

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE RESORT
VILLAGE OF SHIELDS HELD WEDNESDAY, NOVEMBER 18, 2020 IN THE
SHIELDS COMMUNITY CENTRE at 6:02 pm.**

- 1. Attendance:** Mayor Angela Larson, Councillors Carol Sarich, Lorna Ledoux, Cameron Paulson & Noel Tomlenovich. Administrator Jessie Williams.

Compliant with provincial regulations re gatherings.

- 2. Call to Order:** Mayor Larson called the meeting to order and requested any declaration of pecuniary interests.

- 3. Agenda:** Revisions noted.

- 4. Circulation and Approval of the Minutes:**

Larson moved that the minutes of the October 21/20 regular Council Meeting be adopted as circulated.

CARRIED 235/20

- 5. Business from the Minutes:**

A. Road

Mayor Larson to reach out to new RM reeve- proposed road discussion in January.
Gravelok report reviewed – good results.

B. Traffic Bylaw

Revisions discussed – bylaw to be prepared for next meeting.

C. Dedicated Lands

Survey to be incorporated into general survey to community.

D. Sunterra

Notes from Oct 27 & Nov 16 Zoom meetings reviewed.

Tomlenovich moved that the proposal from Sunterra Developments to pay ½ of the installation costs for the culvert at #4 Sunterra Dr. be accepted (\$932.80).

CARRIED 236/20

The DAWWU levy was discussed – allocations re Sunterra capacity for undeveloped lots will remain collectable for 2019 & 2020.

CARRIED 237/20

Questions have been raised regarding access gates from properties on to golf course. This is not permitted.

Revised agreement being drafted.

E. 2020 Sask Lotteries Grant

Follow up report accepted – file closed.

F. ICIP Grant

Application submitted.

G. Bylaw #6/20 Council Procedures

Public Notice to be given that Bylaw will be considered at the December 16/20 Council meeting.

H. PARCS Annual Meeting

Larson gave verbal report.

I. 2020 Christmas Events

Tomlenovich moved that a \$1500 budget be allocated to the Santa Visits Shields Program.

CARRIED 238/20

Sarich moved that up to \$500 be spent to acquire Christmas gifts for staff.

CARRIED 239/20

- 6. Unfinished Business:**

A. 26 McCrimmon Cres Legal Action

Review of matter with Council – Insurer is defending the resort village.

7. New Business:

A. Seasonal Storage Area

Paulson to review site map. Council to review policy.

B. Development Permits

Ledoux moved that development permit # 18/20 for landscaping at #8 Sunterra Dr and permit # 19/20 for regrading of back yard at #5 Sunterra Dr be approved. CARRIED 240/20

C. Government Relations Compliance

Paulson moved that the Council of the Resort Village of Shields confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2019 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2019 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct ; and
- All members of Council have filed their Public Disclosure Statements, as required; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations. CARRIED 241/20

8. Financial Report:

Tomlenovich moved that the October 2020 statement of financial activities, income statement, balance sheet and bank reconciliation be adopted as presented. CARRIED 242/20

9. Payment of Accounts:

Sarich moved that the November accounts totaling \$65,321.78 be approved for payment. CARRIED 243/20

10. Committee Reports:

A. Water/Sewer- October log sheet

- Balint to be advised that balance of account is payable.
- Tomlenovich moved that the generator service be expanded to cover shop – approx. cost \$1100. CARRIED 244/20
- Larson moved that the \$200 infrastructure levy be abated for 2020. CARRIED 245/20

- 2020 utility financial statement for review.
 - DRWU – minutes & info from rep circulated.
 - DAWWU – Town of Dundurn has submitted mediation request to SMB.
- Sarich moved that Thode & Shields prepare a joint position statement if possible. CARRIED 246/20

B. Operations – October report circulated.

- snow removal information re dumping from yards onto street and following too close to equipment to be included in Council meeting highlights.
 - addition is complete.
 - Resident complaint regarding snow removal & confrontation with staff discussed.
- Purchase of trailer to haul skid steer discussed – quote to be circulated.

C. Rec Board – Paulson gave verbal report.

- Bylaw review continuing – will be circulated for review.

Sport Court – update.

Golf – 2020 statement – discussion regarding municipal expenses allocated to golf course.

Hall - Larson moved that we enter into a contract for hall cleaning services with Jeannesta McLean. CARRIED 247/20

Parks, Beach & Playground – status of winter rink questioned.

Green spaces –

D. Fire Commission – minutes circulated.
- Tomlenovich moved that Shields approves the disposal of the ambulances for \$4250 and the 1999 Snuffer truck for \$24,250. CARRIED 248/20

E. Communications Committee – December newsletter.

F. EMO – Ledoux verbal report.
- Ledoux moved that the EMO Committee be given keys to the hall. CARRIED 249/20

G. Docks – permit issued to 5 Shortt Rd.

H. Animal Control Committee – bylaw review recommendations.

I. Bylaw Review Committee – review continuing.

J. Joint HR
- Tomlenovich moved that Shields supports the amendment of the short term disability policy to reflect a 7 day waiting period. CARRIED 250/20
- Larson moved that the Income replacement reserve be capped at \$2500. CARRIED 251/20
- Paulson moved that Shields supports the cash payout of 5/12 of Employment Insurance premium savings to employees. CARRIED 252/20

K. Public Notice for Committee Appointments – to be discussed next meeting.

Paulson moved that the Committee reports be adopted as presented. CARRIED 253/20

- 11. Correspondence:**
Public Safety – dispatch services
Central Area Transportation Committee – annual meeting
South Sask River Water Stewards – board members

12. Announcements:
Next regular Council meeting – Wednesday, December 16/20 at 6 pm.

13. Adjournment:
Larson moved that the meeting now be adjourned. CARRIED 254/20

10:06 p.m.

Mayor

Administrator