

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE RESORT  
VILLAGE OF SHIELDS HELD WEDNESDAY, MAY 18, 2022, IN THE  
SHIELDS COMMUNITY CENTRE at 6:00 pm.**

**Attendance:** Mayor: Angela Larson  
Councilors: Lorna Ledoux, Noel Tomlenovich, Cam Paulson(V)  
Administrator: Jessica Arguin

**Call to Order:** Mayor Larson called the meeting to order at 5:59pm.  
*No conflicts of interest were declared*

**Approval of the Agenda:**

083/22 Tomlenovich:  
That the agenda be adopted as presented with additions and deletions noted. *Carried*

**Adoption of the Minutes:**

084/22 Ledoux:  
That April 20, 2022, Regular Council Meeting Minutes, and May 5<sup>th</sup>, 2022, Special Council Meeting Minutes be adopted as presented. *Carried*

**Unfinished Business:**

085/22 ***Speedbumps***  
Tomlenovich:  
That the Resort Village of Shields apply for the second intake of the SGI Fund for speedbumps, signage for speedbumps and other safety signage equipment required for the installation of speedbumps. *Carried*

086/22 ***Bi-Election***  
Ledoux:  
That the Call for Nominations for the bi-election scheduled on July 16<sup>th</sup> be advertised and opened on May 27<sup>th</sup>, 2022 and it will remain open until Nomination day on June 11<sup>th</sup>, 2022. *Carried*

**New Business:**

087/22 ***Lorna's Council Duties***  
Larson:  
That while we find a new councilor to fill Lorna's duties Mayor Larson take over her role with Communications, Policy and highlights, and Councilor Tomlenovich take responsibilities for Emo and HR committee. Division of Committee responsibilities will be re-divided after the bi-election. *Carried*

088/22 ***Development Permits***  
Paulson:  
That we approve development permit 7/22 for 19 McMillan Crescent -Corey Dieno. A permit to construct a garage, permit issued subject to the building permit approval from Al Heibert. *Carried*

**Admin and Committee Reports:**

- a) Administrators Report Attached – Arguin
- b) Operations Report – No Report
- c) Water/Sewer Report given verbally – Larson
- d) Rec Board Report – No Report
- e) Golf Committee Report Attached & given verbally – Larson

089/22 ***New Golf Committee Members***  
Ledoux:  
That the Resort Village of Shields accepts applications from Jackie Sander, Tyler Robertson and Jeannesta McLean expanding the golf committee to 8 members for the 2022 season. *Carried*

090/22 ***June 11 Liquor License***  
Tomlenovich:  
That we allow the Men's & Ladies Golf League Rental on June 11th 2022 to purchase a liquor permit that allows them to serve and drink alcohol outside the hall, within the confines of the golf course area *Carried*

**August 6 Liquor License**

091/22

Ledoux:

That we allow the Golf Committee Rental on August 6th 2022 to purchase a liquor permit that allows them to serve and drink alcohol outside the hall, within the confines of the golf course area

Carried

**September 10 Liquor License**

092/22

Paulson:

That we allow the Men's Golf League Rental on September 10th 2022 to purchase a liquor permit that allows them to serve and drink alcohol outside the hall, within the confines of the golf course area

Carried

f) Hall Committee Report given verbally – Paulson

g) Parks Beach & Playground Report Attached and given verbally – Paulson

**Children's Soccer Wind-up**

093/22

Larson:

That we allocate up to \$500 for the kids Soccer wind up to purchase snacks and treats, and for the rental of a bouncy castle.

Carried

h) Green Spaces Report attached and given verbally – Paulson

i) Marketing Committee Report Attached – Larson

j) Events Committee Report Attached and given verbally – Larson

k) Fire Commission Report Attached – Tomlenovich

l) Communications Report – No Report

m) EMO Committee Report – No Report

n) Docks Report Attached – Paulson

o) Animal Control Report given verbally – Paulson

p) Bylaw Review Committee – No Report

q) HR Committee Report Attached – Larson

**Time Allocation percentages between Thode and Shields**

094/22

Larson:

That based on the log reports reflection the percentage of the time allocated between Those and Shields, Council agrees to the following percentages be applied to 2022

Operations Manager: 50% Thode, 50% Shields

Operations Assistant: 40% Thode, 60% Shields

Carried

**Truck Cost Allocation percentages between Thode and Shields**

095/22

Tomlenovich:

That based on the 2021 log reports indicating time allocated between Thode and Shields by the Operations Assistant (primary driver of the village tuck), Council agrees to the following fuel cost sharing percentages for 2022.

F550 Use Fuel use: 40% Thode, 60% Shields

This arrangement refers only to fuel costs for the jointly owned Ford F550. Thode agrees to continue to pay 50% towards repairs and maintenance.

Carried

**Staff Wage Increases**

096/22

Ledoux:

That council approves a 2% increase in wage for both Fred Fehr (\$1700 annually) and Kaija Edwards (\$1100 annually, as well an additional raise for the Operations Assistant of \$8000, over the next two years, \$4000 this year, and \$4000 in 2023, to reflect the increase in duties and demand that she has taken on.

Carried

**Mileage Increases**

097/22

Tomlenovich:

That council approves a mileage rate for staff and council of \$0.61/km for the first 5000km and \$0.55/km thereafter, based on the CRA 2022 reasonable allowance recommendations. This to be effective as immediately.

Carried

r) Project Committee Report Attached - Larson

s) Committee Appointments –

As per resolution 089/22 we will appoint Jackie Sander, Tyler Robertson and Jeannesta McLean to the golf committee.

t) Library Report Attached

u) Waste Disposal Report given verbally – Larson

v) RCMP Report Attached – Tomlenovich

w) Others

**Committee Reports**

Tomlenovich:

That we accept all committee reports as read and presented.

Carried

098/22

**Financial Report:**

Audit Presentation:

At 7:00pm we had a presentation from Mellissa Bewer and Tyler Olafson from Jensen Stomberg about the presentation of the 2022 Audit preparation for the Resort Village of Shields. Council reviewed the draft statements and when final statements are completed council will review for approval.

Ledoux:

That the April 2022 statement of financial activities, income statement, balance sheet and bank reconciliation be adopted as presented.

Carried

099/22

**Payment of Accounts:**

Tomlenovich:

That the list of account payments for BATCH 2022-00017 for \$79,898.14 which includes payroll Payroll Report for end of month of April 2022 in the amount of \$1796.58 Payroll Report for Mid-May of \$3650

Be adopted as presented.

Carried

100/22

**Correspondence:**

**Adjournment:**

Larson:

That the meeting be adjourned at 9:39pm

Carried

101/22

\_\_\_\_\_ Mayor

\_\_\_\_\_ Administrator