

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE RESORT  
VILLAGE OF SHIELDS HELD FRIDAY, MARCH 15, 2019 IN THE  
SHIELDS COMMUNITY CENTRE at 9:00 am.**

**1. Attendance:** Mayor Eldon Mackay, Councilors Grace Strasser and Ryan Pasitney.  
Administrator Jessie Williams. Operations Manager Fred Fehr.  
Absent Councilor Dwayne Heidt – one seat vacant.

**2. Call to Order:** Mayor Mackay called the meeting to order, requested any declaration of pecuniary interests and acknowledged the resignation from Cameron Paulson.

Councilor Strasser moved that the resignation from Cameron Paulson be accepted.

CARRIED 43/19

**3. Circulation and Approval of the Minutes:**

Pasitney moved that the minutes of the February 15/19 regular Council Meeting be adopted as circulated.

CARRIED 44/19

**4. Business from the Minutes:**

**A. Road**

Survey to be done next week.

Strasser moved that the Engineer be authorized to tender the road construction project.

CARRIED 45/19

**B. RMA**

Meeting pending.

**C. 2018 Audit**

Strasser moved that the 2018 Audited Financial statement be adopted as amended.

CARRIED 46/19

**5. Unfinished Business:**

none

**6. New Business:**

**A. Building Permit**

Pasitney moved that the building permit for a boat house on Lot 9, Block A be approved as per Building Inspector recommendation.

CARRIED 47/19

**B. By-Election**

Mackay moved that the by-election for Council member be held on May 25/19.

CARRIED 48/19

**C. Tax Enforcement**

List of Lands in Arrears to be presented at next Council meeting.

CARRIED 49/19

**D. Asset Management**

List distributed for review.

**E. Budget Meeting**

Proposed dates – April 8, 9 or 10.

**F. Purchase of Portable Projector**

Discussion regarding portable printer & screen.

**G. Bereavement**

Mackay moved that a \$100 gift certificate from Wilson Greenhouse be presented to Dwayne Heidt.

CARRIED 50/19

**7. Financial Report:**

Strasser moved that the February 2019 statement of financial activities, income statement, balance sheet and bank reconciliation be adopted as presented.

CARRIED 51/19

**8. Payment of Accounts:**

Pasitney moved that the March accounts totaling \$26,125.48 be approved for payment.

CARRIED 52/19

**9. Committee Reports:**

**A. Water/Sewer-** February log sheet

Pasitney moved that the updated Waterworks Rate Policy, Capital Investment Strategy & Annual Waterworks Information Available be adopted as circulated.

CARRIED 53/19

2019 Inspection reports reviewed. New Colorimeter to be obtained. Hatch lids to be addressed.

DAWWU update

DRWU update – letter from Thode to be discussed next meeting.

Irrigation system – plan for 2019 to be discussed.

24 McCrimmon curbstop – adapted extension – contractor installed.

- No grade changes, village responsible for repair.

**B. Maint** – February report

Shop & Pumphouse Ventilation – quotes to be obtained.

Truck & plow issues discussed

2019 projects & budget presented.

**C. Rec Board** – Winterfest follow up

Strasser moved that Shields sponsor the Learn to Play Soccer group up to \$400.

CARRIED 54/19

**Sport Court** – Fishing Derby net - \$3661.95

report reviewed – In Kind donations discussed. Shields amount of in kind donation for provision of land is \$65,910 & building for storage is \$5,000.

Go Out & Play – 2<sup>nd</sup> place - \$5000 raised.

Mackay moved that a letter of support be prepared indicating that Shields will commit up to \$30,000 from recreation reserve, once fundraising reaches \$60,000 to \$70,000 (66 to 70% of budgeted construction cost).

CARRIED 55/19

**Golf** - deflector fence to be extended.

Pasitney moved that a cabinet be purchased to store pesticides & herbicides. (\$450 cost split with maintenance)

CARRIED 56/19

Ellerington not returning. Seasonal staff to be hired. Kohl Bayer will return as summer staff.

**Hall** - Strasser moved that the fee for future DAWWU meetings be waived.

CARRIED 57/19

**Parks, Beach & Playground** – no report

**Green spaces** – no report

**D. Fire Board** – agreement circulated for comment.

**E. HR Committee** – Job descriptions to be amended indicating that irrigation system is not an essential service. With this clarification the employment agreements will be completed.

Pasitney moved that the Employment Policy be adopted as circulated.

CARRIED 58/19

**F. Sign Project** – quotes being obtained..

Pasitney moved that the Committee reports be adopted as presented.

CARRIED 59/19

**10. Correspondence:**

SPRA – info

SGI- 9% discount

SUMA - programs

**11. Announcements:**

Pasitney moved that the next regular Council meeting be held on Friday, April 26, 2019 at 9 am. CARRIED 60/19

**12. Adjournment:**

Mackay moved that the meeting now be adjourned. CARRIED 61/19

1:01 p.m.

\_\_\_\_\_ Mayor

\_\_\_\_\_ Administrator