

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE RESORT
VILLAGE OF SHIELDS HELD WEDNESDAY, AUGUST 17, 2022, IN THE
SHIELDS COMMUNITY CENTRE at 7:00 pm.**

Attendance: Mayor: Angela Larson
Councilors: Noel Tomlenovich, Chad Pysden, Jillian Gauthier,
Absent: Cam Paulson
Administrator: Jessica Arguin

Call to Order: Mayor Larson called the meeting to order at 6:59pm.
No conflicts of interest were declared

Approval of the Agenda:

150/22 Gauthier:
That the agenda be adopted as presented with additions and deletions noted. Carried

Adoption of the Minutes:

151/22 Tomlenovich:
That July 20, 2022, Regular Council Meeting Minutes, and the August 3, 2022, special Council Meeting minutes be adopted as presented. Carried

Unfinished Business:

152/22 **OCP Plan**
Pysden:
That Bylaw #4/22, being a bylaw to Adopt an official Community Plan be read for a first time. Carried

153/22 **Zoning Bylaw**
Gauthier:
That Bylaw #5/22, being a bylaw respecting Zoning in the Resort Village of Shields be read for a first time. Carried

New Business:

154/22 **Development Permits**
Tomlenovich:
That the following development permits are adopted, subject to the notices declared.

19/22 – 20 Mawson Drive– Permit to construct a deck/patio. Approval in conjunction to Al Hiebert’s building permit approval.

28/22 – 2 Sunterra Drive– Permit to complete basement construction. Approval in conjunction to Al Hiebert’s building permit approval.

29/22 – 1 Shortt Rd– Permit to pave a driveway. Approval subject to the Road allowance Notice being sent.

30/22 –15 Sunterra Drive–Permit to Construct a home. Approval in conjunction to the building permit approval from Dwayne Williams.

32/22 –45 McCrimmon Drive–Permit to move/build a septic tank. Approval in conjunction to Public Health approval of the septic tank. Carried

Admin and Committee Reports:

a) Administrators Report Attached – Arguin

155/22 **Untidy Properties**
Gauthier:
That we send a letter to the owner of 50 McCrimmon instruct them that they must bring their property to standards established within the nuisance bylaw by September 15th, or a formal order will be put into place. Carried

156/22 b) Operations Report– No Report
Loraas Bin on Road
Tomlenovich:
That we send a letter to the owner and builder for 33 McCrimmon to instruct them that they must remove the Loraas bin from the road area, and the other concerns associate with the property construction. Carried

- c) Water/Sewer Report attached & given verbally – Larson
- d) Rec Board Report – No Report
- e) Golf Committee Report Attached & given verbally – Larson

Rec Board Email Access

Larson:

157/22

That we allow Kam Barteski to have access to the Rec Board email until September 30th for the purpose of tracking funds received from the Golf ball Drop fundraiser.

Carried

Golf Members List

Tomlenovich:

158/22

That the Resort Village of Shields will release the golf memberships list to the golf committee.

Carried

- f) Hall Committee Report – No Report
- g) Parks Beach & Playground Report– No Report
- h) Green Spaces Report– No Report
- i) Marketing Committee Report Attached & given verbally – Larson

South Subdivision Social Media

Larson:

159/22

That the Resort Village of Shields start a Facebook and Instagram page for the purpose of marketing lots for sale in the south subdivision and give admin access to the hired real estate agents.

Carried

- j) Events Committee Report Attached & given verbally – Larson
- k) Fire Commission Report – No Report
- l) Communications Report – No Report
- m) EMO Committee Report – No Report
- n) Docks Report – Discussed verbally
- o) Animal Control Report given verbally – Gauthier

Dogs at Large Complaint

Gauthier:

160/22

That at the recommendation of the Animal Control Committee, the Resort Village of Shields send a letter and \$50 fine to Cam Paulson and Melissa Bowen Jensen for their dogs being at large.

Carried

- p) Bylaw Review Committee – No Report
- q) HR Committee Report Attached – Larson

Maternity Leave Position

Tomlenovich:

161/22

That the Resort Village of Shields post a temporary Administrative Assistant job posting to work in conjunction with a temporary part-time CAO who together will cover the Maternity leave of the current CAO.

Carried

- r) Project Committee Report Attached - Larson
- s) Committee Appointments – No Appointments
- t) Library Committee – No Report
- u) Waste Disposal Report – No Report
- v) RCMP Report – No Report
- w) Others

Committee Reports

Pysden:

162/22

That we accept all committee reports as read and presented.

Carried

Financial Report:

Gauthier:

163/22

That the July 2022 statement of financial activities, income statement, balance sheet and bank reconciliation be adopted as presented.

Carried

Payment of Accounts:

Pysden:

164/22

That the list of account payments for BATCH 2022-00026 for \$121,530.85 which includes payroll

Payroll Report for end of month of July 2022 in the amount of \$7209.00
Payroll Report for Mid-August of \$5300

Be adopted as presented.

Carried

Adjournment:

165/22

Gauthier:
That the meeting be adjourned at 9:57pm

Carried

_____ Mayor

_____ Administrator