

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE RESORT  
VILLAGE OF SHIELDS HELD WEDNESDAY, FEBRUARY 15, 2023, IN THE  
SHIELDS COMMUNITY CENTRE at 7:00 p.m.**

**Attendance:** Mayor: Angela Larson  
Councilors: Jillian Gauthier, Chad Pysden, Noel Tomlenovich  
Administrator: Becky Hoehn

**Regrets:**

**Call to Order:**

Mayor Larson called the meeting to order at 7:00 p.m.

*No conflicts of interest were declared.*

**Approval of the Agenda:**

018/23

Tomlenovich:  
That the agenda be adopted as presented with additions and deletions as noted.

Carried

**Adoption of the Minutes:**

019/23

Gauthier:  
That the January 18, 2023, Regular Council Meeting minutes be adopted as presented.

Carried

**Unfinished Business:**

**Short Term Rentals**

020/23

Tomlenovich:  
That the Resort Village of Shields approve the 'Short Term Rental' guidelines and form to be used in conjunction with any Development Permits issued to allow Short Term Rentals.

Carried

**Development Permits**

021/23

Gauthier:  
That the Resort Village of Shields approve for 2023, to be renewed annually, the following Development Permits, to allow for Short Term Rentals, with the condition that the Short-Term Rental guidelines and form is completed for each rental.

04/23 – 27 Mawson Drive

05/23 – 1 Procter Drive

Carried

**New Business:**

**Development Permits**

022/23

Gauthier:  
That the following development permit is adopted, subject to the notices declared.

01/23 – 9 Hordern Street – Permit to fix and improve existing foundation by installing screw piles under house. Approval in conjunction to the building permit approval from Building Inspector, Dwayne Williams.

Carried

023/23

Larson:  
That the following development permit is adopted, subject to the notices declared.

02/23 – 9 Hordern Street – Permit to develop attached garage into an in-law suite. Approval in conjunction to the building permit approval from Building Inspector, Dwayne Williams.

Carried

024/23

Pysden:  
That the following development permit is adopted, subject to the notices declared.

03/23 – 89 Procter Drive – Permit to construct an RTM home. Approval in conjunction to the building permit approval from Building Inspector, Dwayne Williams.

Carried

**2022 Annual Notice to Consumers**

025/23

Tomlenovich:  
To approve the 2022 Annual Notice to Consumers.

Carried

**Quality Assurance and Quality Control Policy for Waterworks**

026/23

Pysden:  
To approve the Quality Assurance and Quality Control Policy for Waterworks.

Carried

**Resort Village of Shields Emergency Plan – Water Works and Wastewater**

027/23

Gauthier:  
To approve the Resort Village of Shields Emergency Plan – Water Works and Wastewater.

Carried

**Adobe Acrobat**

028/23

Gauthier:  
That the Resort Village of Shields purchase Adobe Acrobat at a cost of \$25.99 per month.

Carried

**SUMA Annual Convention**

029/23

Gauthier:  
That Angie Larson attend the SUMA Annual Convention as a Voting Delegate and Becky Hoehn attend as a municipal employee.

Carried

**Communities in Bloom**

030/23

Larson:  
That the Resort Village of Shields join Communities in Bloom in the Friend Category for 2023.

Carried

**Reports:**

The following reports were presented to Council:

- a) Administration Report - Circulated
- b) Operations Report – Circulated
- c) Water/Sewer Report – January Log Sheet presented.
- d) Dundurn Rural Water Utility (DRWU) - Circulated
- e) Dundurn and Area Waste Water Utility (DAWWU) – Circulated
- f) Project Committee Report – Circulated

**Appliances for Amenities Building**

031/23

Pysden:  
That the appliances for the Amenities Building be purchased from Costco at a cost not to exceed \$4,000, with the cost of the freezer to be covered by the money raised by the Events Committee fundraiser and the balance from Parks, Culture and Recreation Board Reserve.

Carried

- g) Fire Commission Report – Next meeting March 8, 2023, in Dundurn.
- h) EMO Committee Report – No report.
- i) Rec Board Report - Circulated
- j) Golf Committee Report – Circulated
- k) Hall Committee Report – Painting Quotes presented.

**Hall Interior Painting**

032/23

Tomlenovich:  
That the Resort Village of Shields contract Stroke of Genius Painting to paint the interior of the Community Hall in the fall of 2023.

Carried

- l) Parks Beach & Playground Report – No report.
- m) Green Spaces Report – No report.
- n) Docks Report– No report.
- o) Animal Control Report – Circulated.
- p) Marketing Committee Report– Circulated.
- q) Events Committee Report – Circulated

**2023 Gro for Good Grants**

Pysden:

033/23

That the Resort Village of Shields apply for 2023 Gro for Good Grant in partnership with Communities in Bloom

Carried

**2023 Miracle-Gro® Best Garden Selection**

Pysden:

034/23

That the Resort Village of Shields apply for 2023 Miracle-Gro® Best Garden Selection

Carried

**Prairie Central Community Engagement & Development Framework In Action (FIA)**

Pysden:

035/23

That the Resort Village of Shields apply for the Prairie Central Community Engagement & Development Program FIA Grant through the Saskatchewan Parks and Recreation Association for the March 15th and May 15th intakes for the cost of an instructor for kayaking and/or paddle board lessons.

Carried

**Saskatoon Council for Aging**

Gauthier:

036/23

That the Resort Village of Shields participate in the Saskatoon Council for Aging Programs and apply for the funding that is available for the programming.

Carried

**SLGA Liquor License – March 17, 2023**

Gauthier:

037/23

That the Resort Village of Shields apply for a liquor license for the St. Patrick’s Day Community Potluck on March 17, 2023.

Carried

**SLGA Liquor License – June 3, 2023**

Larson:

038/23

That the Resort Village of Shields apply for a liquor license for the Beer and Burger Night on June 3, 2023.

Carried

- r) Communications Report – No report.
- s) RCMP – Next meeting in April in Saskatoon.
- t) Library – New appointments needed.
- u) Bylaw Review Committee– No report.
- v) HR Committee Report – Circulated
- w) Committee Appointments – Appointment

**Golf Committee Appointment**

Larson:

039/23

That the Resort Village of Shields appoint Jackie Sander as chair of the Golf Committee.

Carried

**Reports:**

Pysden:

040/23

That the reports be accepted as presented.

Carried

**Financial Report:**

Gauthier:

041/23

That the January 2023 statement of financial activities, income statement, balance sheet and bank reconciliation be adopted as presented.

Carried

**Payment of Accounts:**

Tomlenovich:

042/23

That the list of account payments for Batches 2023-00004 to 2023-00006 for \$42,215.92 which includes payroll and the Payroll Report for end of month of January 2023 in the amount of \$3,887.69 be adopted as presented.

Carried

**Adjournment:**

Gauthier:

043/23

That the meeting be adjourned at 10:35 p.m.

Carried

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Mayor

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Administrator