement, balance sheet and bank reconciliations be adopted as presented.

Carried

Payment of Accounts:

132/24

Hovland:
That the list of account payments for BATCH 2024-00038-42 for \$70,054.72 which includes payroll.
Total Payroll Report for the end of month of July 2024 in the amount of \$22,849.04 be adopted as presented.

Carried

Council Reports:

The following reports were presented to Council:
a) Administration

3525i Multi-Printer

133/24

Pysden:
That we purchase a 3525i multi-printer from Success Office Systems for approximately \$3,885.00.

Carried

Office Hours

134/24

Larson:
That the office is open to the General Public Monday's from 12:00 p.m. – 3:00 p.m. and Wednesday's from 9:00 a.m. – 12:00 p.m.

Carried

b) Operations

Preliminary Design – Low Pressure Sewer System

135/24

Schmidt:
That council enter into an Agreement with Associated Engineering to proceed with the Preliminary Design Phase of the Low-Pressure Sewer System Project, and that the Mayor and Administrator be authorized to sign the agreement on councils behalf.

Carried

- c) Water/Sewer – June Log Sheet presented.
- d) Dundurn Rural Water Utility (DRWU)
- e) Dundurn and Area Wastewater Utility (DAWWU)
- f) Project Committee
- g) Human Resources Committee
- h) Marketing Committee
- i) Dundurn & District Fire Commission
- j) EMO Committee Report
- k) RCM
- l) Docks & Storage Lots – presented.
- m) Animal Control
- n) Communications
- o) Library
- p) Bylaw Review Committee – presented
- q) Welcome Committee
- r) SK Watershed Authority

Carried

Vacation Hours

136/24

Bomboir:
That the acting CAO be authorized to take vacation days Thursday, September 12 and Monday, September 16.

Carried

Council Reports

Schmidt:

That the Council Reports be accepted as presented.

137/24

Carried

Parks, Culture and Recreation Board Reports:

The following Parks, Culture & Recreation Board reports were presented to Council:

- a. Golf Committee Report
- b. Recreation Facilities Report
- c. Green Spaces Report
- d. Social Programming Committee Report

138/24

Bomboir

That the Resort Village of Shields purchase a sound system from Long and McCuaig for approximately \$1600.00 plus applicable taxes, the costs will be recovered from proceeds from Canada Day, in conjunction with \$200.00 from the Social Programming Committee Operating Budget.

Carried

Parks, Culture and Recreation Board Report

139/24

That the Parks, Culture and Recreation Board Report be accepted as presented.

Carried

The next Regular Meeting of Council will be held on September 18, 2024.

Adjournment

Pysden:

That the meeting be adjourned at 10:52 p.m.

140/24

 **Mayor**

 **Administrator**