

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE RESORT
VILLAGE OF SHIELDS HELD WEDNESDAY, JULY 20, 2022, IN THE
SHIELDS COMMUNITY CENTRE at 7:00 pm.**

Attendance: Mayor: Angela Larson
Councilors: Noel Tomlenovich, Chad Pysden, Jillian Gauthier,
Absent: Cam Paulson
Administrator: Jessica Arguin

Call to Order: Mayor Larson called the meeting to order at 7:03pm.
No conflicts of interest were declared

Approval of the Agenda:

120/22 Pysden:
That the agenda be adopted as presented with additions and deletions noted. *Carried*

Adoption of the Minutes:

121/22 Gauthier:
That June 15, 2022, Regular Council Meeting Minutes, be adopted as presented. *Carried*

New Business:

Taxervice

122/22 Larson:
That the Resort Village of Shields sign the engagement letter to hire Taxervice to manage and prepare the documents necessary for tax enforcement within the Resort Village. *Carried*

Development Appeals Board/ BoR Compensation

123/22 Larson:
That we pay the secretary and members of the Board of Revision and Development Appeals Board a wage of \$30/hr. for the work put into the assessment appeals and development appeals process. *Carried*

124/22 Tomlenovich:
That the administrator writes a letter on behalf of the Resort Village of Shields, regarding the reason that the Development Permit 12/21 was denied to be read at the Development Appeal hearing. *Carried*

Tree Removal on PR Land

125/22 Tomlenovich:
That we approve the tree removal request submitted for public reserve lands adjacent to the storage lot, as long as the resident is willing to pay the cost of removal, will wait until the ban on Elm tree cutting has passed, and will work with the operations manager to ensure that the removal is done to his specifications. *Carried*

Fidelity Bond

126/22 Larson:
That the Employee Fidelity Bond and Certificate of Insurance from SUMAssure that protect the village against crimes of fraud were presented to council for the 2022 year. *Carried*

AirBnb Properties in the Village

Tomlenovich:

127/22

That the Resort Village of Shields send a letter to all properties using their houses as an AirBnb that a development permit for discretionary uses is required in order to continue this practice.

Carried

Development Permits

Gauthier:

128/22

That we approve development permit 22/22 -for 21 Procter Drive. Permit to pave a driveway. Approval subject to the Road allowance & subsequent road problems notice being sent.

Carried

Admin and Committee Reports:

- a) Administrators Report Attached – Arguin
- b) Operations Report Attached – Fehr

WSA – Lakeshore Changes

Pysden:

129/22

That the Resort Village of Shields accepts the report from Water Security Agency and finds no issue with the alterations completed to the berm on Municipal reserve land completed by John and Rose Hill

Carried

- c) Water/Sewer Report attached & given verbally – Larson
- d) Rec Board Report – No Report
- e) Golf Committee Report Attached & given verbally – Larson

Liquor Permit for Golf Tournament

Tomlenovich:

130/22

That we amend resolution 91/22 to allow the Golf Committee to purchase a liquor permit that allows them to serve and drink alcohol outside the hall, within the confines of the golf course area, from the date of August 6th, 2022, to the correct date of August 13th 2022.

Carried

Scramble Tournament

Gauthier:

131/22

That the Resort Village of Shields donates 8 Daily Pass Guestbooks to the August 13th Golf tournament scramble fundraiser to be used as prizes.

Carried

Volunteer Golf Marshall

Larson:

132/22

That the Resort Village of Shields Council will appoint one volunteer Golf Marshall, based on the recommendation from the golf committee, to check golf passes in the evenings and on the weekends when staff is not present.

Carried

- f) Hall Committee Report – No Report
- g) Parks Beach & Playground Report given verbally – Paulson (Read by Arguin)

Public Beach Weed Removal

Larson:

133/22

That the Resort Village of Shields Council hires HAGS Aquatic to remove weeds from the public beach, with confirmation that they possess the correct permit from WSA, for the cost of up to \$1200.

Carried

- h) Green Spaces Report attached and given verbally – Paulson (Read by Arguin)
- i) Marketing Committee Report Attached & given verbally – Larson
- j) Events Committee Report Attached & given verbally – Larson

Beer and Burger Night

Gauthier:

134/22

That the Resort Village of Shields approves the events committee to obtain a liquor permit that allows them to serve and drink alcohol inside and on the patio of the sport court amenities building, and in the sport court area for the event being held on August 27th 2022.

Carried

- k) Fire Commission Report Attached – Tomlenovich
- l) Communications Report – No Report
- m) EMO Committee Report – No Report
- n) Docks Report – No Report
- o) Animal Control Report – No Report
- p) Bylaw Review Committee – No Report
- q) HR Committee Report Attached – Larson

Summer Staff

Larson:

135/22

That the Resort Village of Shields hire Matt Reider as a golf course summer student to begin work in the second week of July for the remainder of the summer, at the wage of \$14.50/hr.

AND

That the Resort Village of Shields hire Linda Ellerington as a golf course summer worker on a part-time, temporary basis with no guarantee of hours, beginning in July, at the wage of \$23/hr.

Carried

Assistant Operations Manager

Larson:

136/22

That the Resort Village of Shields approves the Resort Village of Thode’s hiring of Glenn Robbie as the Assistant Operations Manager to the operations team for the two resort villages.

Carried

- r) Project Committee Report Attached - Larson

RIRG Road Costs

Tomlenovich:

137/22

That the Resort Village of Shields sends a letter to the RM of Dundurn requesting that they cover 50% of the costs for the road, before the reimbursement from the grant funding from RIRG is received.

Carried

- s) Committee Appointments –

Building Inspector

Tomlenovich:

138/22

That the Resort Village of Shields appoints Dwayne Williams as the second building inspector for the Resort Village of Shields, in the absence of our current building inspector.

Carried

- t) Library Committee – No Report

- u) Waste Disposal Report given verbally – Arguin/Larson
- v) RCMP Report given verbally – Tomlenovich
- w) Others

Committee Reports

Gauthier:

That we accept all committee reports as read and presented.

Carried

139/22

Financial Report:

Pysden:

That the June 2022 statement of financial activities, income statement, balance sheet and bank reconciliation be adopted as presented.

Carried

140/22

Payment of Accounts:

Gauthier:

That the list of account payments for
BATCH 2022-00023 for \$219,346.62 which includes payroll
Payroll Report for end of month of May 2022 in the amount of \$6362.14
Payroll Report for Mid-May of \$5400

Be adopted as presented.

Carried

141/22

Adjournment:

Tomlenovich:

That the meeting be adjourned at 11:11pm

Carried

142/22

_____ Mayor

_____ Administrator