

Highlights, October 15 , 2025 - Council Meeting

(Full minutes will be approved at the November 19, 2025, Council Meeting)

Administration

- The village's Web Administrator has retired. Administration researched various companies and council agreed that the Resort Village of Shields contracts the Shields.ca website administration work to Mackenzie Kilshaw with the Essential Care Plan for the cost of \$150/month starting as of November 1st 2025.
- The Resort Village of Shields accepts the resignation of councillor Vanessa Bomboir as of the communication dated October 5th that was sent to Administration.
- Council agreed to accept the list of land in arrears as was presented and moves to proceed with tax enforcement for the properties with two or more years of outstanding taxes.
- Admin completed the municipal leadership course on October 6-7th. The information and networking were found to be valuable, and now Admin has completed the education component for certification for the 2025 year.

Maintenance/Operations

- CATPC Workshop - Council agreed to send councillor Garry Hovland and Operations manager Fred Fehr to the CATPC workshop regarding roads, that is being held in Kenaston on November 20th, 2025.
- We have been having a few pressure issues with water at some of the resident's homes. It seems there is a loss of pressure from the double check valves.
- KMS brought us a bit more clay to fill over the shallow sewer line. This is the one that leaves the village. I unloaded a cement sewer collar around the existing valve so that we may insulate it for the winter.
- September has been busy with after hour call outs to the North lift station. TMH came out to replace floats and level sensors to fix the alarm issues. We also had a power outage on the 28th that had us called out to do a full system check.

Financial

The council agreed to donate five Shields Golf Course Day passes, as well as two Shields mugs to the Dundurn School Christmas Raffle.

Council approved the list of account payments for \$216,487.86 which includes payroll.

Development Permit Application

Council agreed on the following development permits, , subject to the notice declared

- 16 Sunterra Drive – Permit to extend culvert - Approval is subject to:

operations manager site meet and approval; to the costs and work being completed by the homeowner; to the understanding that all work completed on road allowance may be changed and altered by the village if the operations team deems it necessary.

- 25 McMillan– Permit to alter the public reserve adjacent to property - Approval is subject to the successful application of an AHPP permit from Water Security Agency. Council agreed the following Development Permit with less than 10% variance from the zoning bylaw is approved, subject to the notice declared:
- 11 McMillan Crescent – Permit to construct a Shed.

Council Reports:

Dundurn Rural Water Utility

- That Resort Village of Shields agrees to change the DRWU corporate bylaw so that they may enter into agreements with the federal government of indigenous bands.

Emo Committee

- EMO Coordinator, Deb Heidt is retiring on October 31, 2025 and Council agreed in appreciation for her 15 years of service to purchase a thank you gift for her. Council will be recruiting for a new Coordinator.

Project Report

- The main lines were completed early in September, and an email was sent to residents laying out the next steps of the project and what is included for the on lot piece of the project.
- It has been identified that some property owners' yards and landscaping may not be suitable for excavation, and in those cases, residents may choose to direct the drill directly into the tank. As Associated Engineering has outlined in its letter sent on September 26, depending on the tank's depth, directionally drilling into the tank may require additional frost mitigation strategies. If your tank assessment has already been conducted, and you would like further consultation with the contractor, please contact the office to arrange an additional site meeting.
- If residents prefer that contractors directionally drill directly into their tank *rather than excavate*, they must contact the office to complete a sign-off sheet, which we will provide back to the contractors.
- The contractors are doing the on lot installs on Mawson and will then be moving to McMillan Crescent.

Storage Lots

- Older poplar trees have been taken down which greatly reduces risk of falling and damaging any property
- Fallen trees from past storms have all been cleaned up.

Docks

- Docks & lifts are starting to come in again for the season
- Many residents will be sharing their dock space with on another.

Parks, Culture and Recreation

- The village acknowledges the resignation of Kendra Bessey and Tanya de Montmorency from the recreation board and committees, and the appointment of Brandi Schmidt.
- Council agreed to hire an engineering company to complete a rendering of a walking path design. This will be Funded from the Parks and Recreation reserve. The rendering will be submitted to SGI so we can apply for a safety grant that is available to cover the cost of the pathway. This pathway will get the foot and bike traffic off of Memorial drive.

Social Programming Report

- Social Programming will start a silent auction for the old street signs from the village. The link will be sent out soon. The silent auction will last until December 31st and highest bidder at that time will get the sign. Council agreed that proceeds from the signs will go towards the new sign for the village at the south end of Mawson. To build a flowerbed similar to the one at the corner of Memorial and Waters.
- Oktoberfest – Council agreed that proceeds from Oktoberfest will go towards an upright freezer/fridge combo for the HUB.
- 2025 Children’s Christmas Party – December 13th

Programming

- Investigating a sewing putting together a sewing group and a paint night so stay tuned.
- Exercise group meets on Tuesdays and Thursdays at 10:00 a.m. Everyone is welcome to attend.

The next Regular Meeting of Council will be held on November 19, 2025.