

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE RESORT
VILLAGE OF SHIELDS HELD WEDNESDAY, FEBRUARY 17, 2021 IN THE
SHIELDS COMMUNITY CENTRE at 6:00 pm.**

- 1. Attendance:** Mayor Angela Larson, Councillors Carol Sarich, Lorna Ledoux, Cameron Paulson & Noel Tomlenovich. Administrator Jessie Williams.
Compliant with provincial regulations re gatherings.

- 2. Call to Order:** Mayor Larson called the meeting to order and requested any declaration of pecuniary interests.

- 3. Agenda:** Approved as prepared.

- 4. Circulation and Approval of the Minutes:**
Ledoux moved that the minutes of the January 20/21 regular Council Meeting be adopted as circulated and the minutes of the January 30/21 special Council Meeting be adopted as amended. CARRIED 33/21

- 5. Business from the Minutes:**
 - A. Road**
Construction Agreement amendments pending.
Updated quote for grant application received.

 - B. Sunterra**
Revised agreement being prepared by solicitor.
Drainage plan for entire subdivision required by WSA – Dec 31/2025 target.

 - C. Public Consultation Survey**
Report from Larson.

 - D. Planning Session**
Planning document prepared for Council review.

 - E. Lot 13, Block 14**
Sarich moved that Council approve the square footage of proposed dwelling on Lot 13, Bk 14 and approve the proposed structure as the outside dimensions of the second floor are equal to the first floor. CARRIED 34/21
Ledoux moved that Lot 13, Block 14 be sold to Nelson Crowder for \$85,000 + gst. CARRIED 35/21

- 6. Unfinished Business:**
 - A. ICIP Grant**
Application recommended to the next stage. Additional information submitted.

- 7. New Business:**
 - A. Permits**
Tomlenovich moved that the development permit and building permit applications for an addition to the dwelling on 50 Procter Dr be approved. CARRIED 36/21
Development permit application for landscaping at 15 Procter being reviewed.
Request from 67 Procter regarding power line location requires more input.

 - B. 36 Procter 2020 taxes**
Request from previous owner to write off tax penalties not to be considered.

 - C. Preauthorized payments**
Paulson moved that administrator make arrangements for preauthorized payments for Sasktel, Saskpower & SaskEnergy bills. CARRIED 37/21

 - D. 2021 Budget**
Budget Meeting – Tuesday March 9/21 at 6 pm.
Committee budgets required by the end of February.

 - E. Post Office Boxes**
Contract for snow removal to be looked into.

8. Financial Report:

Sarich moved that the January 2021 statement of financial activities, income statement, balance sheet and bank reconciliation be adopted as presented. CARRIED 38/21

2020 Audited statement distributed for review. Jim Twigg to present at March 17/21 Council meeting.

9. Payment of Accounts:

Tomlenovich moved that the February accounts totaling \$32,547.29 be approved for payment.

CARRIED 39/21

10. Committee Reports:

A. Water/Sewer- January log sheet

Bylaw #2/21 – DAWWU Operating Agreement – next meeting.

B. Operations – January report circulated.

- manifold sale – next meeting

Tomlenovich moved that Council authorize that a permit be obtained from Ministry of Environment to provide for staff to dispatch nuisance wildlife and Les Wintringham to deal with beavers on golf course.

CARRIED 40/21

C. Rec Board – meeting to be held Feb 18/21.

Hotshop Playday now March 20 & 21.

Community Space Grant to be reviewed – Rec Board to submit application if eligible.

- letter of support to be provided from the municipality.

Sport Court – DDCDC holdback received. Signage being obtained.

Golf –no report

Hall - no report

Parks, Beach & Playground –no report

Green spaces – trees ordered.

D. Fire Commission – no report

E. Communications/Marketing – no report

F. EMO –What’s app to be reviewed.

G. Docks – assessment in spring

H. Animal Control Committee – email to be sent out re feeding deer in village.

- email concerns re dog at large – no complaint filed.

I. Bylaw Review Committee – Policy Manual to be reviewed.

J. Joint HR – Sarich moved that whereas the resort village is growing and the timing is right considering the retirement of Jessie Williams;

And whereas it has been difficult to attract candidates capable of doing administrative functions of two resort villages;

And whereas there are administrative functions that cannot be done currently due to lack of time;

Be it resolved that the Resort Village of Shields begin the process to hire an administrator to work only for the Resort Village of Shields.

CARRIED 41/21

Larson moved that Shields approve the raises that were approved at Thode’s last council meeting with consideration for next year the Shields HR committee will set up a formal process for job evaluation and performance before November and salaries will be rated accordingly before the end of the year – salaries increase as follows: Fred – 3%; Kaija 5% (market adjustment); Jessie 3%. Total increase is \$964.54 compared to 2020 budget.

The new ratio split between Thode and Shields will be:

50% Fred

56% Kaija

55% Jessie – until the end of August.

CARRIED 42/21

K. Committee Appointments – info being prepared for distribution

L. Library – Ledoux moved that Judy Rathie & Cindy Sjoberg be appointed to the Library Board.

CARRIED 43/21

M. Garbage – Options reviewed –

Larson moved that a survey be conducted for community input regarding compost bins.

CARRIED 44/21

Paulson moved that the Committee reports be adopted as presented.

CARRIED 45/21

11. Correspondence:

SAMA – invoice info

12. Announcements:

Next regular Council meeting – Wednesday, March 17/21 at 6 pm.

13. Adjournment:

Larson moved that the meeting now be adjourned.

CARRIED 46/21

9:06 p.m.

_____ Mayor

_____ Administrator