

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE RESORT
VILLAGE OF SHIELDS HELD WEDNESDAY, MAY 19, 2021 IN THE
SHIELDS COMMUNITY CENTRE at 6:02 pm.**

- 1. Attendance:** Mayor Angela Larson, Councillors Carol Sarich, Cameron Paulson and Noel Tomlenovich. Administrator Jessie Williams, Admin Assistant Jessica Loran. Councillor Lorna Ledoux attended meeting via telephone.
Compliant with provincial regulations re gatherings.
- 2. Call to Order:** Mayor Larson called the meeting to order and requested any declaration of pecuniary interests.
- 3. Agenda:** The agenda was reviewed
- 4. Circulation and Approval of the Minutes:**
Tomlenovich moved that the minutes of the April 21/21 regular Council Meeting be adopted as circulated. CARRIED 112/21
- 5. Business from the Minutes:**
 - A. EZ Go**
Larson moved that the 2005 ST 4x4 EZ Go with serial number 2575488 be sold to Ken Klassen of Delisle SK for \$2750. CARRIED 113/21
 - B. Sunterra**
Review of the agreement update and the building restriction agreement was moved to an in-camera discussion after the meeting was adjourned.
Irrigation line quotes for Waters to Sunterra Dr came in under budget, Operations Manager recommends we hire KMS who quoted a price of \$10,500.
Tomlenovich moved to hire KMS at the cost of \$10,500 to run irrigation lines from the intersection of Waters Ave and Memorial Drive, North to the intersection of Memorial Drive and Sunterra Blvd. CARRIED 114/21
 - C. Abatement of Municipal Taxes**
Tomlenovich moved to abate \$575 of municipal taxes for the 13 boat lots, owned by those with residential lots. CARRIED 115/21
 - D. ICIP Grant**
RFP Posted closing is June 9. Sarich moves to sign the ICIP agreement when it is received. CARRIED 116/21
 - E. Lot 1, Block 12**
Purchaser is in agreement but has delayed purchase, application has been submitted to community planning.
 - F. OCP**
We would like this to be wrapped up by the June meeting, council will review the document and send any comments to the administrator to be discussed at the next council meeting.
 - G. Verification of Information Survey**
No headway has been made.
 - H. Application for place Development on Public Reserve lands**
Larson moves to approve the application to place development on Public reserve land that was submitted by Barry Reinhardt of 39 Proctor drive. CARRIED 117/21
 - I. Permits**
Paulson moved that Development Permit #5/21 – landscaping and retaining wall on 15 Proctor drive be approved. CARRIED 118/21

Document clarifying elevations required, and easement guidelines will be attached to development permit #6/21 that will be sent out to property owners of 5 Sunterra Dr.

Ledoux moved to advise Chris and Michelle Crone that there is no municipal requirement to move the swale located on their property, but the permit is approved if they choose to proceed, however no municipal compensation will be considered. We require the property owner to make a decision before the date of June 15th 2021 so that adjacent development permits can be issued. A document with drainage information will be attached to the permit. CARRIED 119/21

Tomlenovich moved that we send a document with drainage information to and application for development permit to the property owners of 9 Sunterra Dr. CARRIED 120/21

Paulson moved that Development Permit #7/21 for the backyard of the property be approved, pending the decision on whether or not the swale will be moved from 10 Sunterra Dr. CARRIED 121/21

Ledoux moved to approve Development Permit #13/21 for the shed erected on 3 Sunterra drive, and to send them a subsequent development permit to be completed for the landscaping done on their property. CARRIED 122/21

J. Audit

A request for proposals has been posted with a due date of June 15th 2021.

H. Traffic Bylaw

Sarich moved to allow the operations manager to purchase the required number of custom 20km/hr speed limit signs after confirming how many signs are legally required to be posted.

CARRIED 123/21

Larson moved that Bylaw #6/21, being a bylaw to amend bylaw #7/20, being a bylaw to regulate the operation & parking of vehicles and the use of highways, be introduced and read a first time.

CARRIED 124/21

Sarich moved that Bylaw #6/21 be read a second time.

CARRIED 125/21

Enforcement of regulations regarding children driving motorized vehicles was discussed, council will send a reminder to the community of the rules, and it will be mentioned in the next newsletter.

6. Unfinished Business:

A. Youth Canada Summer Positions

4 students, for 8 weeks approved. Job notice has been posted locally and will be posted to external networks if we have no traction from the local postings.

B. Healthy Communities Initiative Grant

Application not successful

Sarich moved to resubmit the same application to the Healthy Communities Initiative Grant, before the second round of application intake closes on June 25th 2021.

CARRIED 126/21

C. Fiberoptics

Letter of support submitted, and letter of notice from Redbird that Fiberoptics will be brought to the community this year. More information on rates to be sent from Redbird, and they have asked we circulate it to community members.

D. South Subdivision Listings

Contract expires June 25th. Discussion will be had with community members interested in marketing the community about the best way to list these properties. Ideas will be brought to next meeting.

