

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE RESORT
VILLAGE OF SHIELDS HELD MONDAY, NOVEMBER 19, 2018 IN THE
SHIELDS COMMUNITY CENTRE at 7:00 pm.**

- 1. Attendance:** Mayor Eldon Mackay, Deputy Mayor Dwayne Heidt, Councilors Grace Strasser, and Ryan Pasitney (joined meeting at 7:10 pm). Administrator Jessie Williams.
Councilor Cameron Paulson absent.
- 2. Call to Order:** Mayor Mackay called the meeting to order & requested additions or deletions to the agenda. Call for Conflict of Interest issues to be raised when applicable.
- 3. Circulation and Approval of the Minutes:**
Heidt moved that the minutes of the October 22/18 regular Council Meeting be adopted as circulated.

CARRIED 243/18
- 4. Business from the Minutes:**
 - A. Road**
Engineer report pending.
No response from RM re maintenance costs.
 - B. 50 Year Street Sign Project**
Report not ready.

Pasitney joined the meeting.
 - C. Traffic Bylaw**
Items removed. Positive and negative comments.
 - D. Record Retention Bylaw**
To be prepared for December meeting. Council input requested.
 - E. Dundurn School Funding Request**
Mackay moved that Shields donate \$500 towards the Dundurn School Playground rehabilitation.

CARRIED 244/18
- 5. Unfinished Business:**
 - A. Boat Lifts**
Heidt moved that as the four unclaimed boat lifts have been retained in municipal possession for at least 90 days and no interested persons have come forward to purchase said boat lifts, the boat lifts will be disposed of.

CARRIED 245/18
- 6. New Business:**
 - A. Purchase of Gas Water Pump**
Pasitney moved that a gas water pump be purchased for approximately \$500.

CARRIED 246/18
 - B. Statement of Claim**
The statement of Claim received has been forwarded to our insurer for response.
 - C. Dundurn SportsCenter Ad**
Strasser moved that the Shields sign advertisement in the Dundurn Sportscenter be renewed for an additional 3 years.

CARRIED 247/18
 - D. Remembrance Day**
Participation by Shields resident to be ensured. If Council is unable to attend, a volunteer from the village will be appointed to lay the wreath.

7. Financial Report:

Heidt moved that the October 2018 statement of financial activities, income statement, balance sheet and bank reconciliation be adopted as presented. CARRIED 248/18

8. Payment of Accounts:

Pasitney moved that the November accounts totaling \$42,473.77 be approved for payment. CARRIED 249/18

9. Committee Reports:

A. Water/Sewer- October log sheet

Mackay moved that Shields share the underwriting costs of acquiring DAWWU inspection services from ATAP until such time as the governance disputes with the town of Dundurn can be resolved or as soon as possible before that.

CARRIED 250/18

Heidt moved that the hall rental fee be waived for the DAWU meeting to be held on Thursday, November 22/18 in the Shields Hall at 7 pm.

CARRIED 251/18

Pasitney moved that a letter be sent to the Town of Dundurn terminating the Certified Operator services as of December 31/18. CARRIED 252/18

DRWU PDWA in effect from November 20 – 23; reservoir supply Shields until advisory is lifted.

B. Maint – October report

- maintenance building door repair discussed – incident report required.

C. Rec Board – minutes

- Children's Christmas Party – date to be determined, budget to be circulated by email.

- Volunteer Event grant received.

- Grant writing workshop to be hosted in early 2019.

- Canada Day grant to be skipped. Fireworks possible.

- Shields' Day to be considered – 50th Anniversary event?

Sport Court – Heidt moved that the fee for hall rental for the Fund Raising Event on November 24/18 be waived.

CARRIED 253/18

Pasitney moved that Shields approves the sale of alcohol at the Fund Raiser to be held on November 24/18.

CARRIED 254/18

Golf - 2018 financial report prepared.

- Heidt moved that the fence cost overage be funded from reserves at the same ratio as the project estimate - \$622.70 from golf reserve and \$1868.11 from Parks and Rec reserve. CARRIED 255/18

- Pasitney moved that \$16,000 from 2018 operations be transferred to golf reserves.

- Wage discussion pending reviews.

Hall - Heidt moved that the Council deem the occupancy of the hall with tables and chairs to be 125; without tables to be 200. CARRIED 256/18

Strasser moved that the dinnerware in the hall be replaced at a cost of \$1049.10.

CARRIED 257/18

Parks, Beach & Playground – no report

Green spaces – Paulson report received.

D. Fire Board – minutes

Mackay moved that the \$2500 capital levy be held pending loan payment issue being resolved. CARRIED 258/18

- Strategic planning meeting to be held on Nov 30 at 12 pm in the Dundurn Hall.
- Letter received from RM – response to be forwarded that the Nov 30 meeting will suffice.
- Partial bill for medical bag - \$947.13

E. Communication Committee – Survey results are in. report after next meeting.

Strasser moved that the Committee reports be adopted as presented.

CARRIED 259/18

10. Correspondence:

OHS/Ministry of Labour

Prevention of Harassment Policy

11. Announcements:

Next meeting Monday, December 17/18 at 7:00 pm.

12. Adjournment:

Heidt moved that the meeting now be adjourned.

CARRIED 260/18

9:47 p.m.

Mayor

Administrator