

**Highlights, October 6 , 2025 – Special Council Meeting
(Full minutes will be approved at the October 15, 2025, Council Meeting)**

Agenda Addition

It was carried unanimously that we add a discussion of subscription payment timeline extension as an additional agenda item.

LPSS-Air Release Valve Purchase

The village has preferred that the force release tie in will not be completed until the spring. The air release valve has been ordered and will be in the village's possession, although not installed over the winter months. The village agreed that as part of the next progress payment for the project they would cover this cost. There are no budget implications as this cost was already in the budget.

Contract Change Order Subterra Directional Drilling-Excavation

That Resort Village of Shields extend Subterra HDD contract as per change order 3 received from Associate Engineering, to complete the excavation work necessary to connect residents to the LPSS for the cost of \$3500 per service. This service was in the original budget but did not get assigned to a specific company. It makes sense that Subterra would complete this work as they are already on site.

Frost Mitigation for Directionally Drilled Properties

The village agreed that the project budget will fund the purchase of in-line heat tape for those properties who will be directionally drilled up to the cost of \$1500 per property.

Subscription Payment Timeline Extension

The village agreed that the subscription payment for the LPSS will begin the quarter following the commissioning of the system.

Next Council Meeting October 15, 2025