

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE RESORT
VILLAGE OF SHIELDS HELD ON WEDNESDAY, SEPTEMBER 20, 2023, IN
THE SHIELDS COMMUNITY CENTRE AT 7:00 PM**

Attendance: Mayor: Angela Larson
Councilors: Jillian Gauthier, Garry Hovland,
Chad Pysden, Noel Tomlenovich
Administrator: Becky Hoehn

Regrets:

Call to Order: Mayor Larson called the meeting to order at 7:00 p.m.

Council members will leave the meeting when Conflicts of Interest declared arise on the agenda.

Approval of the Agenda:

218/23 Pysden:
That the agenda be adopted as presented with additions and deletions as noted. *Carried*

Adoption of the Minutes:

219/23 Tomlenovich:
That the August 16, 2023, Regular Council Meeting minutes be adopted as presented. *Carried*

220/23 Gauthier:
That the August 30, 2023, Special Council Meeting minutes be adopted as presented. *Carried*

In Camera Session: Council went In Camera at 7:05pm, and resumed the Regular meeting at 7:17pm

New Business:

Development Permits

221/23 Hovland:
That the following development permits are approved, subject to the notices declared.
i. 26-23 – 20 Mawson
ii. 28-23 – 7 McCordick
iii. 29-23 – 7 McCordick
iv. 30-23 – 1 McCrimmon
v. 31-23 – 67 Procter *Carried*

Building Permits

222/23 Pysden:
That the following building permits are approved, subject to the notices declared.
i. S-2303 – 89 Procter
ii. S-2304 – 27 Procter
iii. S-2305 – 27 Procter
iv. S-2306 – 27 Mawson *Carried*

Access to Public Reserve Land

223/23 Tomlenovich:
That Alair Homes be provided supervised access to the Public Reserve to access 27 Procter Drive, with Alair Homes to be responsible for scheduling the supervision of access and equipment approval, as required, with the Operations Manager; further that any and all damages be remediated to the original condition as determined by the Operations Manager. *Carried*

Abate as per Bylaw 6/14 Section 5

224/23 Gauthier:
That for the year of 2023 we abate the \$200 per resident sewer infrastructure levy outlined in Bylaw 6/14. *Carried*

Tax Arrears

225/23 Hovland:
In accordance with Section 3 of The Tax Enforcement Act, Council acknowledges the prepared list of arrears as presented to the head of council.

Carried

226/23 Larson:
That the Engagement Letter with Taxervice be signed as presented.

Carried

Abandoned Dock Tender

227/23 Tomlenovich:
That the bid of \$250 be accepted for the abandoned dock, with the understanding the new owner is responsible for removing all sections of the dock and cleaning the area.

Carried

Spirit of Shields Award Recipient

228/23 Gauthier:
That the council accept the selected nomination for the Spirit of Shields 2023 recipient from the Spirit of Shields Chair.

Carried

Financial Report:

Financial Reports

229/23 Pysden:
That the August 2023 statement of financial activities, income statement, balance sheet and bank reconciliations be adopted as presented.

Carried

Payment of Accounts:

230/23 Hovland:
That the list of account payments for BATCH 2023-00036 to 2023-00037 for \$92,868.19 which includes payroll. Total Payroll Report for end of month of August 2023 in the amount of \$12,753.15 be adopted as presented.

Carried

Council Reports:

The following reports were presented to Council:

- a. Administration
- b. Operations

Golf

231/23 Tomlenovich:
That Morgan MacDonald wage be increased to \$18/hour beginning October 1, 2023, for the remainder of his 2023 term.

Carried

- c. Water/Sewer – July Log Sheet presented.
- d. Dundurn Rural Water Utility (DRWU)
- e. Dundurn and Area Waste Water Utility (DAWWU)
- f. Project Committee
- g. Human Resources Committee

Chief Administrative Officer Salary

232/23 Larson:
That Jessica Arguin’s annual salary be \$63,700 from October 1, 2023 – December 2024.

Carried

- h. Marketing Committee

Coldwell Banker’s Contract Renewal

233/23 Tomlenovich:
That we extend the real estate contract with Coldwell bankers until October 31, 2023.

Carried

- i. Dundurn & District Fire Commission

Fire Commission Purchase

234/23 Tomlenovich:
That the Dundurn & District Fire Commission move forward with the purchase of the all-purpose utility vehicle for up to the cost of \$45,000 which will support the Fire Department’s needs.

Carried

j. EMO Committee Report

New EMO Block Captain

Hovland:

235/23

That we approve the appointment of Tim Black as the new Block Captain for the EMO Committee.

Carried

- k. RCMP
- l. Docks & Storage Lots
- m. Animal Control
- n. Communications
- o. Library
- p. Bylaw Review Committee
- q. Central Area Transportation Planning Committee
- r. SK Watershed Authority

Council Reports

Hovland:

236/23

That the Council Reports be accepted as presented.

Carried

Parks, Culture and Recreation Board Reports:

The following Parks, Culture & Recreation Board reports were presented to Council:

- a. Golf Committee Report
- b. Recreation Facilities Report
- c. Green Spaces Report
- d. Events and Programming Committee Report

Parks, Culture and Recreation Board Report

Gauthier:

237/23

That the Parks, Culture and Recreation Board Report be accepted as presented.

Carried

The next Regular Meeting of Council will be held on October 18, 2023.

Adjournment:

Tomlenovich:

238/23

That the meeting be adjourned at 10:00 p.m.

Carried

_____ **Mayor**

_____ **Administrator**