

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE RESORT
VILLAGE OF SHIELDS HELD MONDAY, FEBRUARY 26, 2018 IN THE
SHIELDS COMMUNITY CENTRE at 7:00 pm.**

- 1. Attendance:** Mayor Eldon Mackay, Councilors Grace Strasser, and Ryan Pasitney. Dwayne Heidt by phone. One Seat vacant. Administrator Jessie Williams.
- 2. Call to Order:** Mayor Mackay called the meeting to order. Request for additions or deletions to the agenda. Call for Conflict of Interest issues to be raised when applicable.
- 3. Circulation and Approval of the Minutes:**
Pasitney moved that the minutes of the January 22/18 regular Council Meeting be adopted as circulated.

CARRIED 26/18
- 4. Business from the Minutes:**
 - A. Road**
Thode will attend meeting on April 12/18. RM letter to Loraas discussed. SMB has been contacted for advice.
- 5. Unfinished Business:**
 - A. Internet**
Redbird proceeding with wireless – SaskPower snags re age of poles.
 - B. Utility Bill 17 Hordern**
Heidt moved that the utility bill for 17 Hordern be placed with Credit Bureau of Saskatoon for collection.

CARRIED 27/18
 - C. Planner**
Joint meeting with Thode to be held in spring.
 - D. BEO**
Regina Commissionaires preparing proposal.
 - E. Asset Management**
Policy & spread sheet distributed for adoption at next meeting.
 - F. SMB Assessment Appeal**
Benesh hearing on April 24. SAMA will attend.
- 6. New Business:**
 - A. Canadian Free Trade Agreement**
Pasitney moved that a notice of intention to participate in the SUMA procurement program be posted on the SaskTenders website.

CARRIED 28/18
 - B. CPP**
Strasser moved that CPP be deducted from Council remuneration where applicable.

CARRIED 29/18
 - C. Wages**
Strasser moved that the 2018 wage allocations for Operations Manager & Administrator be 55% for Shields & 45% for Thode.

CARRIED 30/18
 - D. 2017 Audited Financial Statement**
Strasser moved that the 2017 Audited Financial statement be adopted as presented.

CARRIED 31/18

Heidt moved that the letter of representation, audit findings and term of engagement be signed.

CARRIED 32/18
 - E. 2018 Assessment Board of Revision**
Heidt expressed a conflict of interest & disconnected the phone call.
Strasser moved that Deb Heidt be hired as Board of Revision secretary at a wage of \$20/hour.

CARRIED 33/18

Heidt called back & rejoined the meeting.

Pasitney moved that Harold Empey, Lorna Ledoux, Colton Reschny, Val Bradley, Jim Steele & Margaret Bauer be appointed to the 2018 Board of Revision.
CARRIED 34/18

F. Cannabis Legalization

Items to consider re municipal Zoning & Nuisance Bylaws distributed.

G. Development & Building Permit

Heidt moved that the development and building permit applications for a new house at Lot 2, Block 15 be approved. CARRIED 35/18

H. Canadian Parks & Rec Association Student Grant Application

Strasser moved that an application be submitted for student summer employment for 30 weeks/40 hours/week @ \$15/hour. CARRIED 36/18

7. Financial Report:

Strasser moved that the January 2018 statement of financial activities, income statement, balance sheet and bank reconciliation be adopted as presented. CARRIED 37/18

8. Payment of Accounts:

Pasitney moved that the February accounts totaling \$51,839.34 be approved for payment. CARRIED 38/18

9. Committee Reports:

A. Water/Sewer - January log sheet

- Sunterra line holding chlorine.

- Heidt moved that the updated Quality Assurance & Quality Control document be approved. CARRIED 39/18

- Rate Policy & Investment Strategy updated – to be circulated for approval at next meeting.

- DAWWU – easements registered

- Bylaws – corp & operations agreements distributed for review.

- Bylaw #3/2018

Pasitney moved that Bylaw#3/18, being a Bylaw to Enter into an Agreement to Operate a Waste Water Utility, be introduced & read a first time.

CARRIED 40/18

Strasser moved that Bylaw #3/18 be read a second time. CARRIED 41/18

Heidt moved that Bylaw #3/18 be given three readings at this meeting.

CARRIED UNANIMOUSLY 42/18

Mackay moved that Bylaw #3/18 be read a third time & adopted.

CARRIED 43/18

Mackay moved that the RM of Dundurn be sent a letter detailing waste water operation cost that will be shared and stating that an invoice will be sent quarterly for their share of costs incurred. CARRIED 44/18

Pasitney moved that a bill be submitted to the DAWWU for lift station repairs and Operation Manager’s time & travel @ \$55/hour. CARRIED 45/18

- Holding tank survey note to be included in next newsletter.

- rate review – waste water - \$5.50 + phone + power + Fred’s time, etc to be circulated to Council for consideration.

B. Maint - January report

C. Rec Board – Mackay moved that Councilor Strasser & a member from the golf committee attend the Prairie Central District SRC workshop in Watrous on March 23 & 24. CARRIED 46/18

Sport Court – Pasitney moved that the Sport Court Committee be authorized to apply for grants under the Canadian Tire Jumpstart program, FCC Agrispirit Fund & DDCDC. CARRIED 47/18

- Golf** - minutes, budget
 - Use of course for weddings – booking fee will apply.
 - Fence installation – approval from MOE
 -

Hall - Strasser moved that the hall rental fee & damage deposit be waived for the Sunday night yoga class from March 11 to May 27. CARRIED 48/18

- Heidt moved that the fee for the fire dept supper on Feb23/18 be reduced to \$50. CARRIED 49/18
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Parks, Beach & Playground - no report

Green spaces - no report

D. Fire Board - 2018 budget pending info from 2017 financials.

- agreement circulated for review

Pasitney moved that Shields purchase a First Responders kit for use in the Shields community. CARRIED 50/18

E. Communication Committee - next newsletter – info for April Council meeting.

- Strasser moved that the Hot Shop workshop info be posted to the Shields facebook page. CARRIED 51/18

F. Docks - McLean

G. Animal Control - no report

H. Library - minutes distributed

Resolution to Adopt Committee Reports as Presented.

Pasitney moved that the Committee reports be adopted as presented. CARRIED 52/18

10. Correspondence:

- RM notice re plebiscite discussion at next Council meeting
- Central Area Transportation Committee
- SPRA Communities in Bloom info

11. Announcements:

Next meeting March 19/18 at 7 pm.

12. Adjournment:

Pasitney moved that the meeting now be adjourned. CARRIED 53/18

9:48 p.m.

_____ Mayor

_____ Administrator