

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE RESORT
VILLAGE OF SHIELDS HELD MONDAY, OCTOBER 22, 2018 IN THE
SHIELDS COMMUNITY CENTRE at 7:00 pm.**

1. Attendance: Mayor Eldon Mackay, Deputy Mayor Dwayne Heidt, Councilors Grace Strasser, and Ryan Pasitney. Administrator Jessie Williams. Councilor Cameron Paulson absent.

2. Call to Order: Mayor Mackay called the meeting to order & requested additions or deletions to the agenda. Call for Conflict of Interest issues to be raised when applicable.

3. Circulation and Approval of the Minutes:

Pasitney moved that the minutes of the September 17/18 regular Council Meeting be adopted as circulated. CARRIED 217/18

4. Business from the Minutes:

A. Road

Engineer report pending.

Heidt moved that a letter be sent to the RM of Dundurn requesting 2018 maintenance costs for the access roads to Shields. CARRIED 218/18

Heidt declared an interest in the next item and left the Council Chambers.

B. Policy Manual

Strasser moved that as Terri Pasitney is not interested, and Deb Heidt has expressed an interest, that Shields contract with Deb Heidt to format the Policy Manual at a rate of \$25/hour – estimate 6 to 8 hours. CARRIED 219/18

Heidt rejoined the meeting.

C. Zoning Appeals Board

Pasitney moved that Garry Hovland, Tyler Olafson, Tom Bayer and Corey Fernets be appointed to the Zoning Appeals Board. CARRIED 220/18

D. Tax Enforcement

No need to place liens for 2017 Tax Arrears.
Lien removed from Lot 1 & 2 in Block 3.

E. HR Committee

Strasser moved that resolution #201/18 be amended to reflect a wage increase to \$24.25 not \$24.50. CARRIED 221/18

Heidt moved that Edwards be moved to a manager position with a monthly salary of \$4203.33 effective November 1/18. CARRIED 222/18

Heidt declared an interest in the next item and left the Council Chambers.

Pasitney moved that Shields purchase employee seasonal gifts for 5 employees and the newsletter editor to a maximum of \$450. CARRIED 223/18

Heidt rejoined the meeting.

F. PARCS Convention

Verbal Report. Good Sessions.

5. Unfinished Business:

A. Street Signs

Committee compiling information for report at November meeting.

6. New Business:

A. Development Permits

Heidt moved that the development permit #22/18 for a boat house at Lot 9, Block A and permit #23/18 for landscaping at 62 Procter be approved. CARRIED 224/18

B. Multi Material Stewardship Western

Strasser moved that the revised agreement with MMSW be signed. CARRIED 225/18

C. SUMAssure

Heidt moved that the insurance policy with SUMAssure be renewed, Old gator & mower to be removed from policy, new mower, tank and golf fence netting to be added to policy. CARRIED 226/18

D. Traffic Bylaw

Email to be circulated addressing parking in alley infractions and on street parking offences. Operations to place warning tags on all issues with BEO being contacted first week in November if noncompliance continues. CARRIED 227/18

E. Equipment

Heidt moved that a ½ interest in an auger be purchased from Fred Fehr for \$350 – shared with Thode total cost \$700, and a ½ interest in a hammer drill for approx. \$250 – shared with Thode total cost approx. \$500. CARRIED 228/18

F. Record Retention Bylaw

Distributed for review and input.

G. Remembrance Day

Shields to participate.

H. Building Permit

Heidt moved that the permit for a new house at 11 Willow View Court be approved as per Building Inspector recommendation. CARRIED 229/18

7. Financial Report:

Strasser moved that the September 2018 statement of financial activities, income statement, balance sheet and bank reconciliation be adopted as presented. CARRIED 230/18

8. Payment of Accounts:

Strasser moved that the October accounts totaling \$62,350.31 be approved for payment. CARRIED 231/18

9. Committee Reports:

A. Water/Sewer- September log sheet

Heidt moved that the fire hydrants be hydrovaced and maintained as required – approx. cost \$10,000. CARRIED 232/18

Heidt moved that the 2018 Sewer levy of \$200/household be abated. CARRIED 233/18

Pasitney moved that Shields sign the amended BCF agreement. CARRIED 234/18

Town of Dundurn has terminated the contract for operations at the Lagoon. ATAP to be contract to provide service.

Heidt moved that the DAWWU be instructed to pay all fees due to the Town of Dundurn as invoiced and in compliance with their amended rate schedule effective July 1, 2018 to the present. CARRIED 235/18

Strasser moved that where as all municipalities receiving maintenance services from the Town of Dundurn do so at an amended rate which came into effect January 1, 2018; be it hereby moved that the DAWWU be instructed to also pay all fees due to the Town of Dundurn as invoiced and per their amended rate schedule effective January 1, for the period from January 1, 2018 to June 30th 2018. CARRIED 236/18

B. Maint – September report -

- Klassen lay off October 31/18.
- easement on Mawson repairs completed.
- culvert cleaning completed.
- tree debris to be burned with approval from DFD & MOE.
- quote for ditch repair on Waters to be obtained.

Heidt moved that Garry Hovland be hired as back up snow removal operator at a wage of \$20/hour. CARRIED 237/18

Heidt moved that the fluorescent bulbs in the maintenance building be replaced with LED bulbs. CARRIED 238/18

C. Rec Board – 2018 TIP projects submitted & file closed.

Sport Court – verbal report, fund raisers planned.

Golf - minutes, financial statement after October month end.
- Wage discussion tabled to next meeting.

Hall - occupancy load info to be reviewed.

Parks, Beach & Playground – no report

- Operations would like to move the bench located in LakeView Rise & install a fire pit.

Green spaces – no report

D. Fire Board – Heidt moved that Thode & Shields engage James Ehmann from Kanuka Thuringer to send a letter to the RM of Dundurn regarding the annual fire truck levy.

CARRIED 239/18

E. Communication Committee – Survey being developed. Report in December.

Strasser moved that a 4 month subscription to Survey Monkey be purchased for \$37/month.

CARRIED 240/18

F. Docks – Unclaimed lifts – 4 – need to advertise by email. Offers accepted until October 31/18. Need to be removed by November 15/18.

G. Volunteer Event – grant follow up submitted.

H. Policing – signs pending.

RCMP – no report

I. Library – minutes circulated.

J. Seasonal Storage – policy & area to be reviewed in spring..

Strasser moved that the Committee reports be adopted as presented. CARRIED 241/18

10. Correspondence:

Dundurn School request for playground donation – deferred to next meeting.

11. Announcements:

Next meeting Monday, November 19/18 at 7:00 pm.

12. Adjournment:

Heidt moved that the meeting now be adjourned.

CARRIED 242/18

10:01 p.m.

Mayor

