

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE RESORT
VILLAGE OF SHIELDS HELD WEDNESDAY, JUNE 16, 2021 IN THE
SHIELDS COMMUNITY CENTRE at 6:00 pm.**

1. **Attendance:** Mayor Angela Larson, Councillors Carol Sarich, Cameron Paulson, Noel Tomlenovich and Lorna Ledoux. Acting Administrator Jessica Loran, Admin Assistant Jessie Williams.
Compliant with provincial regulations re gatherings.

2. **Call to Order:** Mayor Larson called the meeting to order and requested any declaration of pecuniary interests.

3. **Agenda:** The agenda was reviewed

4. **Circulation and Approval of the Minutes:**

Tomlenovich moved that the minutes of the May 19/21 regular Council Meeting be adopted as circulated.
CARRIED 146/21

5. **Business from the Minutes:**

A. Sunterra

The revised agreement is very close to being signed, as soon as we have the agreement back from Sunterra's lawyers, we will be ready to sign.

Sunterra is hiring a surveyor to come assess the back of the lots to ensure the irrigation line does not affect the power lines and easement currently in that area.

B ICIP Grant

The agreement has been signed. And we have received 5 proposals for the construction of the Sport Court Amenities building. The options have been narrowed down to the top two, and we are awaiting clarification on a few items to have a better comparison between the top two proposals. We may need a special meeting before the July council meeting to confirm the contractor.

C. Lot 1, Block 12

Community planning has sent information

Larson moves to adopt the subdivision changes to Lot 1 block 12 that comply with the district plan, the OCP and the zoning bylaw section 12 (c) in regards to site frontage. This subdivision will not require a servicing agreement. CARRIED 147/21

Tomlenovich moves to inform Community Planning that there are no land uses in the vicinity that would be incompatible with the intended use of the proposed sites, or any site conditions that make the land unsuitable for the intended use and we do not have any facilities that could be affected by the proposed development. As shields in the applicant the third question is not applicable.

CARRIED 148/21

D. OCP

Document is still under review, and updates will be discussed before July meeting.

E. Audit

Two proposals received for the municipal auditor, one from Jensen Stromberg Chartered Professional Accountants and one from Sensus Chartered Professional Accountants Ltd. Jensen Stromberg Chartered Professional Accountants price came in lower than Sensus Chartered Professional Accountants Ltd and they have relevant experience with small village accounting in the area.

Larson moved to accept the proposal from Jensen Stromberg accounting as the 2021 financial auditor for the price of \$4500. CARRIED 150/21

F. Traffic Bylaw

The Operations Manager has not had the opportunity to purchase 20km/hr speed signs yet, and they will take a while to come in as they are custom ordered.

Paulson moves to defer the 3rd reading of the traffic bylaw to the August Council meeting.

CARRIED 151/21

Speed bump locations were discussed and we will suggest to the Operations Manager to put speed bumps on Mawson Drive between number 18 and 20.

G. Summer Student Grant

Update was given on the summer staff positions. Interviews will take place and then Operations manager will hire 2 candidates with a proposed start date of June 28th 2021.

The admin position hiring will be postponed as the grant can be used up until February of 2022, and the Acting Administrator is still learning the job.

H. Acting CAO

Larson moved to engage mentor Valarie Schlosser as for June 1st for the rate of \$45/hr and the mileage cost of .59\$/km, until such time as Jessica receives her standard certificate and no longer needs a mentor. CARRIED 152/21

Paulson moved to change Jessie's retirement date to July 31st 2021.

CARRIED 153/21

I. South Subdivision Listings

Discussion around the listings was moved to the Marketing Committee's meeting update.

6. Unfinished Business:

A. Permits

Larson moved to void permit 12/21, in conjunction with the approval of permit 15/21, filed by the Cronos of 10 Sunterra Drive indicating they will keep the swale where it currently is.

CARRIED 154/21

B. RM Road

Construction agreement signed by RM after the meeting with the RM on June 10th 2021.

Ledoux moved that Bylaw #8/21, being a bylaw of the resort village of shields to provide for entering into an agreement with the Rural Municipality of Dundurn for the construction of a direct all weather access road to highway 211(331 between 3040 and 3035) be introduced and read a first time.

CARRIED 155/21

Tomlenovich moved that Bylaw #8/21 be read a second time.

CARRIED 156/21

Paulson moved that Bylaw #8/21 be given three readings at this meeting

CARRIED UNANIMOUSLY 157/21

Sarich moved that Bylaw #8/21 be read a third time and adopted.

CARRIED 158/21

Larson Moved to signed the Construction agreement with the RM of Dundurn based on the clarification that the road extends to the boundary of the Resort Village of Shields.

CARRIED 159/21

C. Meep

Completed the Year-end report, as required, because our project was completed by the end of December 2021, we do not need to complete a final report.

D. Healthy Communities Initiative Grant

Application for Outdoor Community Gathering Centre was resubmitted on June 9th

E. Fiberoptics

We will provide an update on the Fiberoptics coming to the village in the newsletter. The operations manager identified that there are challenges with trenching because of shallow utilities and it may take longer to install than anticipated.

