

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE RESORT
VILLAGE OF SHIELDS HELD ON WEDNESDAY, DECMEBER 20, 2023, IN
THE SHIELDS COMMUNITY CENTRE AT 7:00 PM**

Attendance: Mayor: Angela Larson
Councilors: Jillian Gauthier, Garry Hovland,
Chad Pysden, Noel Tomlenovich
Administrator: Jessica Arguin

Regrets:

Call to Order: Mayor Larson called the meeting to order at 7:03 p.m.

Council members will leave the meeting when Conflicts of Interest declared arise on the agenda.

Approval of the Agenda:

290/23 Gauthier:
That the agenda be adopted as presented with additions and deletions as noted. *Carried*

Adoption of the Minutes:

291/23 Tomlenovich:
That November 15, 2023, Regular Council Meeting minutes be adopted as presented. *Carried*

Unfinished Business:

Centerpiece Night Liquor License

292/23 Hovland:
That the Resort Village of Shields allow the Recreation Board to obtain a liquor license for the Christmas Centerpiece event on December 11th. *Carried*

Call Out Fee for 21 McCordick Street

293/23 Tomlenovich:
That the Resort Village of Shields send an invoice for after-hours call-out fee outlined in the Policy manual to the owner of 21 McCordick Street. This will include a letter outlining the sequence of events leading up to the call-out. *Carried*

New Business:

Dundurn Rink Donation

294/23 Tomlenovich:
That the Resort Village of Shields pay the Town of Dundurn a \$1500 donation fee that will allow all residents of Shields access to free public skating. *Carried*

WSA permit for 69 Procter Drive

295/23 Hovland:
That the application to 'Place a Development on Public Reserve Lands', specifically the Public Reserve located in front of Lot 12 Block 6, (69 Procter Drive) be approved, subject to the following terms and conditions:
i. The successful application of an aquatic habitat protection permit from the Water Security Agency. *Carried*

Hall Fee Rental Cost Waived

296/23 Pysden:
That the Dundurn Fire Department (DFD) request to waive hall rental fee be approved, with any charges for cleaning to be paid by the DFD. *Carried*

Operating Bank Account Balance:

297/23 Pysden:
That the Resort Village of Shields transfer \$200,000 from the operating bank account to the savings bank account. *Carried*

Financial Report:

Financial Reports

298/23 Gauthier:
That the November 2023 statement of financial activities, income statement, balance sheet and bank reconciliations be adopted as presented. *Carried*

Payment of Accounts:

299/23

Tomlenovich:
That the list of account payments for BATCH 2023-00049 for \$67281.89 which includes payroll.
Total Payroll Report for end of month of November 2023 in the amount of \$28560.79 be adopted as presented.

Carried

Council Reports:

The following reports were presented to Council:
a) Administration

Bylaw 7/23 Garbage Rates Amendment

300/23

Tomlenovich:
That Bylaw 7/23, being a bylaw to amend bylaw 4/23 Garbage Rates be read for the first time.

Carried

301/23

Pysden:
That Bylaw 7/23, being a bylaw to amend bylaw 4/23 Garbage Rates be read for the second time.

Carried

302/23

Hovland:
That Bylaw 7/23, being a bylaw to amend bylaw 4/23 Garbage Rates be read for a third time today.

Carried Unanimously

303/23

Gauthier:
That Bylaw 7/23, being a bylaw to amend bylaw 4/23 Garbage Rates be read for the third time and adopted.

Carried

- b) Operations
- c) Water/Sewer – November Log Sheet presented.
- d) Dundurn Rural Water Utility (DRWU)
- e) Dundurn and Area Wastewater Utility (DAWWU)
- f) Project Committee
- g) Human Resources Committee

Maternity Leave Job Description

304/23

Gauthier:
That the Job description for the Temporary CAO is accepted and will be advertised beginning in January 2024.

Carried

Greenskeeper Job Description

305/23

Pysden:
That the Job description for the Golf Greenskeeper is accepted and will be advertised beginning in January 2024.

