

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE RESORT
VILLAGE OF SHIELDS HELD ON WEDNESDAY, APRIL 20, 2023, IN THE
SHIELDS COMMUNITY CENTRE AT 7:00 PM**

Attendance: Mayor: Angela Larson
Councilors: Jillian Gauthier, Garry Hovland,
Chad Pysden, Noel Tomlenovich
Administrator: Becky Hoehn

Regrets:

Call to Order: Mayor Larson called the meeting to order at 7:01 p.m.

Council members will leave the meeting when Conflicts of Interest declared arise on the agenda.

Waiver of Notice of a Meeting of Council:

068/23 Tomlenovich:
That the council of the Resort Village of Shields hereby waives notice of a regular meeting of the council to be held at the Resort Village of Shields Community Hall, 8 Procter Drive on Thursday, April 20, 2023, commencing at 7:00 p.m.

Carried Unanimously

Approval of the Agenda:

069/23 Pysden:
That the agenda be adopted as presented with additions and deletions as noted.

Carried

Adoption of the Minutes:

070/23 Pysden:
That the March 21, 2023, Regular Council Meeting minutes be adopted as presented.

Carried

New Business:

Development Permits

071/23 Hovland:
That the following development permit is adopted, subject to the notices declared.

07/23 – 9 Sunterra Drive – Permit to landscape the front and back yard. Approval under the condition of an on-site meeting with Operations Manager to ensure proper drainage and that the swale in the area is maintained.

Carried

072/23 Gauthier:
That the following development permit is adopted, subject to the notices declared.

08/23 – 1 McCrimmon Crescent – Permit to install a hot tub. Approval under the condition of an on-site meeting with Operations Manager.

Carried

073/23 Tomlenovich:
That the following development permit is adopted, subject to the notices declared.

09/23 – 1 McCrimmon Crescent – Permit to replace fireplace. Approval subject to review and approval from Building Inspector, Dwayne Williams.

Carried

074/23 Gauthier:
That the following development permit is adopted, subject to the notices declared.

08/23 – 1 McCrimmon Crescent – Permit to erect a fence. Approval under the condition of an on-site meeting with Operations Manager.

Carried

075/23 Tomlenovich:
That permission be granted to Bruce and Charlene Meyers to prune and remove trees as required adjacent to their property located at 1 McCrimmon Crescent.

Carried

Golf Committee

Hovland:

076/23

That Council approves the Golf Committee's recommendation to add John Thul as a new member to the Golf Committee.

Carried

Ministry of Environment – Renewal – Below Ground Waterline Easement

Tomlenovich:

077/23

That Council approves the Renewal Agreement with the Ministry of Environment for a Below Ground Waterline Easement for the period of April 1, 2021, to March 31, 2054.

Carried

Prairie Central District Community Engagement & Development Program Framework in Action (CEDP-FIA)

Gauthier:

078/23

That we purchase outdoor games in the amount of \$1,000.00 as per the CEDP grant received of \$500.00 with the remainder coming from fundraising from the fish derby.

Carried

FCC AgriSprit Fund Grant Application

Tomlenovich:

079/23

That Council approve the application to the FCC AgriSprit Fund for a grant for \$25,000 for partial funding for a new golf Storage building with the balance of funding to be taken from the Golf Reserve. Note: Updated quote from Zak's for the building was \$45,000 plus tax.

Carried

Amenities Building Rental

Pysden:

080/23

That the Resort Village of Shields set a rental rate for the common space of the Amenities Building at a rate of \$25/hour.

Carried

Parks, Culture and Recreation Board Bylaw

Tomlenovich:

081/23

That Bylaw #1/23, being a bylaw to establish a Parks, Culture and Recreation Board be read for a first time.

Carried

Pysden:

082/23

That Bylaw #1/23, being a bylaw to establish a Parks, Culture and Recreation Board be read for a second time.

Carried

Gauthier:

083/23

That Bylaw #1/23, being a bylaw to establish a Parks, Culture and Recreation Board be read for a third time today.

Carried Unanimously

Hovland:

084/23

That Bylaw #1/23, being a bylaw to establish a Parks, Culture and Recreation Board be read for a third time and adopted.

Carried

Hall Rental for Men's and Ladies' Golf Nights

(Garry Hovland declared a Conflict of Interest and left the meeting.)

Tomlenovich:

085/23

That the Men's Night and Ladies Night groups pay a reduced rental fee for the Community Hall of \$200, to have use of the hall for the 2023 golf season. This will include Tuesday for Ladies night, and Thursday for Men's Night for the months of May to September (inclusive) for the hours of 5:00pm -10:45pm on their respective nights.

Carried

(Garry Hovland returned to the meeting.)

Financial Report:

086/23

Gauthier:
That the March 2023 statement of financial activities, income statement, balance sheet be adopted as presented.

Carried

Payment of Accounts:

087/23

Pysden:
That the list of account payments for BATCH 2023-00012 to 2023-00014 for \$60,834.28 which includes payroll. Total Payroll Report for end of month of April 2023 in the amount of \$3,869.45 be adopted as presented.

Carried

Council Reports:

The following reports were presented to Council:

- a. Administration - Circulated
- b. Operations– Circulated
- c. Water/Sewer – March Log Sheet presented.
- d. Dundurn Rural Water Utility (DRWU) - Circulated
- e. Dundurn and Area Waste Water Utility (DAWWU) – Circulated
- f. Project Committee – Circulated
- g. Human Resources Committee

Operations Manager 2023 Salary

088/23

Tomlenovich:
That council approves a five per cent increase in salary for Operations Manager, Fred Fehr for 2023.

Carried

Joint Human Resources Agreement – Operations Manager

089/23

Gauthier:
That based on the time sheets calculation of the percentage of the time allocated between Thode and Shields, Council agrees to the following percentage will be applied for 2023 payment of the Operations Manager salary:
45% Thode, 55% Shields

Carried

Operations Manager 2023 Salary – Operations Assistant

090/23

Tomlenovich:
That based on the time sheets calculation of the percentage of the time allocated between Thode and Shields, Council agrees to the following percentage will be applied for 2023 payment of Operations Assistant salary:
38% Thode, 62% Shields

Carried

Greenskeeper

(Jill Gauthier declared a Conflict of Interest and left the meeting.)

091/23

Tomlenovich:
That council offer the Greenskeeper position to Chad Gauthier at a rate of \$22 per hour with the probation period to be determined by the Operations Manager, not to exceed two months.

Carried

(Jill Gauthier returned to the meeting.)

- h. Marketing Committee
- i. Dundurn & District Fire Commission
- j. EMO Committee Report
- k. RCMP
- l. Docks & Storage Lots
- m. Animal Control
- n. Communications
- o. Library
- p. Bylaw Review Committee
- q. Central Area Transportation Planning Committee
- r. SK Watershed Authority

Council Reports:

092/23

Hovland:
That the Council Reports be accepted as presented.

Carried

Parks, Culture and Recreation Board Report:

The following Parks, Culture and Recreation Board committee reports were presented to Council:

- a. Golf Committee Report.
- b. Recreation Facilities Report.
- c. Green Spaces Report.
- d. Events and Programming Committee Report.

Parks, Culture and Recreation Board Report

Gauthier:

093/23

That the Parks, Culture and Recreation Board Report be accepted as presented.

Carried

The next Regular Meeting of Council will be held on May 17, 2023.

Adjournment:

Hovland:

094/23

That the meeting be adjourned at 10:29 p.m.

Carried

_____ **Mayor**

_____ **Administrator**