

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE RESORT
VILLAGE OF SHIELDS HELD MONDAY, DECEMBER 16, 2019 IN THE
SHIELDS COMMUNITY CENTRE at 6:00 pm.**

1. **Attendance:** Mayor Eldon Mackay, Councillors Grace Strasser, Dwayne Heidt, Ryan Pasitney and Lorna Ledoux. Administrator Jessie Williams.

2. **Call to Order:** Mayor Mackay called the meeting to order and requested any declaration of pecuniary interests.

3. **Circulation and Approval of the Minutes:**

Strasser moved that the minutes of the November 19/19 regular Council Meeting be adopted as circulated. CARRIED 225/19

Pasitney moved that the minutes of the November 28/19 Special Council meeting be adopted as circulated. CARRIED 226/19

4. **Business from the Minutes:**
 - A. **Road**

RM discussion pending – possible joint meeting.
2019 maintenance costs will be used in 2020 budget.
Ledoux moved that an application for a solar powered caution light be submitted to SGI for the January intake. CARRIED 227/19

 - B. **Sunterra**

Heidt moved that a letter be sent notifying Sunterra Developments that before the golf course opens in 2020, Council will cause the washed out swale to be reconstructed to satisfy the needs of the drainage concerns along Sunterra Drive. This work will be done under Section 2.7 of the Development & Servicing Agreement. CARRIED 228/19

 - C. **OCP**

Statement enabling short term rentals to be included.

 - D. **Access to Info Policy**

Mackay moved that adoption of the Access to Info Policy be tabled to the next meeting. CARRIED 229/19

 - E. **Bathroom Tenders**

Dec 19/19 closing – will be addressed at the Jan 13/20 regular Council meeting.

5. **Unfinished Business:**
 - A. **Subdivision Realtor**

Renew in spring. Website to be used to promote lot sales.

6. **New Business:**
 - A. **Harassment Prevention Policy**

Heidt moved that the Harassment Prevention Policy be adopted as prepared. Council & staff to review and sign statement. CARRIED 230/19

 - B. **Permits**

Pasitney moved that development permit #15/19 for a shed at 7 Willow View Court be approved. CARRIED 231/19

Pasitney moved that building permit #S1907 for a house at 7 Procter Dr be approved. CARRIED 232/19

 - C. **Annual Meeting**

STARS to make a presentation.

D. Board of Revision

Ledoux moved that Deb Heidt be appointed as Board of Revision secretary. CARRIED 233/19

Heidt declared an interest & left the room.

Ledoux moved that Deb Heidt be paid \$22/hour as Board of Revision secretary.

CARRIED 234/19

Heidt rejoined the meeting.

E. Loraas 2020 rates

Pasitney moved that the increase of \$0.22/month for cart pick up and \$5/empty for recycling bin be accepted. CARRIED 235/19

F. 2019 Audit

Strasser moved that Twigg & Co be engaged to perform the 2019 audit - scheduled for late January. CARRIED 236/19

7. Financial Report:

Strasser moved that the November 2019 statement of financial activities, income statement, balance sheet and bank reconciliation be adopted as presented. CARRIED 237/19

8. Payment of Accounts:

Heidt moved that the December accounts totaling \$52,922.68 be approved for payment. CARRIED 238/19

9. Committee Reports:

A. Water/Sewer- November log sheet

2020 rates to be discussed - to be reviewed in Feb.

Additional Hatch quote pending.

Sewer infrastructure amortization to be reviewed.

Generator quote pending.

DRWU - Ledoux moved that Heidt be appointed to the DRWU Board.

CARRIED 239/19

Letter from Thode re office space.

B. Maint - November report

Mobile stairs quotes being obtained

Truck repairs done at Fort Garry.

Culvert policy/bylaw to be prepared.

Ventilation for shop to be installed.

C. Rec Board - Strasser moved that the Children's Christmas Party be allocated up to \$775.

CARRIED 240/19

Sport Court - Ledoux moved that a grant application be submitted to Munisoft for the Sport Court. CARRIED 241/19

GOLF - Pasitney moved that \$7000 be transferred to the golf reserve.

CARRIED 242/19

Hall - Heidt moved that the rental fee for the fire fighter's Christmas party be waived - \$25 will apply for cleaning. CARRIED 243/19

- Audio visual equipment to be looked at.

Parks, Beach & Playground - pond flooding soon

Green spaces - Outlaw's Ravine cleanup if weather permits.

D. Fire Commission - minutes

- loan payout soon

- 2020 budget - January adoption

E. Sign Project -no report

F. Communications Committee - text system ready to launch

Strasser moved that Council accept the recommendation from the webmaster to move the website to word press - estimated cost \$600. CARRIED 244/19

G. Animal Control - Pastiney moved that tickets #1050 and 1051 be tabled at this time.

CARRIED 245/19

H. HR - January resolution for 2020 wages.

Pasitney moved that the Committee reports be adopted as presented.

CARRIED 246/19

10. Correspondence:

Heidt moved that the correspondence be filed.

CARRIED 247/19

11. Announcements:

Heidt moved that the next Council meeting be held on Monday, January 13, 2020 at 6 pm.

CARRIED 248/19

12. Adjournment:

Pasitney moved that the meeting now be adjourned.

CARRIED 249/19

8:23 p.m.

_____ Mayor

_____ Administrator