7. New Business:

A. Permits

Tomlenovich moved that all of the following development permits be approved:

16 Mawson Dr – development permit 5/21A landscaping/hot tub

17 McMillian Crescent– Development permit 8/21 and Building permit for Garage Construction

3 Hordern Street – Development permit 9/21 Garden Boxes approval based on note that we are not responsible for costs.

1 Mawson Drive – Development Permit 10/21 Landscaping

7 Mawson Drive – Development Permit 11/21 Shed

CARRIED 127/21

1 Proctor drive development permit for deck cannot be approved as bylaw 1/2009 being a bylaw respecting zoning in the resort village of shields, states that rear property decks cannot extend more than 10 feet into the required rear yard and the request put forth by 1 Proctor Dr. has the deck measuring 12 feet. The information will be forwarded to the property owners.

B. Acting CAO

Larson moved that the contract be amended to have Jessica Loran be appointed as the acting CAO, including requirements such as signing authority, as of June 1st 2021

CARRIED 128/21

Other discussions regarding mentor contract, and the current CAO's retirement date was moved to an in-camera discussion after the meeting was adjourned.

C. 38 Mawson Tax Abatement

Larson moved that we abate municipal taxes of the amount \$261.32 and school taxes of the amount \$89.60 for property owners of 38 Mawson Drive; this represents the portion of taxes levied prior to the sale on March 9th. CARRIED 129/21

D. Communities in Bloom

Larson moved that Liz Busby, Angela Larson, Susan Hiller, Judy Dunn, Carrie Reinhardt, Robyn Stewart, and Lori Mieru be appointed to the Horticulture group. CARRIED 130/21

8. Financial Report:

Paulson moved that the April 2021 statement of financial activities, income statement, balance sheet and bank reconciliation be adopted as presented. CARRIED 131/21

9. Payment of Accounts:

Tomlenovich moved that the May accounts totaling \$61,282.65 be approved for payment. CARRIED 132/21

10. Committee Reports:

A. Water/Sewer- April log sheet
DRWU

Larson moved that Bylaw #7/21, being a bylaw of the resort village of shields to repeal previous bylaws, be introduced and read a first time. CARRIED 133/21

Sarich moved that Bylaw #7/21 be read a second time. CARRIED 134/21

Ledoux moved that Bylaw #7/21 be given three readings at this meeting CARRIED UNANIMOUSLY 135/21

Paulson moved that Bylaw #7/21 be read a third time and adopted. CARRIED 136/21

Minutes and letter from Thode mayor were circulated.

B. Operations – May report circulated.

Dust Control quotes were obtained and within budget.
Irrigation well is having the roots and weeds removed

C. Rec Board – minutes attached.

A Rec Board Bank account was set up for auto deposit with shieldsrecboard@gmail.com email address. Sask Lotteries Grant money will not be used for tennis net purchase as the website was a scam. Larson moves to use \$2000.00 of the Sask Lotteries grant funding for the horticulture groups programming. CARRIED 137/21

Sport Court – Sport court cleaning and line-painting completed. Have not receive bill for the fence installation, will inquire with sport court committee. Discussion regarding proposed sport court committee

Golf – Minutes attached
Report was given on the construction currently take place on golf course, the updated budget being approximately \$27,550.
Sarich moves to transfer funds of approximately \$12,000 from the golf reserve to cover the additional costs of construction on golf course. CARRIED 138/21

Hall - PO Box set-up for June, email will be sent to residents as well as updated address on utility bill.
Security system quotes seem high, we will keep looking for more reasonable prices.

Parks, Beach & Playground

Green spaces - Tree nursery approved; volunteers are being recruited for this project.
Paulson moves to issue a charitable tax receipt to Tom Willms for his donation of trees. CARRIED 139/21
Tom Willms will be informed that irrigation lines will not be put to water the trees planted as they were not budgeted for.

D. Fire Commission –
New website has been created for the Dundurn Fire Commission
Audit was completed and approved

E. Communications/Marketing –
Next newsletter will be sent out at the end of June.

F. EMO – Council and staff training to be scheduled in June.

G. Docks – Applications being processed.

H. Animal Control Committee – Verbal report from Larson regarding meeting
Waste Stations have been purchased for five locations around the village. Tax recipients will be issued for those who have donated.

I. Bylaw Review Committee –

J. Joint HR – Tomlenovich moves to hire Kohl Bayer at 18.50/hr as a golf course summer staff for a term of 8 weeks. CARRIED 140/21
Larson moves spend up to \$1000.00 for the purchase of one laser printer, and one ink tank printer. CARRIED 141/21
Cell phone compensation for Admin will be discussed in-camera.

K. Committee Appointments –

Larson moves to appoint Kathy Ciesielski, Jennifer Hegel, and Connie McKee to the animal control committee, in addition to existing members; Kam Barteski, Cam Paulson, and Justin Lesperance. CARRIED 142/21

L. Garbage – Larson moved that Bylaw #4/21 be read a third time and adopted.

CARRIED 143/21

M. Others- Discussion regarding potential events committee and July 1st fire work display.

Sarich moved that the Committee reports be adopted as presented.

CARRIED 144/21

11. Correspondence:

Letter from SARM re: SUMA

12. Announcements:

Next regular Council meeting – Wednesday, June 16/21 at 6 pm.

13. Adjournment:

Larson moved that the meeting be adjourned at 8:45pm

CARRIED 145/21

_____ Mayor

_____ Administrator