

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE RESORT  
VILLAGE OF SHIELDS HELD WEDNESDAY, JANUARY 20, 2021 IN THE  
SHIELDS COMMUNITY CENTRE at 6:02 pm.**

1. **Attendance:** Mayor Angela Larson, Councillors Carol Sarich, Lorna Ledoux, Cameron Paulson & Noel Tomlenovich. Administrator Jessie Williams.  
Compliant with provincial regulations re gatherings.

2. **Call to Order:** Mayor Larson called the meeting to order and requested any declaration of pecuniary interests.

3. **Agenda:** Approved as prepared.

4. **Delegation** – Deb Heidt, EMO Coordinator gave presentation regarding revised EMO plan & 2020 committee activities.

5. **Circulation and Approval of the Minutes:**

Tomlenovich moved that the minutes of the December 16/20 regular Council Meeting be adopted as circulated. CARRIED 1/21

6. **Business from the Minutes:**

**A. Road**

Mayor Larson and Deputy Mayor Tomlenovich attended a meeting with the RM Council to discuss road maintenance and construction of the south access to highway 211.  
Draft agreements being reviewed.

**B. Sunterra**

DAWWU 2019 & 2020 levies and invoice for culvert are paid.

Amended Agreement has been sent to lawyer for review and comment.

Letter received indicating valuation of improvements & that they are complete received. Subdivision improvements to be inspected in spring.

Survey of Sunterra residents reviewed – summary attached.

Larson moved that the Resort Village of Shields Council approves the subdivision application for 13 lots in the Sunterra Subdivision noting the following:

- Block 16 already used for Willow View Court
- MR allocation likely covered by designated parcel with initial subdivision
- Compliant with current Planning Statement – Section 3.1 and OCP being developed – Section 4.1
- Development & Servicing Agreement dated August 14, 2009 being amended and updated.
- We are not aware of any land uses in the vicinity that would be incompatible.
- We have no facilities that could be affected by the proposed development.
- Requirements of the applicant are covered under the Development & Serving Agreement and a Building restriction agreement.
- Drainage for proposed subdivision is in place – going forward consideration for parcels north along Sunterra Dr will need to be discussed.

CARRIED 2/21

**C. Board of Revision**

Ledoux moved that the following people be appointed to the 2021 Board of Revision:

Margaret Bauer, Eldon Mackay, Grace Strasser, Garry Gelech, Marlene Schwenker &  
Marie Lindenschmidt.

CARRIED 3/21

**D. Public Consultation Survey**

Survey to be sent via email – one per family. Printed copies to be set to those with no email address on file.

7. **Unfinished Business:**

None

8. **New Business:**

**A. Williams Resignation**

Tomlenovich moved that the letter of resignation from Jessie Williams effective August 31/21 be reluctantly accepted. CARRIED 4/21

**B. Multi Material Stewardship Western** (A non profit group chosen by the Province to operate the multi-material recycling program)  
Larson moved that Shields participate in the Pilot Project regarding extra capacity of recycling for seasonal users to determine if extra compensation should be paid to the village for seasonal households.  
CARRIED 5/21

**C. Workers Compensation Board**

Larson moved that coverage for 1 Council member be continued on the WCB file.

CARRIED 6/21

**D. 2021 Tax Incentives**

No change to current Bylaw.

**E. Canada Summer Jobs**

Larson moved that applications be submitted for 2 summer positions – golf course maintenance & green space maintenance. Hourly rate to be \$15 – minimum 30 hours per week – grant is for 75% of minimum wage.

CARRIED 7/21

**F. Planning Session**

Saturday, Jan 30 9 am Shields Hall.

**G. Audit Resolutions**

Ledoux moved that the following transfers be approved:

To Reserves - \$122,484.41

Sport Court	\$20,963.41
Water System	\$ 2,000.00
Funded Amort:	
Water	\$45,647
Trans	\$24,037
Rec	\$ 9,584
Gen Gov	\$ 227
Sewer	\$20,026

From Reserves – Sport Court - \$43,948.11

Irrigation line reserve - \$20,000

CARRIED 8/21

**H. Insurance Policy Review**

Sarich moved that Council acknowledges the municipal employee bond.

