

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE RESORT
VILLAGE OF SHIELDS HELD WEDNESDAY, OCTOBER 21, 2020 IN THE
SHIELDS COMMUNITY CENTRE at 6:00 pm.**

1. **Attendance:** Mayor Angela Larson, Councillors Carol Sarich, Lorna Ledoux, Cameron Paulson & Noel Tomlenovich. Administrator Jessie Williams.

Compliant with provincial regulations re gatherings.

2. **Call to Order:** Mayor Larson called the meeting to order and requested any declaration of pecuniary interests.

3. **Agenda:** Revisions noted.

4. **Circulation and Approval of the Minutes:**

Larson moved that the minutes of the September 14/20 regular Council Meeting be adopted as circulated.
CARRIED 205/20

5. **Business from the Minutes:**

A. Road

Tomlenovich moved that a letter be sent to the RM of Dundurn advising that the Resort Village of Shields has decided to retain ownership of the grid road adjacent to the Sunterra Ridge Subdivision, but will implement a Heavy Haul Route on this portion of the roadway and south memorial from the south boundary line to the water treatment plant to accommodate agriculture traffic.
CARRIED 204/20

Ledoux moved that the Traffic Bylaw #6/18 be amended to include a Heavy Haul Route on North Memorial Drive from Waters Ave to the northern boundary of the municipality and south Memorial Drive from the south boundary of the municipality to the water treatment plant.
CARRIED 205/20

Draft agreements in progress pending RM election.

B. Dedicated Lands

Sarich moved that an annual subscription for Survey Monkey be purchased by the village for \$428.40 so we have the opportunity to use it for public consultation purposes.
CARRIED 206/20

C. Sunterra

Larson and Ledoux to attend Zoom meeting on October 27 @ 10 am to discuss outstanding matters. Revised agreement to be drafted with Sunterra and forwarded to lawyers for review.

D. Fibre Optics

Tomlenovich moved that Shields approved the amended plan – version 2.0 for fiber optics trunk line installation.
CARRIED 207/20

E. Volunteer Event

Larson moved that a budget of up to \$1000 be allocated for the October 17/20- event.
CARRIED 208/20

Sarich gave verbal report of event – good event in spite of the weather. Cheryl Robson has been thanked for donation of cookies for the event. Total cost - \$329.58.

F. AirBnB

Response received from property owner. Property no longer to be used as AirBnB – but will be used by friends and colleagues. Residents who made presentation to be advised of same.

G. Tax Liens

Tomlenovich moved that tax liens be placed on properties which were advertised whose outstanding arrears have not been paid.
CARRIED 209/20

H. Shoreline Agreement

Larson moved that Shields enter into an agreement with the owner of 39 Procter to allow flower beds and fire pit.
CARRIED 210/20

6. Unfinished Business:

A. 2020 Sask Lotteries Grant

Paulson moved that the 2020 Sask Lotteries Grant follow up be submitted for basketball nets for sport court. CARRIED 211/20

B. SGI Grant

Caution lights will be installed soon – status report due Oct 30.

C. SAMA

2021 revaluations info discussed.

D. OCP

Council to review document.

E. Dundurn Area Sports Centre Committee

Still looking for delegate.

F. South Subdivision Ravine

Pending construction of road & location of culvert.

G. Fire Ban

Tomlenovich moved that the partial fire ban be removed. CARRIED 212/20

7. New Business:

A. Insurance Review

Paulson moved that operations staff & administrator review the insurance policy for additions/deletions. CARRIED 213/20

B. Dundurn Minor Hockey Sign

Ledoux moved that Shields purchase an advertising sign in the Dundurn Rink for 3 years @ \$200/year. CARRIED 214/20

C. Investing in Canada Infrastructure Program – COVID-19 Resilience Stream

Larson moved that an application be submitted to the ICIP-COVID-19 Resilience Stream for funding (73.33% of cost) for an upgrade to an existing building (the garage by the sports court). The proposed upgrade will create a multipurpose space bringing together a variety of different services to allow space for a kiosk, bathroom, a separate flex space for community gatherings and storage for equipment. CARRIED 215/20

D. Building Permit Application

Larson moved that the building permit application for an attached garage at 32 Mawson be approved subject to building inspector approval. CARRIED 216/20

E. Municipalities Act Amendments

Ledoux moved that the administrator be directed to prepare an amendment to the Council Procedures Bylaw for adoption at the next Council meeting. Amendment will provide that the Mayor may call a special meeting in the absence of the Administrator. Public Notice will be given. CARRIED 217/20

Hiring, firing & suspensions will continue to be handled by HR Committee.

