

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE RESORT
VILLAGE OF SHIELDS HELD ON WEDNESDAY, APRIL 17, 2024, IN THE
SHIELDS COMMUNITY CENTRE AT 7:00 PM**

Attendance:

Mayor: Angela Larson
Councilors: Noel Tomlenovich, Jillian Gauthier, Chad Pysden,
Garry Hovland
Acting Administrator: Kelly Dodd
Regrets:

Call to Order:

Mayor Larson called the meeting to order at 7:00p.m.

Council members will leave the meeting when Conflicts of Interest declared arise on the agenda.

Approval of the Agenda:

057/24

Gauthier:

That the agenda be adopted as presented with additions and deletions as noted.

Carried

Adoption of the Minutes:

058/24

Hovland:

That March 20, 2024, Regular Council Meeting minutes be adopted as presented.

Carried

Unfinished Business:

059/24

Development on Public Reserve

Tomlenovich:

That the application to ‘Place a Development on Public Reserve Lands’, specifically the Public Reserve located in front of Lot 34 Block 8, (18 McCrimmon) be approved, subject to the following terms and conditions:

- The successful application of an aquatic habitat protection permit from the Water Security Agency.

Carried

060/24

Hovland:

That the application to ‘Place a Development on Public Reserve Lands’, specifically the Public Reserve located in front of Lot 8 Block 7, (35 McCrimmon) be approved, subject to the following terms and conditions:

- The successful application of an aquatic habitat protection permit from the Water Security Agency.

Carried

Archiving Minutes

Tomlenovich:

That we donate all historical minutes from 1980- 2005 written by the Resort Village of Shields to Archives Saskatchewan as per the requirements in the Municipalities Act.

Carried

New Business:

062/24

Financial Signing Authority

Gauthier:

That Acting CAO Kelly Dodd be given signing authority on all Village and financial documents for the Resort Village of Shields.

Carried

Hub Rental Agreement

Pysden:

That we approve the 2024 Hub Concession Rental Agreement with Kevin Baier from Mustard’s Last Stand that has been presented.

Carried

063/24

Development Permits

Tomlenovich:

That the following Development Permits are approved, subject to the notices declared:

- 02/24 – 1 Sunterra Drive – Permit to construct a new house. Approval subject to review and approval of Building Permit by Building Inspector.
- 03/24 – 27 Procter Drive – Permit to complete basement construction. Approval subject to review and approval of Building Permit by Building Inspector.

Carried

Auditor Appointment

Pysden:

That Resort Village of Shields contract Melissa Brewer from Jensen Stomberg Chartered Professional Accounts to conduct the 2024 Audit.

065/24

Carried

Financial Report:

066/24

Pysden:
That the March 2024 statement of financial activities, income statement, balance sheet and bank reconciliations be adopted as presented.

Carried

Payment of Accounts:

067/24

Tomlenovich:
That the list of account payments for BATCH 2024-00014 for \$31725.36 which includes payroll.
Total Payroll Report for end of month of March 2024 in the amount of \$4831.45 be adopted as presented.

Carried

Council Reports:

068/24

The following reports were presented to Council:
a) Administration

UMAAS Conference

Larson:

That Resort Village of Shields pay the \$305 registration fee for Jessica Arguin to attend the UMAAS Conference May 28th-31st and allow Kelly Dodd to take the time away from the office May 29th-30th to attend the UMAAS conference.

Carried

b) Operations

Seasonal Permanent Staff

Hovland:

That the operations manager hires Ken Klassen as a seasonal maintenance worker for the 2024 season as budgeted.

Carried

070/24

Loraas Garbage Bins

Tomlenovich:

That Resort Village of Shields contract Loraas to provide up to 4 large garbage disposal bins for the May long weeks in 2024.

Carried

071/24

- c) Water/Sewer – March Log Sheet presented.
- d) Dundum Rural Water Utility (DRWU)
- e) Dundum and Area Wastewater Utility (DAWWU)
- f) Project Committee
- g) Human Resources Committee
- h) Marketing Committee
- i) Dundum & District Fire Commission

DFD Household Levy

Tomlenovich:

That Resort Village of Shields increase the household fire levy for assessed owners from \$100 to \$115 per household to stay aligned with the DFD budget.

