

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE RESORT
VILLAGE OF SHIELDS HELD WEDNESDAY, JULY 21, 2021 IN THE
SHIELDS COMMUNITY CENTRE at 6:00 pm.**

Attendance: Mayor: Angela Larson
Councillors: Noel Tomlenovich, Lorna Ledoux
Absent: Cam Paulson, Carol Sarich
Administrator: Jessica Loran

Call to Order: Mayor Larson called the meeting to order at 6:00pm.
No conflicts of interest were declared

Deletions from Agenda: Mayor Larson deleted the following items from the agenda as there was no information to be discussed:
Notice of Proclamations
Presentations
Public Hearings

Approval of the Agenda:

181/21 Ledoux:
That the agenda be adopted as presented with deletions noted above. Carried

Adoption of the Minutes:

182/21 Tomlenovich:
That the minutes of the regular meeting of council held on June 16, 2021 be adopted as circulated, and the minutes from the special meeting held on July 12, 2021 be adopted as presented. Carried

Delegations:

183/21 ***Amanda Thiessen re: Sport Court***
Larson:
That we hire the Stone Temple Decorative Concrete company to drill the holes and install the sleeves for the tennis net posts for the Sport Court for the cost of \$2220.00. Carried

Unfinished Business:

184/21 ***Administration Student Hiring***
Ledoux:
That we have reconsidered the request we have submitted to hire an administration summer student, and will advise the Canada Summer Jobs that we will not be hiring an administration student this year. Carried

New Business:

185/21 ***Bylaw 9/21***
Tomlenovich:
That Bylaw 9/21 being a bylaw to provide for entering into an agreement with other municipalities for the purposed of establishing a public utility board pursuant to the municipalities act 2006, be introduced and read the first time. Carried

186/21 ***DRWU Utility board***
Ledoux:
That Bylaw 9/21 be read a second time. Carried

187/21 Larson:
That Bylaw 9/21 be given three readings at this meeting. Carried Unanimously

188/21 Tomlenovich:
That Bylaw 9/21 be read a third time and adopted. Carried

189/21 ***Fire Ban***
Tomlenovich:
That we enter into a full fire ban as of July 2nd 2021. Carried

New Laptop Quotes

190/21

Larson:

That we approve up to \$4000.00 to be spent on new Laptop, router, docking station, other needed IT equipment and installation cost, as well as subscribe to a monthly IT service for regular maintenance, subscriptions and updates.

Carried

Security Quotes

191/21

Larson:

That we purchase security cameras for the community hall for no more than \$500.00.

Carried

Public Park Use Request

192/21

Tomlenovich:

That we approve the request of Raelyn Spychaj to use Outlaws Ravine Public Park for the outdoor wedding celebration, with the understanding that she will be liable for any damages, and there is no way to regulate public use of that space at the time of her wedding.

Carried

Permit 22/21

193/21

Larson:

That we approve Development Permit 22/21 for 12 Willow View Court in conjunction with approval from Al Hiebert for the accompanying building permit for the project finishing their basement.

Carried

Permit 23/21

194/21

Ledoux:

That we approve Development Permit 23/21 for 46 Mawson Drive subject to Al Hiebert's approval of building permit for the project of a new home build.

Carried

Permit 26/21

195/21

Tomlenovich:

That we approve Development Permit 26/21 for 8 Mawson Drive for refurbishment of support wall that is placed on the road allowance.

Carried

Permit 27/21

196/21

Tomlenovich:

That we approve Development Permit 27/21 for 55 Procter Drive in conjunction with approval from Al Hiebert for the accompanying building permit for the project of a new home build.

Carried

Permit 28/21

197/21

Ledoux:

That we approve Development Permit 28/21 for 19 Mawson Drive subject to Al Hiebert's approval of building permit for the project of wall removal and support beam installation.

Carried

Admin and Committee Reports:

- a) Administrators Report Attached – Loran
- b) Water/Sewer Report given verbally – Larson
- c) Operations Report attached – Circulated from Operations Manager

Mower Sale

198/21

Tomlenovich:

That we sell the Grounds Master 455D mower with serial # 30455-210000304 to Darrell Brossart for the price of between \$1000-\$1200.