7. New Business:

A. Permits

Sarich moved that all of the following development permits be approved:

55 Proctor Drive - Development permit 14/21 – Demolition of building

9 McMillian Crescent– Development permit 16/21 – Sidewalk development

21 Proctor Drive – Development Permit 17/21 Raised flower beds

1 willow view Court – Development Permit 18/21 lilac bushes on south line

29 McCrimmon – Development Permits 19/21 and 20/21 – deck and shed repairs and development

7 McMillian Crescent – Development Permit 21/21- property water drainage

CARRIED 160/21

B. Maintenance Visa

Sarich moves to increase the Maintenance Visa limit to \$2500

CARRIED 161/21

C. Communities in Bloom

Horticulture committee had a meeting on May 26th and recommended the purchase of 10 plant barrels to distribute throughout the village, each committee member is responsible for planting and tending to one barrel. The committee agreed a contest for backyard beautification will be held at the end of July. Email was sent out to residents about the contest

Larson moves to begin horticulture contest and use general revenues to cover the cost of the prize money in the total of \$150.00 that will be awarded the top three winners.

CARRIED 162/21

D. Fire Ban

Tomlenovich moves to remove the fire ban on the resort Village of Shields as of the date May 25th 2021.

CARRIED 163/21

E. Equipment Repairs

Tomlenovich moves to purchase equipment for a total cost of \$1045 from Red Head Equipment and Cervus. CARRIED 164/21

F. Swap Sale/Garage Sale

Thode is hosting a garage sale on June 26th, our village will also host something. We will send an email out to residents specifying the covid regulations.

G. Record Retention

Sarich moves to approve destruction of documents as per list supplied. CARRIED 165/21

8. Financial Report:

Paulson moved that the May 2021 statement of financial activities, income statement, balance sheet and bank reconciliation be adopted as presented. CARRIED 166/21

9. Payment of Accounts:

Sarich moved that the June payment of accounts totaling \$317,981.05 be approved for payment. CARRIED 167/21

10. Committee Reports:

A. Water/Sewer- May log sheet

DRWU Minutes were circulated

DRWU connection fee charge from City of Saskatoon and request for property information. Discussion around out agreement with DRWU and if this information is actually necessary to provide. Mayor Larson will send a letter to DRWU with council's thoughts on the matter.

Agreement final review is scheduled for June 21st, but pending discussion from other municipalities might not be accepted.

B. Operations

June report circulated.

Steel toe boot allowance for summer staff positions was discussed. Administrator will establish a policy based on the OH&S requirements and bring it to next council meeting.

C. Rec Board

Sport Court –

Received the final invoice for the fencing, update on the installation of lights.

Amanda Thiessen would like to be a delegate at the beginning of the next meeting.

Golf

Minutes attached

Construction of irrigation lines for the hole six is now finished. A report was given on the membership sales, resignation of members on the committee and the ball drop fundraiser.

The Jack and Jill tournament will not be taking place this month, and the request for a liquor permit will be brought to the next meeting with more Covid-19 restriction updates.

Hall

Shields PO Box is set up, receiving mail to 8 proctor drive, Shields, SK S7C 0A1. An email will be sent to residents as well as updated address on as well as the utility bill and the newsletter. Discussion on the post office box in Dundurn, and the options for renewal or mail forwarding.

Sarich moves to cancel Box 81 in Dundurn and pay 264.75 for 12 months of mail forwarding to the new PO box in Shields. CARRIED 168/21

Tomlenovich moves to hire the Saskatoon company to fix the roof on the hall patio for a price of \$1330. CARRIED 169/21

Discussion on the street number for the community hall, we will get a number for the front of the hall.

Parks, Beach & Playground

Paulson moves to spend \$500 on a bouncy house and treats bags that will go towards the soccer team wind up. CARRIED 170/21

Discussion on the minimum members of the committee, voting, and the addition of new members.

Discussion on Municipality sanctioned swimming lessons and how it will affect our insurance policy. Administrator will reach out to insurance company to see if it is possible to add swimming lessons.

Green spaces

Tree count is in progress with operations manager and volunteers.

Green spaces committee will not be involved in the tree nursery on the golf course as it doesn't fit the category of a green space.

D. Marketing Committee

Update and report from meeting. The purpose of the marketing plan is to showcase the village and market the south subdivision lots. We will let the current real estate listing expire and assess if we need to re-list by next council meeting.

E. Events Committee

Report on first committee meeting.
July 1st – Canada Day parade planned for early in the morning, fireworks are not feasible.
September 18th – Tentative Covid -19 party planned (assuming restrictions are lifted)
December 5th – Christmas Potluck and children’s party.

F. Fire Commission

Attending the quarterly meeting. They are proposing the sale of the old firetruck for \$1500; council agrees that this isn’t enough money, and votes against it.

G. Communications

Newsletter will be sent out at the end of June, everyone needs to submit information by June 21st, 2021. The council highlights that are sent out do not need to be complete minutes summaries, they can just be highlights.

H. EMO

Council and staff training will not take place June 23. We will get a few more options from Tracey and decide.

I. Docks

Applications have been processed; everything is going well.

J. Animal Control Committee

Waste Stations will be installed in the next few weeks.

K. Bylaw Review Committee

L. Joint HR

Larson moves to compensate Jessica Loran \$50/month effective June 1st 2021 for the use of her cellphone for work purposes. CARRIED 171/21

M. Committee Appointments

N. Library

Minutes Circulated

O. Garbage

Blue bins should be available for September 1st 2021

P. RCMP

Councillor Tomlenovich will look into fines and regulations around driving golfcarts without a license from the RCMP and write a notice for the newsletter.

Q. Others-

Ledoux moved that the Committee reports be adopted as presented. CARRIED 172/21

11. Correspondence:

We have received our funding from Gov of Sask from Municipal Revenue Sharing in the amount of \$66,638 on June 15.(Same amount as represented in the budget)

12. Announcements:

Next regular Council meeting – Wednesday, July 21/21 at 6 pm.

13. Adjournment:

Sarich moved that the meeting be adjourned at 8:45pm CARRIED 173/21

Mayor

Administrator