

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE RESORT  
VILLAGE OF SHIELDS HELD ON WEDNESDAY, NOVEMBER 15, 2023, IN  
THE SHIELDS COMMUNITY CENTRE AT 7:00 PM**

**Attendance:** Mayor: Angela Larson (Virtual)  
Councilors: Jillian Gauthier, Garry Hovland,  
Chad Pysden, Noel Tomlenovich  
Administrator: Jessica Arguin

**Regrets:**

**Call to Order:** Deputy Mayor Tomlenovich called the meeting to order at 6:57 p.m.

*Council members will leave the meeting when Conflicts of Interest declared arise on the agenda.*

**Approval of the Agenda:**

274/23

Pysden:  
That the agenda be adopted as presented with additions and deletions as noted.

Carried

**Adoption of the Minutes:**

275/23

Gauthier:  
That October 18, 2023, Regular Council Meeting minutes and the meeting minutes from the special council meeting on November 2, 2023, be adopted as presented.

Carried

**Unfinished Business:**

276/23

**Taxservice**

Larson:

That lands with arrears totaling less than 50% of the previous year's levy be omitted from the list of lands in arrears.

Carried

**New Business:**

277/23

**Rec Board Bank Fees**

Gauthier:

That the Resort Village of Shields transfer amount charged for bank fees for Rec Board account for the 2023 year from the Shields account to the Rec Board bank account.

Carried

278/23

**Government Relations Compliance – Municipal Revenue Sharing**

Hovland:

That the Council of the Resort Village of Shields confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

1. Submission of the 2022 Audited Financial Statement to the Ministry of Government Relations;
2. Submission of the 2022 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
3. In Good Standing with respect to the reporting and remittance of Education Property Taxes;
4. Adoption of a Council Procedures Bylaw;
5. Adoption of an Employee Code of Conduct ; and
6. All members of Council have filed their Public Disclosure Statements, as required; and

That we authorize Jessica Arguin to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Carried

279/23

**2024 Council Meeting Dates**

Tomlenovich:

That we accept the following dates for council meetings in 2024.

January 17, 2024

February 21, 2024

March 20 2024

April 17, 2024

May 15, 2024

June 19, 2024

July 17, 2024

August 21, 2024



September 18, 2024  
October 16, 2024  
November 20, 2024  
December 18, 2024

Carried

**Financial Report:**

**Financial Reports**

280/23

Pysden:

That the October 2023 statement of financial activities, income statement, balance sheet and bank reconciliations be adopted as presented.

Carried

**Payment of Accounts:**

281/23

Pysden:

That the list of account payments for BATCH 2023-00044-2023 -00046 for \$37,310.59 which includes payroll.

Total Payroll Report for end of month of October 2023 in the amount of \$7,439.78 be adopted as presented.

Carried

**Council Reports:**

The following reports were presented to Council:

a. Administration

**Items Blocking Snow Removal:**

282/23

Gauthier:

That the Resort Village of Shields send letters to residents who have items impeding snow clearing on the roadways to inform them of the traffic bylaw, and next steps if items are not moved.

Carried

b. Operations

c. Water/Sewer – October Log Sheet presented.

d. Dundurn Rural Water Utility (DRWU)

e. Dundurn and Area Wastewater Utility (DAWWU)

f. Project Committee

g. Human Resources Committee

**CSJ Summer Student Grant**

283/23

Hovland:

That the administrator applies for the Summer Student grant called Canada Summer Jobs, offered by the Government of Canada, for one seasonal golf student, one seasonal maintenance student, and one seasonal administrative student.

Carried

h. Marketing Committee

i. Dundurn & District Fire Commission

j. EMO Committee Report

k. RCMP

l. Docks & Storage Lots

**CSJ Summer Student Grant**

284/23

Hovland:

That council of the Resort Village of Shields approves the updated Dock policy that was circulated.

Carried

m. Animal Control

n. Communications

o. Library

p. Bylaw Review Committee

q. SK Watershed Authority

**Council Reports**

285/23

Pysden:

That the Council Reports be accepted as presented.

Carried

**Parks, Culture and Recreation Board Reports:**

The following Parks, Culture & Recreation Board reports were presented to Council:

a. Golf Committee Report

b. Recreation Facilities Report

**Keys for Events Committee Chair:**

286/23

Pysden:

That Cheryl Robson the Chair for the Events Committee, be given a set of keys for both the Hub, and the Community Hall, as she accesses these facilities often as part of her volunteer work.

- c. Green Spaces Report
- d. Social Programming Committee Report

**Parks, Culture and Recreation Board Report**

287/23

Gauthier:

That the Parks, Culture and Recreation Board Report be accepted as presented.

Carried

**In Camera Session:**

Council went In Camera at 8:26pm, and resumed the Regular meeting at 9:02pm

**Staff Christmas Gifts**

288/23

Gauthier:

That the Resort Village of Shields purchase gift cards in the amount \$330 for staff Christmas gifts.

Carried

The next Regular Meeting of Council will be held on December 20, 2023.

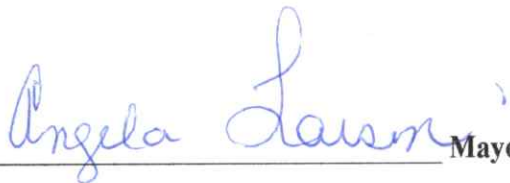
**Adjournment:**

289/23

Pysden:

That the meeting be adjourned at 9:05 p.m.

Carried

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Administrator