Carried

- j) EMO Committee Report
- k) RCMP

Detachment Action Plan Letter

Hovland:

That the Resort Village of Shields approve the RCMP Detachment Action Plan for the 2024 year, and sign the letter required for submission.

Carried

072/24

- l) Docks & Storage Lots
- m) Animal Control
- n) Communications
- o) Library
- p) Bylaw Review Committee

Bylaw 1/24 Building Bylaw

Tomlenovich:

That Bylaw 1/24, being a Building Bylaw be read for the first time.

Carried

073/24

Bylaw 3/24 Building Fee Schedule Bylaw

Hovland:

That Bylaw 3/24, being a Building Fee Schedule be read for the first time.

Carried

074/24

- q) SK Watershed Authority

Council Reports

Tomlenovich:
That the Council Reports be accepted as presented.

Carried

Parks, Culture and Recreation Board Reports:

The following Parks, Culture & Recreation Board reports were presented to Council:

- a. Golf Committee Report
- b. Recreation Facilities Report
- c. Green Spaces Report
- d. Social Programming Committee Report

Beach Weeder

Gauthier:

That Resort Village of Shields apply for an AHAP permit from Water Security Agency to purchase and use a beach weeder to be used at the public beach.

Carried

076/24

Golf Day Pass Donations

Hovland:

That Resort Village of Shields agrees to donate four golf day passes to the Clavet Graduation for the 2024 golf season.

Carried

077/24

Gauthier:

That Resort Village of Shields agrees to donate four golf day passes to the Thode Boat Rally for the 2024 golf season.

Carried

078/24

Tomlenovich:

That Resort Village of Shields gives the golf committee forty day passes to donate to fundraisers and community events as they see fit.

Carried

079/24

Parks, Culture and Recreation Board Report

Gauthier:

That the Parks, Culture and Recreation Board Report be accepted as presented.

Carried

080/24

In Camera Session:

Council went In Camera at 9:56pm, and resumed the Regular meeting at 10:24pm

Budget

Gauthier:

That the 2024 operating budget be adopted with revenues of \$997,480.74; expenses of \$997,447.04 with a surplus of \$33.70. Mill rate and base tax will remain the same, according to bylaw 2/22.

Carried

081/24

Tax Incentives Bylaw Amendment

Gauthier:

That Bylaw #4/24, being a bylaw to amend the Bylaw to establish property Tax incentives and penalties be read for a first time.

Carried

082/22

Hovland:

That Bylaw #4/24, be read for a second time.

Carried

083/22

Tomlenovich:

That Bylaw #4/24, be given three readings at this meeting.

Carried Unanimously

084/22

Larson:

That Bylaw #4/24, be read for a third time and adopted.

Carried

085/22

Councilor Hovland declared a conflict of interest for the next agenda item and left council chambers at 10:33pm

Boat Lot Abatement

Gauthier:

That we abate 50% of the base tax on boat house lots owned by those with residential property in Shields.

Carried

086/24

Councilor Hovland returned to council chambers at 10:35pm

School Mill Rate Acknowledgment:

08/22

Pysden:

That we acknowledge the Provincial School Mill Rate of residential – 4.54 and Commercial – 6.86 for collection.

Carried

The next Regular Meeting of Council will be held on May 15, 2024.

Adjournment:

08/24

Pysden:

That the meeting be adjourned at 10:36p.m.

Carried

Angela Jackson Mayor

Kerley Dodd Administrator

101/24

Liquor License – September 7, 2024

Gauthier:

That we allow the golf committee to purchase a liquor license that allows them to serve and drink alcohol outside the hall within the confines of the golf course area for a tournament to be held September 7, 2024

Carried

50/50

Hovland:

That the Parks, Culture and Recreation Board apply for a raffle license to facilitate a 50/50 draw with proceeds going to Golf Course Upgrades.

102/24

Carried

- b. Golf Committee Report
- c. Recreation Facilities Report
- d. Green Spaces Report
- e. Social Programming Committee Report

Parks, Culture and Recreation Board Report

Gauthier:

That the Parks, Culture and Recreation Board Report be accepted as presented.

Carried

103/24

The next Regular Meeting of Council will be held on June 19, 2024.

Adjournment:

Pysde

That the meeting be adjourned at 10:52 p.m.

104/24

Carried

Angela Dawson Mayor

Kevin Dodd Administrator