Carried

SUMA Convention

306/23

Gauthier:
That Angie Larson and Garry Hovland attend the SUMA Annual Convention in Regina SK as Voting Delegates in April 2024.

Carried

- h) Marketing Committee
- i) Dundurn & District Fire Commission

DFD Budget

307/23

Tomlenovich:
That the Resort Village of Shields approve the Dundurn Fire Commission proposed budget for the 2024 year.

Carried

- j) EMO Committee Report

EMO Revision

308/23

Hovland:
That the Resort Village of Shields approve the revision presented by the EMO committee in December 2023.

Carried

Projector for Hall

309/23

Tomlenovich:
That the Resort Village of Shields approve Chad Pysden to spend up to \$1500 on a new projector for the hall before the 2024 year.

Carried

- k. RCMP
- l. Docks & Storage Lots

- m. Animal Control
- n. Communications
- o. Library
- p. Bylaw Review Committee

Bylaw 5/23 Animal Control Bylaw

Gauthier:

310/23

That Bylaw 5/23, being an Animal Control bylaw be read for the first time.

Carried

Tomlenovich:

311/23

That Bylaw 5/23, being an Animal Control bylaw be read for the second time.

Carried

Pysden:

312/23

That Bylaw 5/23, being an Animal Control bylaw be read for a third time today.

Carried Unanimously

Hovland:

313/23

That Bylaw 5/23, being an Animal Control bylaw be read for the third time and adopted.

Carried

Animal Registration Procedure

Hovland:

314/23

That the Resort Village of Shields office develop a procedure to collect pet registration information from each new resident who moves into the village.

Carried

Bylaw 6/23 Outstanding Payments to Tax roll

Tomlenovich:

315/23

That Bylaw 6/23, being a bylaw to allow for Outstanding Payments to Tax Roll be read for the first time.

Carried

Hovland:

316/23

That Bylaw 6/23, being a bylaw to allow for Outstanding Payments to Tax Roll be read for the second time.

Carried

Pysden:

317/23

That Bylaw 6/23, being a bylaw to allow for Outstanding Payments to Tax Roll be read for a third time today.

Carried Unanimously

Gauthier:

318/23

That Bylaw 6/23, being a bylaw to allow for Outstanding Payments to Tax Roll be read for the third time and adopted.

Carried

- q. SK Watershed Authority

Council Reports

Tomlenovich:

319/23

That the Council Reports be accepted as presented.

Carried

Parks, Culture and Recreation Board Reports:

The following Parks, Culture & Recreation Board reports were presented to Council:

- a. Golf Committee Report
- b. Recreation Facilities Report

Ice rink on Pond:

Gauthier:

320/23

That the Resort Village of Shields approve an expense of up to \$250 to get the lights on the pond skating rink operational.

Carried

Hall Contract Cleaner:

Gauthier:

321/23

That the contract for the Shields facilities cleaner is accepted and will be advertised beginning in January 2024.

Carried

Hub Food Services Contract:

Hovland:

322/23

That we advertise an RFP for a food service contract for the Hub beginning in January 2024.

Carried

- c. Green Spaces Report

d. Social Programming Committee Report

Casino Night Funds

Pysden:

323/23

That the Casino Night funds be moved from the Parks Culture and Recreation Board bank account to the Shields Bank account.

Carried

Parks, Culture and Recreation Board Report

Hovland:

324/23

That the Parks, Culture and Recreation Board Report be accepted as presented.

Carried

In Camera Session:

Council went In Camera at 10:28pm, and resumed the Regular meeting at 10:34pm

Bank Request

Pysden:

325/23

That the Resort Village of Shields send RBC a letter requesting information about funding for a major village project.

Carried

GIC Renewal

Tomlenovich:

326/23

That the Resort Village of Shields renew \$400,000 of investments into a 180 Non-redeemable GIC account with a 4.35% interest rate.

Carried

The next Regular Meeting of Council will be held on January 17, 2024.

Adjournment:

Gauthier:

327/23

That the meeting be adjourned at 10:36 p.m.

Carried

_____ **Mayor**

_____ **Administrator**