Paulson moved that Assessment & Tax rolls will continue to be retained permanently. Bylaw to be amended. CARRIED 218/20

F. PARCS Conference

Mayor Larson will attend the PARCS Conference via Zoom.

G. 2020 Christmas Ideas

Drive by Santa & Candy Cane Lane suggestions discussed. More info at next meeting.

8. Financial Report:

Tomlenovich moved that the September 2020 statement of financial activities, income statement, balance sheet and bank reconciliation be adopted as presented. CARRIED 219/20

9. Payment of Accounts:

Larson moved that the October accounts totaling \$123,471.28 be approved for payment. CARRIED 220/20

10. Committee Reports:

A. Water/Sewer- September log sheet

- Larson moved that a letter be sent to Ballint with a one time offer – forgiveness of 1/3 of the excess usage (total 1000 cubic meters) and added interest. As discussed, cross contamination cannot occur, separation break required between potable system and irrigation lines. Payment due by November 15/20. CARRIED 221/20
- Tomlenovich moved that curbstops will not be turned on unless meter reader pad is installed. CARRIED 222/20
- 9 Sunterra sewer line has been repaired.
- generator commissioning October 28 & 29.
- Larson moved that Corey Fernets be appointed as DRWU rep. CARRIED 223/20
- Tomlenovich moved that DRWU be sent a letter indicating that Shields is opposed to removing the sunset clause from the 2014 agreement. CARRIED 224/20
- DAWWU financials reviewed.

B. Operations – September report to be circulated.

- shed to be tagged for removal in spring
- Tomlenovich moved that the quote to install wireless light switches in the WTP & maint building for approx. \$500 be approved. CARRIED 225/20
- Tomlenovich moved that a desk and shelving be purchased from the Town of Dundurn for \$100. CARRIED 226/20
- snow removal information to be included in Council meeting highlights.
- Klassen seasonal layoff by end of October.

C. Rec Board – Paulson gave verbal report.

Sport Court – asphalt invoice received; gravel to be placed around pad
Fencing will go in weather permitting.

Golf – Sarich gave verbal report. 5 Sunterra unhappy with placement of trees.

- Sarich moved that up to \$4500 be spent to acquire a used top dresser for the golf course. CARRIED 227/20
- Thank you from Del Davies for annual pas – no longer required.
- Cooke seasonal layoff October 19.

Hall - Ledoux moved that at this time, the Community Centre is not available for private function rentals until COVID-19 regulations are amended.

CARRIED 228/20

- cleaning staff position posted until end of October.

Parks, Beach & Playground – Amanda Thiessen resignation as committee chair.

Green spaces – Larson moved that Colton Reschny, Ryan Pasitney, Sasha Reiber & Tom Willms be appointed to the Greenspaces Committee. CARRIED 229/20

D. Fire Commission – Tomlenovich verbal report.

- 2021 assessed owner count – 216
- Tomlenovich moved that Shields approves the lease of a new Acres Stealth Truck with required capital contribution over the next ten (10) years. CARRIED 230/20

E. Communications Committee – signs redone.

F. EMO – block captain list requested.

G. Docks – Paulson gave verbal report.

H. Animal Control Committee – Larson moved that Justin Lesperance, Kristen Hushagen, Kam Barteski and Cam Paulson be appointed to the Animal Control Committee.

CARRIED 231/20

Larson moved that as per Animal Control Committee recommendation, a written warning be sent to Jensen. CARRIED 232/20

I. RCMP – Tomlenovich gave verbal report.

Paulson moved that the Committee reports be adopted as presented.

CARRIED 233/20

11. Correspondence:

Safe Restart Grant Program - \$17,180 received
Potash Tax Revenue - \$7289.67 received
Renee Adam - Halloween

12. Announcements:

Next regular Council meeting – Wednesday, November 18/20 at 6 pm.

13. Adjournment:

Sarich moved that the meeting now be adjourned.

CARRIED 234/20

9:32 p.m.

_____ Mayor

_____ Administrator