

**Resort Village of Shields
Monthly Council Highlights
Meeting February 17, 2021**

(full minutes will be approved at March 17, 2021 Council Meeting and posted upon approval)

ROADS

- Construction Agreement amendments pending
- Updated quote for grant application received

PERMITS/BYLAWS/POLICY

- Lot 13, Block 14 approved for sale to Nelson Crowder for \$85,000 + gst
- Square footage of proposed dwelling on Lot 13, Bk 14 approved (as the outside dimensions of the second floor are equal to the first floor and in keeping with other homes in neighborhood)
- Development permit and building permit applications for an addition to the dwelling on 50 Procter Dr approved
- Development permit application for landscaping at 15 Procter being reviewed.
- Request from 67 Procter regarding power line location requires more input.

SUNTERRA SUBDIVISION DEVELOPMENTS

- Revised agreement being prepared by solicitor.
- Drainage plan for entire subdivision required by WSA – Dec 31/2025 target

PROJECTS

- Planning document prepared by Mayor from planning session presented for Council review

UTILITIES

- survey to be conducted for community input regarding recycling and compost bins

HUMAN RESOURCES

- Because the village is growing, the timing is right considering the retirement of Jessie Williams and it has been difficult to attract candidates capable of doing administrative functions of two resort villages as well as the fact that there are administrative functions that cannot be done currently due to lack of time, council has decided to begin the process to hire an administrator to work exclusively for the Resort Village of Shields. It should be noted that Thode has already proceeded in this direction.
- Council approved the raises that were approved at Thode's last council meeting. Next year the Shields HR committee will set up a formal process for job evaluation and performance before November and salaries will be rated accordingly before the end of the year – salaries increase as follows:
 - Fred – 3%
 - Kaija 5% (market adjustment)
 - Jessie 3%.
- Total increase is \$964.54 compared to 2020 budget.
- The new ratio split between Thode and Shields will be:
 - 50% Fred
 - 56% Kaija
 - 55% Jessie – until the end of August

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COMMITTEES

Public Notice: If you are interested in volunteering for any committees or helping with events, please contact Mayor Larson. Your help is appreciated!

- Judy Rathie & Cindy Sjoberg be appointed to the Library Board
- EMO –What's app concern to be discussed with committee
- Animal Control Committee – email to be sent out re feeding deer in village. Council authorized a permit to be obtained from Ministry of Environment to provide for staff to dispatch nuisance wildlife and Les Wintringham to deal with beavers on golf course
- Bylaw Review Committee – Policy Manual to be reviewed.
- Hotshop Playday now March 20 & 21.
- Community Space Grant to be reviewed – Rec Board to submit application if eligible.
- Sport Court – DDCDC holdback received. Signage being obtained.
- Green spaces – trees ordered

EQUIPMENT/BUILDINGS FACILITIES

- Docks – sites being assigned for spring

FINANCIAL

- Budget Meeting – Tuesday March 9/21 at 6 pm
- accounts totaling \$32,547.29 be approved for payment

NEXT REGULAR COUNCIL MEETING – Wednesday, March 17/21 at 6 pm