

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE RESORT
VILLAGE OF SHIELDS HELD MONDAY, JANUARY 22, 2018 IN THE
SHIELDS COMMUNITY CENTRE at 7:05 pm.**

- 1. Attendance:** Mayor Eldon Mackay, Councilors Grace Strasser, and Ryan Pasitney. Dwayne Heidt by phone. One Seat vacant. Administrator Jessie Williams.
- 2. Call to Order:** Mayor Mackay called the meeting to order. Request for additions or deletions to the agenda. Call for Conflict of Interest issues to be raised when applicable.
- 3. Circulation and Approval of the Minutes:**
Strasser moved that the minutes of the December 18/17 regular Council Meeting be adopted as circulated.
CARRIED 1/18
- 4. Business from the Minutes:**
 - A. Road**
Pasitney moved that April 12/18 at 7 pm in the Shields Hall be suggested to the RM as a date to discuss the road maintenance agreement.
CARRIED 2/18
 - B. Bylaw #1/18 to Establish a Water System Connection Fee**
Pasitney moved that Bylaw #1/18, being a Bylaw to Establish a Fee to be connected to the Water System be introduced and read a first time.
CARRIED 3/18
Heidt moved that Bylaw #1/18 be read a second time.
CARRIED 4/18
Mackay moved that Bylaw #1/18 be given three readings at this meeting.
CARRIED UNANIMOUSLY 5/18
Strasser moved that Bylaw #1/18 be read a third time & adopted.
CARRIED 6/18
 - C. By Election**
Heidt moved that the polling place for the April 7/18 By election be held at the Shield's Hall.
CARRIED 7/18
Pasitney moved that election official remuneration be set at \$250 each.
CARRIED 8/18
- 5. Unfinished Business:**
 - A. Golf Course Lease**
Pasitney moved that the lease for the golf course parcel be signed (2049 renewal date).
CARRIED 9/18
- 6. New Business:**
 - A. Loraas 2018 rates**
Strasser moved to accept the 2018 rates for Loraas services.
CARRIED 10/18
 - B. 2018 Summer Jobs**
Heidt moved that an application be submitted for a summer student maintenance position offering \$15/hr for 30/hrs/wk for a term of 16 weeks.
CARRIED 11/18
 - C. Truck Package Policy**
Pasitney moved that the coverage on the truck be increased to \$70,000.
CARRIED 12/18
 - D. Audit Transfers**
Heidt moved that the following transfers to Funded Reserves be approved:
Water - \$46063 Trans - \$13304 Rec - \$9547
CARRIED 13/18

Pasitney moved that a transfer to Sport Court Reserve (re donations) of \$700 be approved.
CARRIED 14/18
 - E. Insurance Review**
Pasitney moved that the insurance policy & employee dishonestly coverage be acknowledged as reviewed.
CARRIED 15/18
 - F. Appointments**
Strasser moved that Judy Rathie & Cindy Sjoberg be reappointed to the Wheatland Library Board.
CARRIED 16/18
 - G. SCAN**
Info to be circulated in the next newsletter.
 - H. Maps**
Heidt moved that the municipal map be updated & copies purchased.
CARRIED 17/18

7. Financial Report:

Strasser moved that the December 2017 statement of financial activities, income statement, balance sheet and bank reconciliation be adopted as presented. CARRIED 18/18

2017 budget draft indicates a surplus of \$79,637.23 after transfers.
2018 budget preparation documents distributed.

8. Payment of Accounts:

Heidt moved that the year end accounts totaling \$10,632.26 and the January accounts totaling \$43,072.86 be approved for payment. CARRIED 19/18

9. Committee Reports:

A. Water/Sewer

- December log sheet for review.
- DAWWU -

Mackay moved that a contract be entered into with the town of Dundurn for certified Operator Services at \$100/month. If on site services are required, cost is \$75/hour (OT will apply for weekend & evenings). CARRIED 20/18

- south lift station issues being addressed.

- Water & Sewer budget review.

- Collection Agency to be contacted re unpaid utility bill at 17 Hordern.

Pasitney moved that the DWQC 2017 report be approved for posting on the website. Note to be included in next newsletter. CARRIED 21/18

- Waste Water Survey - SSRWS to complete report & advise on next actions.

- Note to be included in the next newsletter re survey results & municipal concerns.

B. Maint - December report -

- 2017 Review
- Fehr away - Feb 19 week

C. Rec Board -

- Aileen Martin to make presentation on funding opportunities - Jan 25

Sport Court -

- Golf** - 2017 financial stmt
- fence update

Hall - 2018 budget

Parks, Beach & Playground - lights obtained

Green spaces

D. Fire Board - 2018 proposed budget pending, loan payment of \$12,500 received.

E. Communication Committee

Strasser moved that the Dundurn School Enrollment information be included in the next newsletter. CARRIED 22/18

F. Docks

G. Animal Control

Note about dog poop by mail boxes in next newsletter.

Strasser moved that the Committee reports be adopted as presented.

CARRIED 23/18

10. Correspondence:

SAMA Annual Meeting

11. Announcements:

Pasitney moved that the regular Council meetings for February be changed to February 26/18 at 7 pm. CARRIED 24/18

12. Adjournment:

Heidt moved that the meeting now be adjourned.

CARRIED 25/18

9:03 p.m.

Mayor

Administrator