Carried

Untidy Yards

199/21

Tomlenovich:

That we send a letter to the owner of each unsightly yard identified by the Operations manager to instruct them that they must bring their yards to proper landscaping standards by July 31st, or they will be charged a minimum of \$30/hr. for the time it takes the maintenance staff to complete the work.

Carried

Abandoned Boat Lift

200/21

Tomlenovich:

That we send a letter to the owner of the boat lift that has been abandoned on the Lake access to instruct them to remove their property from this public space.

Carried

- d) Rec Board Report Attached – Paulson (Read by Ledoux)

- e) Sport Court Report – Given by Amanda during Delegation
- f) Golf Committee Report Attached – Sarich (Read by Larson)

Top Dresser Purchase

Larson:

201/21

That we approve the purchase of the Top Dresser machine from ___ for the cost of \$6800.
Carried

Golf Course Hole 6

Ledoux:

202/21

That we approve the purchase of materials to bring the improvements costing up to \$10,000 to hole six on the golf course up to completion, pending an itemized list of materials needed to do so.

Carried

Carried

g) Hall Committee Report Attached – Paulson (Read by Ledoux)

h) Parks Beach & Playground Report Attached – Paulson (Read by Ledoux)

i) Green Spaces Report Attached – Paulson (Read by Ledoux)

Tree Purchase

Ledoux:

203/21

That we purchase 23 Black Hill Spruce, 7 Amur Maple and 10 Lilac Bushes for the total cost of \$961.00 + Tax from Lakeshore Tree Farm for South Mawson Drive dead tree replacement.

j) Marketing Committee Verbal Report – Larson

Videographer

Larson:

204/21

That we proceed with the marketing plan by hiring the chosen videographer for a cost of up to 2000.00 to create a promotional marketing video for the village.

Carried

k) Events Committee Report Attached – Sarich (Read by Larson)

Covid Hoedown

Larson:

205/21

That we approve up to \$2000.00 of the Events budget to be spent on costs that may go over cost recovery in the budget for the Covid Hoedown Event.

Carried

l) Fire Commission Verbal Report – Tomlenovich

m) Communications Verbal Report – Ledoux

n) EMO Committee Verbal Report – Ledoux

o) Docks Attached – Paulson (Read by Ledoux)

p) Animal Control Attached – Paulson (Read by Ledoux)

q) Bylaw Review Committee – No Report

r) HR Committee Verbal Report – Larson

s) Project Committee Verbal Report - Larson

t) Committee Appointments – No Appointments

u) Library – No Report

v) Garbage Verbal Report – Larson

Recycling Agreement

Larson:

206/21

That we sign the new Lorrass agreement for curbside recycling as per Bylaw 4/2021 being a bylaw to fix rates to be charged for the collection and disposal of wastes or refuse, and to provide for transferring of any unpaid accounts to the tax roll.

Carried

w) RCMP Verbal Report – Tomlenovich

x) Others –

Administrator Retirement Gift

Larson:

207/21

That we spend \$1000.00 on a retirement gift for Jessie Williams.
Tomlenovich requested a recorded vote.

Larson – In favor

Ledoux – In favor

Tomlenovich - Opposed

Carried

Committee Reports

Tomlenovich:

That we accept all committee reports as presented.

Carried

208/21

Financial Report:

Ledoux:

That the June 2021 statement of financial activities, income statement, balance sheet and bank reconciliation be adopted as presented.

Carried

209/21

Payment of Accounts:

Larson:

That the list of account payments for
BATCH 2021-00017 for \$87,276.35 which includes payroll
Payroll Report for the month of June 2021 in the amount of \$28,598.28 (2021-00016)
Payroll Report for mid- month of July 2021 in the amount of \$4,700.00 (2021-00018)

Be adopted as presented.

Carried

210/21

Adjournment:

Larson:

That the meeting be adjourned at 9:57pm

Carried

211/21

_____ Mayor

_____ Administrator