

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE RESORT VILLAGE OF
SHIELDS HELD MONDAY, MARCH 23, 2020 IN THE
SHIELDS COMMUNITY CENTRE at 6:00 pm.**

1. **Attendance:** Mayor Eldon Mackay, Councillors Grace Strasser, Dwayne Heidt, Ryan Pasitney and Lorna Ledoux all attended electronically. Administrator Jessie Williams.
2. **Call to Order:** Mayor Mackay called the meeting to order and requested any declaration of pecuniary interests.
3. **Circulation and Approval of the Minutes:**
Strasser moved that the minutes of the January 13/20 regular Council Meeting be adopted as circulated. CARRIED 38/20
4. **Business from the Minutes:**
 - A. **Sunterra**
Heidt moved that resolution #22/20 be rescinded. Legal Counsel has recommended one more meeting with Sunterra to address concerns before proceeding to Arbitration. CARRIED 39/20
 - B. **Road**
Wood quote for engineering - \$15,631.20: Gravel lock info pending soil sampling. Letter to be sent to RM requesting delegation at meeting after info obtained regarding highways approval and gravel lock info.
5. **Unfinished Business:**
 - A. **Bathroom Addition**
Contractor has indicated project will start mid April – weather permitting.
6. **New Business:**
 - A. **2019 Audited Financial Statement**
Pasitney moved that the 2019 Audited Financial Statement be adopted as presented. CARRIED 40/20
 - B. **2020 Budget**
Ledoux moved that the sewer infrastructure be amortized at \$20,000 per year – with an annual review. CARRIED 41/20

Electronic meeting early April.
 - C. **Go Out & Play Weiner Roast**
Pasitney moved that a budget of \$125 be allocated for the Go Out & Play Weiner Roast held on March 8/20. CARRIED 42/20
 - D. **2020 Election**
Strasser moved that Council enact a Bylaw to Require Criminal Record checks to accompany Nomination form. CARRIED 43/20
 - E. **Public Alert**
Strasser moved that Marlene Schwenker be authorized to issue alerts for Shields. CARRIED 44/20
 - F. **Permits**
Ledoux moved that Development Permit #1/20 for a house at 79 Procter Dr. be approved. CARRIED 45/20

Heidt moved that Building Permit #S2001 for a new house at 39 Procter Dr. Be approved. CARRIED 46/20

Strasser moved that Building Permit #S1904 for a garage at 18 McCrimmon be extended. CARRIED 47/20
 - G. **Seasonal Ice Cream Cottage**
Strasser moved that this item be tabled until the next Council meeting. CARRIED 48/20
 - H. **School Mill Rate**
Pasitney moved that the 2020 school mill rate of 4.12 for residential and 6.27 for commercial be acknowledged for collection. CARRIED 49/20
 - I. **COVID 19 Concerns**
Pasitney moved that notice be given that the municipal office is closed to the public until further notice. CARRIED 50/20

Discussion regarding possible actions required.
 - J. **Administrator's Report**
Strasser moved that the Administrator's report be accepted as received. CARRIED 51/20

7. Financial Report:

Pasitney moved that the February 2020 statement of financial activities, income statement, balance sheet and bank reconciliation be adopted as presented. CARRIED 52/20

8. Payment of Accounts:

Pasitney moved that the March accounts totaling \$43,252.45 be approved for payment. CARRIED 53/20

9. Committee Reports:

A. Water/Sewer- February log sheet

Generator – updated quote for electrical - \$26,750 – additional quote requested.

2020 Round 4 WSA quotes obtained – decision at next meeting.

Lift station expenses – no reply to our letter

Flushing lines - volume to be monitored.

Heidt moved that the hatch covers to be obtained from Iconix – staff to install.

CARRIED 54/20

Hydrant tools to be purchased

Inspections done – good report

B. Maint - February January report

Pasitney moved that the quote from Mitchell Electric to install safety lights at

the Maintenance Building for \$1,995.62 + taxes be approved. CARRIED 55/20

C. Rec Board - March 30 meeting postponed.

Sport Court – request for proposals to be circulated to Council for approval.

Go Out & Play event – 2nd place - \$5000.

Fishing Derby - \$7238.41 – less \$75 hall use. (\$950 received)

Lamp post damaged – to be replaced & bill sent to responsible party.

Pasitney moved that a tax receipt for \$125 be issued to the donor of the

painting to the fish derby. CARRIED 56/20

GOLF - meter will not be purchased for golf course.

Hall - rental policy being reviewed – insurance info – next meeting.

Sewer line needs to be checked by camera to identify issue.

Parks, Beach & Playground – no report

Green spaces – no report

D. Fire Commission – Tom Willms appointed as Fire Chief

Heidt moved that the \$50 operating & \$50 capital levy be approved.

CARRIED 57/20

E. Communications Committee – website updating continuing

Ledoux moved that the Committee reports be adopted as presented.

CARRIED 58/20

10. Correspondence:

SIGI – discount reduced to 12%

SSRWS – 2019 financial statement

SUMA – membership benefits

SAMA – AGM postponed

Heidt moved that the correspondence be filed.

CARRIED 59/20

11. Announcements:

Pasitney moved that the next Council meeting be held on Monday, April 20, 2020 at 6 pm.

CARRIED 60/20

12. Adjournment:

Strasser that the meeting now be adjourned.

CARRIED 61/20

8:15 p.m.

_____ Mayor

_____ Administrator