

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE RESORT
VILLAGE OF SHIELDS HELD WEDNESDAY, NOVEMBER 17, 2021 IN THE
SHIELDS COMMUNITY CENTRE at 6:00 pm.**

Attendance: Mayor: Angela Larson
Councilors: Carol Sarich, Noel Tomlenovich
Administrator: Jessica Loran
Absent: Lorna Ledoux, Cam Paulson

Call to Order: Mayor Larson called the meeting to order at 6:01pm.
No conflicts of interest were declared

Deletions from Agenda:

275/21 Larson:
That we deleted the following items from the agenda as there is no information to be discussed:
Notice of Proclamations
Presentations
Public Hearings
Delegations
Carried

Approval of the Agenda:

276/21 Sarich :
That the agenda be adopted as presented with additions and deletions noted.
Carried

Adoption of the Minutes:

277/21 Tomlenovich:
That October 20, 2021, Regular Council Meeting Minutes, be adopted as presented.
Carried

New Business:

278/21 ***November Sewer Fee***
Tomlenovich:
That for the year of 2021 we abate the \$200 per resident sewer levy outlined in bylaw 6/14.
Carried

Government Relations Compliance

279/21 Sarich:
That the Council of the Resort Village of Shields confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:
1. Submission of the 2020 Audited Financial Statement to the Ministry of Government Relations;
2. Submission of the 2020 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
3. In Good Standing with respect to the reporting and remittance of Education Property Taxes;
4. Adoption of a Council Procedures Bylaw;
5. Adoption of an Employee Code of Conduct ; and
6. All members of Council have filed their Public Disclosure Statements, as required; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Carried

Development Permits

280/21 Tomlenovich:
That we approve Development Permit 42/21 for 1 Short Road to extend the culvert, subject to the road allowance construction notice being sent with the development permit.
Carried

281/21 Larson:
That we approve Development Permit 43/21 for 1 Short Road, for the construction of an RTM style new home build, subject to the building permit approval from Al Heibert.

Carried

Admin and Committee Reports:

- a) Administrators Report Attached – Loran

Security System

Larson:

282/21

That we subscribe to the \$160 annual fee for the nest security systems set up in the community hall, outside the office window and door.

Email Updates

Sarich:

283/21

That we subscribe to the \$3.27/month email exchange option for the golf@shield.ca email address.

- b) Operations Report Attached – Fehr

Winter Lake Access Point

Tomlenovich:

284/21

That we charge a \$100 refundable fee to each resident who would like a key to use the winter lake access point located near the beach.

- c) Water/Sewer Report given verbally – Larson
d) Rec Board Report - No Report
e) Golf Committee Report Attached – Sarich

Golf Ball Drop Money

Sarich:

285/21

That the money in the Rec Board account raised during the Golf Ball Drop fundraiser be transferred to the Resort Village of Shields Operating account and will be allocated toward the expenses for updates that occurred on the golf course hole six construction.

Ladies & Men's Night BBQ

Sarich:

286/21

That the men's and Ladies night purchase a new BBQ for use at the hall, costing no more than \$1000, with 50% being paid by the Resort Village of Shields, 25% being paid for by the Men's Night golf league, and 25% being paid by the Ladies Night golf league.

- f) Hall Committee Report – No Report
g) Parks Beach & Playground Report – No Report
h) Green Spaces Report Attached – Paulson
i) Marketing Committee Report Attached – Larson

Lot Prices

Larson:

287/21

That we drop the listed prices of the south subdivision lots as discussed to a range of \$119,999 – \$199,999.

- j) Events Committee Report Attached – Sarich
k) Fire Commission Report Attached – Tomlenovich
l) Communications Report Attached – Ledoux

Gift for Newsletter Volunteer

Larson:

288/21

That we purchase a gift card for Debbie Heit to thank her for being the editor of the newsletter for the past 10 years.

- m) EMO Committee Report Attached – Ledoux
n) Docks Report Attached – Paulson
o) Animal Control Report – No Report
p) Bylaw Review Committee – No Report
q) HR Committee Report Attached – Larson

Christmas

Larson:

289/21

That we hold a staff Christmas Dinner before the council meeting on December 22nd, 2021.

Tomlenovich:

290/21

That we purchase gift cards for staff for Christmas as discussed in-camera before the meeting.

TIL/EDO Year End

291/21

Tomlenovich:

That we change the year end date that TIL and EDO time are used up by, for the maintenance staff, from December 31st to March 31st of the following year.

Administrator Wages for 2022

292/21

Larson:

That as of January 1st, 2022, the administrator hourly wage be increased to \$30.50/hr. until the time that she receives certification.

- r) Project Committee Report given verbally - Larson
- s) Horticulture Committee Report – No Report
- t) Committee Appointments – No Appointments
- u) Library – No Report
- v) Garbage Report – No Report
- w) RCMP Report Attached – Tomlenovich
- x) Others –

Committee Reports

293/21

Sarich:

That we accept all committee reports as read and presented.

Carried

Financial Report:

294/21

Larson:

That the October 2021 statement of financial activities, income statement, balance sheet and bank reconciliation be adopted as presented.

Carried

Payment of Accounts:

295/21

Larson:

That the list of account payments for BATCH 2021-0037 for \$ 73,322.35 which includes payroll Payroll for end of month October 2021 in the amount of \$3262.68 (2021-0036) Payroll for mid- month of November 2021 in the amount of \$2146.69 (2021-0038) Be adopted as presented.

Carried

Adjournment:

296/21

Sarich:

That the meeting be adjourned at 9:05pm

Carried

_____ Mayor

_____ Administrator