

**Resort Village of Shields
Monthly Council Highlights
Meeting April 21, 2021**

(full minutes will be approved at May 19, 2021 Council Meeting and posted upon approval)

Meeting was compliant with provincial regulations re gatherings.

PERMITS/BYLAWS/POLICY

- Official Community Plan Amendments to be done & document circulated
- Application to Place a Development on Public Reserve Lands - file to be checked to see if other applications to locate underground sprinklers have been approved.
- Bylaw to enter into an Agreement to Operate a Waste Water Utility, introduced, read 3 times, carried and adopted.
- Bylaw to enter into an Agreement with other Municipalities and the DRWU for the Provision of Mutual Aid for Daily Water Sampling, introduced read 3 times, carried and adopted.
- proposed subdivision application (moving the west property line subject to approval by the potential purchaser)
- Development Permit - drainage easement access behind 5 Sunterra Dr. approved
- Development Permit - landscaping & retaining walls at 15 Procter Dr cannot be approved until the rocks that are placed on neighboring property are removed & drainage from roof needs to be adjusted so that it does not discharge onto neighboring property.
- Development Permit - landscaping at 5 Sunterra Dr approved for work
- Development Permit - landscaping at 11 Sunterra Dr. approved pending discussion re swale on neighboring property
- Development permit application for deck & stairs at 39 Procter Dr deemed to have been covered under original permit.
- partial Fire Ban has been put in place. No open fires, No fireworks.
- Policing Priorities – Enforcement, Visibility, Intelligence leads approved.
- Bylaw - traffic Bylaw amended to reflect a 20 km/hr speed limit within Shields. (all streets except for Memorial Dr.)

SUNTERRA SUBDIVISION DEVELOPMENTS

- No update on agreement. Still in the hands of lawyers
- Quotes being obtained for irrigation line along Memorial (Waters to Sunterra Dr)
- Walk through regarding infrastructure turn over completed

PROJECTS

- Shields to register the village with Communities in Bloom as a “Friend” at a cost of \$125.
- Contacts for address specific surveys being worked on
- Request for Proposals be prepared and posted on SaskTenders for design & construction of the Municipal Sport Court Amenity/ Maintenance Building Retrofit. ICIP Grant Draft Agreement received.

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HUMAN RESOURCES

- Jessica Loran to be hired as Administrative Assistant effective May 1, 2021. She will move to Acting Administrator at a mutually agreed upon date.
- Ken Klassen to be hired for maintenance laborer effective April 26/21 on an as required basis.
- Hall preparation underway on Admin Office for May 3 occupation
- Thode has agreed to compensate Shields for ½ Munisoft software; Shields will buyout hardware
- phone line to be active May 3/21
- sign needed for Admin office.

EQUIPMENT/BUILDINGS FACILITIES

- Post Office Boxes contract for snow removal will be sent in the fall
- Docks – applications being processed.
- Shields to purchase a used 2021 Polaris Ranger 570 from AXXIS Motorsports for \$11,500 + taxes and sell the EZGO on Kijiji for \$3000 OBO.
- Garbage –Bylaw #4/21, being a bylaw to fix rates to be charged for the collection and disposal of wastes or refuse, and to provide for transferring of any unpaid accounts to the tax roll, be introduced, given three readings at this meeting. Since 3rd reading was not unanimous it will be read at the next meeting.
- Gravel to be applied to streets
- the red garbage bins be brought in for the May long weekend.

PARKS, BEACH & PLAYGROUND

- Golf fundraiser to start in May to finish 6th hole construction
- Bank account and email for the Rec Board to be set to receive fundraiser fees
- Playground Cleanup Completed.
- Green spaces – request for tree nursery sent to MOE – to be contacted again
- \$1000 grant received for Hot Shop Play Day.
- Bylaw to Establish a Rec Board introduced, read 3 times and carried.
- Assistant Admin Jessica Loran to be added to Rec Board bank account as signatory.(Rec Board resolution required)
- If RecBoard@shields.ca cannot be set up, then shieldsrecboard@gmail.com will be created.
- Amanda Thiessen to be nominated for the Prairie Central District Sport, Culture & Recreation Volunteer Recognition Award.
- Sport Court fence install progressing, lines to be done in May and village to “purchase 2 signs from Qwik Signs for \$651 + taxes” and a Vermont Free Standing tennis net for \$1499 + taxes.
- Golf –Quote for irrigation lines - \$15,161.36 + taxes, COVID rules amended to include tournaments, fundraiser to start in May
- Playground Cleanup completed
- suckering trees/shrubs on shoreline to be looked at.

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FINANCIAL

- Operating Budget adopted with Revenues of \$793,733 and transfer of Surplus of \$20,000 to cover the expense of the onetime overlap for Administration Service expenses and; expenses of \$813,488 and a surplus of \$285.
- Mill rate set at 2.5; Base tax remain @\$1,150.
- Acknowledge the Provincial School Mill rate of Resident 4.46 and Commercial 6.75 for collection.
- Capital Budget with expenditures of \$401,007 approved.
- accounts totaling \$80,867.92 approved for payment.
- Provincial School Mill Rate of residential – 4.46 and Commercial – 6.75 for collection.
- a Request for Proposals for 2021 Audit services to be posted on Sask Tenders

ANIMAL CONTROL COMMITTEE

- Meeting to held shortly to discuss poop bag station to be purchased – approx. cost \$199 – possible donation to fund purchase.

LIBRARY

- Council is not prepared to make a donation at this time.

Next regular Council meeting – Wednesday, May 19/21 at 6 pm.