

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE RESORT
VILLAGE OF SHIELDS HELD WEDNESDAY, DECEMBER 14, 2022, IN THE
SHIELDS COMMUNITY CENTRE at 7:00 p.m.**

Attendance: Mayor: Angela Larson
Councilors: Jillian Gauthier, Chad Pysden, Noel Tomlenovich
Administrator: Becky Hoehn

Regrets:

Call to Order: Mayor Larson called the meeting to order at 7:05pm.
No conflicts of interest were declared

Approval of the Agenda:

236/22 Gauthier:
That the agenda be adopted as presented with additions and deletions noted. Carried

Adoption of the Minutes:

237/22 Tomlenovich:
That November 16, 2022, Regular Council Meeting and the November 24, 2022, Special Council Meeting minutes be adopted as presented. Carried

Unfinished Business:

238/22 ***Tip Funding***
Tomlenovich:
That stale dated cheque #7295 for \$142.89, be reissued to Scouts Canada c/o Nate Edwards. Carried

New Business:

Development Permits
No new permits received.

Municipal Revenue Sharing Declaration of Eligibility

239/22 Tomlenovich:
The Council of the Resort Village of Shields confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing grant:

- Submission of the 2021 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2021 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize Becky Hoehn to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations. Carried

240/22 Tomlenovich:
That the Dundurn Fire Department (DFD) request to waive hall rental fee be approved, with any charges for cleaning to be paid by the DFD. Carried

241/22 Gauthier:
That the Resort Village of Shields contract Laryssa Olson for caretaking duties of the community hall. Carried

242/22 Larson:
That the Resort Village of Shields request that the Dundurn Rural Water Utility (DRWU) amend the *Agreement with Other Municipalities for the Purpose of Establishing a Public Utility Board pursuant to the Municipalities Act, 2006*, to provide representation from both Shields and Thode on the DRWU Board. Carried

243/22

Gauthier:

That the Resort Village of Shields enter into a Residential Service Agreement with Loraas Disposal for 2023 at the following rates:

Waste pickup	\$14.85/month/cart
Recycling pickup	\$6.20/month/cart
Waste Cart Rental	\$1.55/cart

Carried

244/22

Pysden:

That the Resort Village of Shields apply to hire three students, one to work in each of the following areas: office, golf course and waste management/maintenance; through the Canada Summer Jobs (CSJ) Program.

Carried

Reports:

The following reports were presented to Council:

- a) Administration Report - Circulated
- b) Operations Report – Circulated
- c) Water/Sewer Report – November Log Sheet
- d) Dundurn and Area Waste Water Utility (DAWWU) – Circulated
- e) Project Committee Report – Circulated
- f) Fire Commission Report – Meeting December 19, 2022, at Fire Hall
- g) EMO Committee Report - Circulated
- h) Rec Board Report – No report.
- i) Golf Committee Report – No report.
- j) Hall Committee Report – Verbal report provided.
- k) Parks Beach & Playground Report – No report.
- l) Green Spaces Report – No report.
- m) Docks Report– No report.
- n) Animal Control Report – No report.
- o) Marketing Committee Report– No report.
- p) Events Committee Report - Circulated
- q) Communications Report – December Newsletter.
- r) RCMP – January meeting in Thode.
- s) Library – Nov. 21, 2022, Minutes
- t) Bylaw Review Committee– No report.
- u) HR Committee Report - Circulated
- v) Committee Appointments – No report
- w) Others – Central Area Transportation Planning Committee Sept. 28, 2022, Minutes.

Reports:

Pysden:

That we accept the reports as presented.

245/22

Carried

Financial Report:

Pysden:

That the November 2022 statement of financial activities, income statement, balance sheet and bank reconciliation be adopted as presented.

246/22

Carried

Tomlenovich:

That \$400,000 be transferred into four, separate one year GIC's in the amount of \$100,000 each.

247/22

Carried

Payment of Accounts:

Gauthier:

That the list of account payments for Batches 2022-00041 to 2022-00045 for \$49,074.91 which includes payroll and the Payroll Report for end of month of November 2022 in the amount of \$3,341.69 be adopted as presented.

248/22

Carried

Adjournment:

249/22

Tomlenovich:
That the meeting be adjourned at 10:30pm

Carried

Mayor _____

_____ **Administrator**