

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE RESORT  
VILLAGE OF SHIELDS HELD FRIDAY, JANUARY 18, 2019 IN THE  
SHIELDS COMMUNITY CENTRE at 9:00 am.**

- 1. Attendance:** Mayor Eldon Mackay, Deputy Mayor Dwayne Heidt (via telephone), Councilors Grace Strasser, Ryan Pasitney and Cameron Paulson. Administrator Jessie Williams.
- 2. Call to Order:** Mayor Mackay called the meeting to order & requested additions or deletions to the agenda. Call for Conflict of Interest issues to be raised when applicable.
- 3. Circulation and Approval of the Minutes:**

Paulson moved that the minutes of the December 17/18 regular Council Meeting be adopted as circulated. CARRIED 1/19

Strasser moved that the minutes of the December 31/18 Special Council Meeting be adopted as circulated. CARRIED 2/19
- 4. Business from the Minutes:**
  - A. Road**

Pasitney moved that Council accept the quote dated January 14/19 from Wood Engineering of \$11,463 + taxes for total engineering costs to construct the south road to the south boundary of the municipality. CARRIED 3/19
  - B. RMA** – waiting for info from RM.
  - C. Statement of Claim** - Defense not files yet.
  - D. 48 McCrimmon** – Cleanup Completed by owner; invoice sent for water on/off & spraying.
- 5. Unfinished Business:**

Heidt declared an interest & left the meeting (hung up the phone)

  - A. Policy Manual**

Mackay moved that Deb Heidt be compensated for 13.5 hours to format the Policy Manual. CARRIED 4/19

Heidt rejoined the meeting
- 6. New Business:**
  - A. Insurance Policy**

Paulson moved that the insurance policy be approved as reviewed. CARRIED 5/19
  - B. Canada Summer Jobs**

Heidt moved that an application be submitted to Canada Summer Jobs for one position for 16 weeks – Start date May 1/19, 30 hrs/week at a wage of \$15/hr. CARRIED 6/19
  - C. Memorial Dr.**

Pasitney moved that the street running along the west side of Shields from the north boundary to the south boundary be named Memorial Drive. CARRIED 7/19
  - D. Federation of Canadian Municipalities**

Voluntary contribution will not be sent.
  - E. 2018 Audit**

Pasitney moved that the following transfers be approved:

**From Reserves:**

Golf fence - \$5,583.80 from golf reserve  
\$16,616.40 from P&R reserve

Golf fence overage - \$622.70 from Golf reserve  
\$1,868.11 from P&R reserve

**To Reserves:**

Sport Court - \$12,207.43  
Development fees – water - \$2,000  
P&R - \$3,425.26  
Golf Reserve - \$16,000

**To Funded Reserves (from amortization):**

Water reserve - \$46,063  
Transportation - \$16,612  
Recreation - \$10,439

**F. South Sask River Watershed Stewards**

Feb 8 meeting in Kyle.

Strasser moved that the annual membership be renewed.

CARRIED 8/19

**7. Financial Report:**

Strasser moved that the December 2018 statement of financial activities, income statement, balance sheet and bank reconciliation be adopted as presented.

CARRIED 9/19

Paulson moved that \$20,000 be transferred to an Irrigation System Reserve from 2018 Operations.

CARRIED 10/19

**8. Payment of Accounts:**

Strasser moved that the year accounts totaling \$18,376.58 and the January accounts totaling \$25,906.49 be approved for payment.

CARRIED 11/19

**9. Committee Reports:**

**A. Water/Sewer- December log sheet**

Pasitney moved that the 2018 Drinking Water Quality & Compliance Report be adopted as presented & posted on the website.

CARRIED 12/19

Lift Station covers have been constructed & are being monitored.

Effluent Overflow policy discussed – to be revised & recirculated.

Paulson moved that the DAWWU Revised agreements be signed.

CARRIED 13/19

Pasitney moved that Mackay be appointed as delegate to the DAWWU

Board, Heidt to be named as alternate.

CARRIED 14/19

Heidt moved that the DAWWU agreements effective January 1/18 must be completed by February 1/2019 or Shields advises that we will revert to the original agreements.

CARRIED 15/19

Irrigation system review started – input from Operations required.

Water Disruption Policy to be updated & amended.

Water/Sewer rates to be reviewed when DAWWU rates are known.

RM lift station percentage – South – 5%, north – 39%.

**B. Maint – December report**

**C. Rec Board – Grant writing workshop – January 26/2019**

TIP grant for 2020 application submitted; \$2704 to spend in 2019.

Shields Day/50<sup>th</sup> year event – Saturday, July 6/19

Pasitney moved that Community Centre be available for use for Winterfest on March 3, a budget of \$500 be allocated.

CARRIED 16/19

Curling rocks discussed.

**Sport Court – Fishing Derby – Feb 23.**

Pasitney moved that the Sport Court be relocated to the north end of Friendship Field and that the old garage be designated for equipment storage. Parking will be accommodated on the north edge of the property.

CARRIED 17/19

**Golf** - revised statement – surplus of \$15484.10

**Hall** - Strasser moved that the fee for the DAWWU meeting held on Dec 27/18 be waived. CARRIED 18/19

- Budget prepared/submitted.

**Parks, Beach & Playground** – budget prepared.

**Green spaces** – no report – meeting soon.

**D. Fire Board** – agreement samples to be reviewed.

**E. Animal Control** – no report

**F. Garbage/Recycling** – no report

**G. HR Committee** – joint meeting with staff to be held.

**H. Communication Committee** – meeting to be held with Council on April 26.

**I. Sign Project** – mockups being prepared – final count pending.

**J. Library** – minutes

Paulson moved that Judy Rathie and Cindy Sjoberg be appointed to the Library Committee. CARRIED 19/19

Heidt moved that the Committee reports be adopted as presented. CARRIED 20/19

#### **10. Correspondence:**

Paulson moved that the following correspondence be filed:

STARS	Open House Feb 4
DRWU	newsletter
WCB	2019 premium down \$0.28/amendments to Act
SAMA	annual meeting April 10
Lake Diefenbaker Task Force	info

CARRIED 21/19

#### **11. Announcements:**

Pasitney moved that the next regular Council meeting be held on Friday, February 15, 2019 at 9 am in the Shields Community Centre. CARRIED 22/19

#### **12. Adjournment:**

Strasser moved that the meeting now be adjourned. CARRIED 23/19

12:17 p.m.

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Mayor

\_\_\_\_\_  
Administrator