CARRIED 9/21

**I. 2021 Census**

Larson moved that the Council of the Resort Village of Shields supports the 2021 Census, and encourages all residents to complete their census questionnaire online at [www.census.gc.ca](http://www.census.gc.ca).

Accurate and complete census data support programs and services that benefit our community.

CARRIED 10/21

**9. Financial Report:**

Ledoux moved that the December 2020 statement of financial activities, income statement, balance sheet and bank reconciliation be adopted as presented.

CARRIED 11/21

2020 unaudited surplus projection is \$33,826.39 after transfers.

Audit delayed – will start Jan 25.

**10. Payment of Accounts:**

Sarich moved that the yearend accounts totaling \$20,547.40 and the January accounts totaling \$36,533.33 be approved for payment.

CARRIED 12/21

**11. Committee Reports:**

**A. Water/Sewer-** December log sheet

- Paulson moved that the 2020 Drinking Water Quality & Compliance Report be accepted & posted to the website. A link to the document will be included in the Council Highlights.

CARRIED 13/21

- 2020 utility statement reviewed and rates discussed – no increases for 2021.

Tomlenovich moved that a prepaid phone plan be purchased for the generator alarm system at an annual fee of \$200.

CARRIED 14/21

- DAWWU – Town of Dundurn has withdrawn Request for Mediation.

- Tomlenovich moved that Shields supports the proposed DAWWU Agreement amendments.

CARRIED 15/21

- B. Operations** – December report circulated.  
 - Operations Manager to be included on Council email list.  
 - Tomlenovich moved that Shields advertise the replaced manifold for sale in the Council Highlights & on facebook. CARRIED 16/21
- C. Rec Board** – Lorna moved that Sarich be appointed to the Rec Board. CARRIED 17/21  
 - Larson gave overview of Prairie Central grants available. CARRIED 18/21  
 - Tomlenovich moved that Bylaw #1/21, being a bylaw to establish a Parks, Culture & Recreation Board, be introduced and read a first time. CARRIED 19/21  
 Paulson moved that Bylaw #1/21 be read a second time. CARRIED 19/21  
 Sarich moved that Bylaw #1/21 be given three readings at this meeting. CARRIED UNANIMOUSLY 20/21  
 Ledoux moved that Bylaw #1/21 be read a third time and adopted. CARRIED 21/21
- Sport Court** – update pending – DDCDC holdback not received..  
**Golf** – 2020 statement updated.  
**Hall** - staff to estimate repair cost for patio roof.  
**Parks, Beach & Playground** –no report  
**Green spaces** – verbal report from Paulson.
- D. Fire Commission** – minutes and financial statement circulated.  
 - Tomlenovich moved that the \$100/assessed owner levy be approved. CARRIED 22/21
- E. Communications Committee** – Sarich moved that Deb Heidt be paid \$712.50 for 2020 services rendered. CARRIED 23/21  
 - discussion re going forward process.
- F. EMO** – Ledoux moved that Council supports the process of EMO and approves the revised plan. CARRIED 24/21
- G. Docks** – sites being assigned.
- H. Animal Control Committee** – note to be included in Council Highlights re picking up after pets.
- I. Bylaw Review Committee** – Policy Manual to be reviewed.
- J. Joint HR** – verbal report from Larson  
 Larson moved that Ledoux be appointed to the HR committee to replace Tomlenovich. CARRIED 25/21
- K. Public Notice for Committee Appointments** – To be posted in Council Highlights.
- L. Library** – Rathie & Sjoberg to be contacted re appointments.
- M. RCMP** – Verbal report from Tomlenovich.  
 Paulson moved that the Committee reports be adopted as presented. CARRIED 26/21

**12. Correspondence:**

Sask Construction Association  
 DRWU newsletter  
 Physical Activity survey  
 Christmas cards  
 RM – no more shingles accepted at transfer station

**13. Announcements:**

Next regular Council meeting – Wednesday, February 17/21 at 6 pm.

**14. Adjournment:**

Tomlenovich moved that the meeting now be adjourned. CARRIED 27/21

8:55 p.m.

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 Mayor

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 Administrator