

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE RESORT  
VILLAGE OF SHIELDS HELD WEDNESDAY, JANUARY 18, 2023, IN THE  
SHIELDS COMMUNITY CENTRE at 7:00 p.m.**

**Attendance:** Mayor: Angela Larson  
Councilors: Jillian Gauthier, Chad Pysden, Noel Tomlenovich  
Administrator: Becky Hoehn

**Regrets:**

**Call to Order:**

Mayor Larson called the meeting to order at 7:00 p.m.

*No conflicts of interest were declared.*

**Approval of the Agenda:**

001/23

Gauthier:  
That the agenda be adopted as presented with additions and deletions as noted.

*Carried*

**Adoption of the Minutes:**

002/23

Tomlenovich:  
That the December 14, 2022, Regular Council Meeting minutes be adopted as presented.

*Carried*

**Unfinished Business:**

**New Business:**

**Development Permits**

No new permits received.

**Abatement of 2022 Sewer Levy**

003/23

Tomlenovich:  
That the \$200 per resident sewer levy outlined in Bylaw 6/14 be abated for 2022.

*Carried*

**Request to Waive Fees for Facilities Rental**

004/23

Pysden:  
That the U11 Battalion Hockey Team's request to waive the January 14, 2023, hall rental fee be approved, with any charges for cleaning to be paid by the hockey team.

*Carried*

**Application for Planting/Removing Trees on Municipal Property**

005/23

Gauthier:  
That the Application for the Removal of Trees on Municipal Property from Robert Willms of 33 McCrimmon, be approved contingent on the applicant having permission and following all instructions from the Water Security Agency.

*Carried*

**Agreement with Basic Installations for Snow Removal**

006/23

Tomlenovich:  
That the Resort Village of Shields enter into an agreement with Basic Installations Inc for Community Mailbox Snow Removal.

*Carried*

**Auditor Appointment**

007/23

Larson:  
That the Resort Village of Shields appoint Jensen Stromberg Chartered Professional Accountants as the Auditor for 2023.

*Carried*

**Schedule of Council Meetings**

008/23

Tomlenovich:  
That the 2023 council meetings be held on the third Wednesday of each month, except for December, at 7:00pm at the Shields Community Hall, on the following dates:  
January 18, 2023  
February 15, 2023  
March 15, 2023  
April 19, 2023

May 17, 2023  
June 21, 2023  
July 19, 2023  
August 16, 2023  
September 20, 2023  
October 18, 2023  
November 15, 2023  
December 13, 2023.

Carried

**Hall Rental Rates**

Gauthier:

009/23

That a rate of \$25/hour for physical activity classes that are only an hour long and which do not use the kitchen be added to the schedule of hall rental fees.

Carried

**Building Inspector**

Tomlenovich:

010/23

That Dwayne Williams of Sandstar Developments Incorporated, be appointed as the Acting Building Inspector for the Resort Village of Shields.

Carried

**Asset Management Saskatchewan Training**

Larson

011/23

That the council, Operations Manager and Chief Administrative Officer of the Resort Village of Shields register for Asset Management of Saskatchewan Training.

Carried

**Reports:**

The following reports were presented to Council:

- a) Administration Report - Circulated
- b) Operations Report – Circulated
- c) Water/Sewer Report – December Log Sheet
- d) Dundurn and Area Waste Water Utility (DAWWU) – Circulated
- e) Project Committee Report – Circulated
- f) Fire Commission Report – Reviewed January 17, 2023, letter from Resort Village of Thode.
- g) EMO Committee Report – No report.
- h) Rec Board Report

012/23

Tomlenovich:

That funds raised and deposited in the Recreation Board Account in 2022 be transferred to the Resort Village of Shields operating account.

Carried

- i) Golf Committee Report – No report.
- j) Hall Committee Report – Verbal report provided.
- k) Parks Beach & Playground Report – No report.
- l) Green Spaces Report – No report.
- m) Docks Report– No report.
- n) Animal Control Report – No report.
- o) Marketing Committee Report– Verbal report provided.
- p) Events Committee Report - Circulated
- q) Communications Report – No report.
- r) RCMP – January 17, 23 meeting in Thode.
- s) Library – New appointments needed.
- t) Bylaw Review Committee– No report.
- u) HR Committee Report – Circulated

013/23

Pysden:

That the salary range for the Greenskeeper position be increased to \$20-\$25/hour dependent on experience.

Carried

- v) Committee Appointments – No report
- w) Others

**Reports:**

Gauthier:

014/23

That the reports be accepted as presented.

Carried

**Financial Report:**

015/23

Gauthier:

That the December 2022 statement of financial activities, income statement, balance sheet and bank reconciliation be adopted as presented.

*Carried*

**Payment of Accounts:**

016/23

Tomlenovich:

That the list of account payments for Batches 2022-00049 to 2023-00002 for \$55,209.86 which includes payroll and the Payroll Report for end of month of December 2022 in the amount of \$3,341.69 be adopted as presented.

*Carried*

**Adjournment:**

017/23

Tomlenovich:

That the meeting be adjourned at 11:05 p.m.

*Carried*

\_\_\_\_\_ **Mayor**

\_\_\_\_\_ **Administrator**