

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE RESORT
VILLAGE OF SHIELDS HELD MONDAY, DECEMBER 17, 2018 IN THE
SHIELDS COMMUNITY CENTRE at 7:00 pm.**

- 1. Attendance:** Mayor Eldon Mackay, Deputy Mayor Dwayne Heidt, Councilors Grace Strasser, Ryan Pasitney and Cameron Paulson via telephone. Administrator Jessie Williams.
- 2. Call to Order:** Mayor Mackay called the meeting to order & requested additions or deletions to the agenda. Call for Conflict of Interest issues to be raised when applicable.
- 3. Circulation and Approval of the Minutes:**
Pasitney moved that the minutes of the November 19/18 regular Council Meeting be adopted as circulated. CARRIED 261/18
- 4. Business from the Minutes:**
 - A. Road**
Pasitney moved that Council accept the quote from Woods Engineering of \$21,000/mile for total engineering costs to construct the south road to the south boundary of the municipality. CARRIED 262/18

RMA – costs to be provided in early 2019.
 - B. Record Retention Bylaw**
Heidt moved that Bylaw#8/18, being a Bylaw to Amend the Record Retention Bylaw, be introduced & read a first time. CARRIED 263/18
Pasitney moved that Bylaw #8/18 be read a second time. CARRIED 264/18
Paulson moved that Bylaw #8/18 be given three readings at this meeting. CARRIED UNANIMOUSLY 265/18
Strasser moved that Bylaw #8/18 be read a third time & adopted. CARRIED 266/18
 - C. Statement of Claim**
Insurance providing legal Counsel.
- 5. Unfinished Business:**

none
- 6. New Business:**
 - A. SGI Community Grant**
Heidt moved that an application be submitted to purchase a speed sign. CARRIED 267/18
 - B. 2018 Audit**
Twigg & Co will conduct 2018 audit on January 17 & 18, 2019.
 - C. Harassment Prevention Policy**
Strasser moved that expanded Harassment Prevention Policy be adopted. CARRIED 268/18
 - D. Request for penalty abatement & consideration for discount.**
Pasitney moved that the penalty for tax arrears on Lot 17, Block 11 be reversed - \$218.08 (payment was forwarded to Town of Dundurn), but the discount for early payment will not be allowed. CARRIED 269/18
- 7. Financial Report:**
Pasitney moved that the November 2018 statement of financial activities, income statement, balance sheet and bank reconciliation be adopted as presented. CARRIED 270/18
- 8. Payment of Accounts:**
Strasser moved that the December accounts totaling \$69,194.17 be approved for payment. CARRIED 271/18

9. Committee Reports:

A. Water/Sewer- November log sheet

Heidt moved that Shields support any action required to rescind DAWWU resolutions to accommodate restructuring if the town of Dundurn does not sign agreements. CARRIED 272/18

Revised agreement from town of Dundurn discussed.
Complaint from Janzens re odour reviewed.
DAWWU 2017 audited statement to be circulated.
Issues re lift station heaters being looked into.
Water/sewer rates for 2019 will be circulated.
Irrigation system information circulated for review.

B. Maint – November report

- leveling of road discussed
- hydrants will not be hydrovaced – repair & plug installed instead.
- compost to be relocated to beside maintenance building.

C. Rec Board – Strasser moved that the Children’s Christmas party be given a \$500 budget.

CARRIED 273/18

Grant writing workshop – January 26/2019

Shields Day/50th year event – Saturday, July 6/19

Strasser moved that Heidt, Pasitney, McKay & Paulson be appointed to the Shields Day committee. CARRIED 274/18

Sport Court – Karaoke Night - \$1456.14 net.

- Committee would like to relocate Sport Court to north side of Friendship Field.
- Pasitney moved that Shields support the “In Motion” campaign.
- Pasitney moved that a portion of the fee for the use of the Hall on Feb 22 & 23, 2019 be waived - \$75 will be required for cleaning & pumpout.

CARRIED 275/18

Council moved to an in camera session

Council reconvened

Golf Strasser moved that a \$500 Bonus be given to Linda Ellerington.

CARRIED 276/18

Hall - verbal report

- New dishes purchased, committee to dispose of old ones.

Parks, Beach & Playground – no report

Green spaces – Paulson moved that Tom Willms, Colton Reschny and Sasha Reiber be appointed to the Greenspaces Committee. CARRIED 277/18

D. Fire Board – minutes

- 2018 loan payment received.
- \$2500 capital levy as per existing agreement on hold.
- Municipal partners are requesting exploring independent controlled entity.
- bill for First responder bag received - \$1725.23.

Heidt moved that the 2019 operating levy of \$57.50 and the truck levy of \$50 be approved. CARRIED 278/18

E. Animal Control – complaint received re someone running dog beside vehicle.

F. Garbage/Recycling – Heidt moved that the 2019 rates from Loraas be approved – 2% increase on household collection. 5% on recycling charge.

CARRIED 279/18

Pasitney moved that the monthly fee for garbage collection be increased to \$21.50 effective January 1/19. CARRIED 280/18

G. HR Committee – 2018 vacation days being used by end of year.

- most employee evaluations completed.
- Fehr to take 8 days in January to use up extra hours from 2018.

H. Communication Committee – report pending.
- Code of Ethics info on website to be considered.

I. Sign Project – projected budget of \$6,000 for black & white signs on black poles.
- Crime watch signs to be installed in spring.

Pasitney moved that the Committee reports be adopted as presented.

CARRIED 281/18

10. Correspondence:

Municipal World Magazine
Town of Dundurn/RM of Dundurn Christmas card
SUMA - info
Sask Health – success info

11. Announcements:

Heidt moved that the next regular Council meeting be held on Friday, January 18, 2019
at 9 am in the Shields Community Centre.

CARRIED 282/18

12. Adjournment:

Strasser moved that the meeting now be adjourned.

CARRIED 283/18

10:13 p.m.

Mayor

Administrator