

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE RESORT  
VILLAGE OF SHIELDS HELD MONDAY, DECEMBER 18, 2017 IN THE  
SHIELDS COMMUNITY CENTRE at 7:00 pm.**

**1. Attendance:** Mayor Eldon Mackay, Councilors Grace Strasser, Dwayne Heidt and Ryan Pasitney.  
One Seat vacant. Administrator Jessie Williams.

**2. Call to Order:** Mayor Mackay called the meeting to order. Request for additions or deletions to the agenda.  
Call for Conflict of Interest issues to be raised when applicable.

**3. Circulation and Approval of the Minutes:**

Pasitney moved that the minutes of the November 21/17 regular Council Meeting be adopted as circulated.  
CARRIED 243/17

**4. Business from the Minutes:**

**A. Road**

Heidt moved that a letter be sent to the RM of Dundurn indicating that more information is required regarding the dates listed & the amount of grading that was done. Council is also questioning the 65% allocation for maintenance of these roads and additional road maintenance charges from Loraas and would like to meet again to discuss same in the spring.  
CARRIED 244/17

Heidt moved that a letter be sent to Loraas indicating that negotiations with the RM of Dundurn re road maintenance fees are on going and that Shields is not prepared to pay a road maintenance levy to Loraas at this time.  
CARRIED 245/17

**B. Policy Manual/Asset Management**

Additional meeting needs to be scheduled.  
Information re FCM grants for Asset Management being looked into.

**C. Phase 1 Water Levy**

Draft bylaw distributed for review.

**D. Basic Planning Statement**

Planner to be found.

**5. Unfinished Business:**

**A. Sunterra**

Meeting to be scheduled for April to discuss information from Auditor re transfer of part of development.

**B. Truck**

Pasitney moved that the revised cost to outfit the truck for sanding & snow removal be increased to \$14,775 (shared with Thode).  
CARRIED 246/17

**6. New Business:**

**A. By-Election**

Mackay moved that the by-election be held on Saturday, April 7/17.  
CARRIED 247/17

**B. Computer Upgrade**

Strasser moved that the computer system be upgraded at a cost of \$1068 each + taxes.  
CARRIED 248/17

**C. Audit**

January 15 start date.

**7. Financial Report:**

Strasser moved that the November 2017 statement of financial activities, income statement, balance sheet and bank reconciliation be adopted as presented.  
CARRIED 249/17

**8. Payment of Accounts:**

Heidt moved that the December accounts totaling \$96,851.83 be approved for payment.  
CARRIED 250/17

## 9. Committee Reports:

### A. Water/Sewer

- November log sheet for review.

- DAWWU -

Heidt moved that Shields reassign the power & telephone bills for the lift stations to Shields effective January 1/18. RM will be billed for lift station power as per household count. CARRIED 251/17

Heidt moved that the lift stations be added to the insurance policy effective January 1/18 at construction value - N- \$358,000; S- \$596,970. CARRIED 252/17

Pasitney moved that Thode insure the co-owned generator for \$52,040. CARRIED 253/17

Pro forma - RM to share lift station expenses, power, phone, maint; N- 40%; S-10%

Heidt moved that Bylaw #7/17, being a bylaw to enter into an agreement to transfer assets from the DAWWU to Shields be introduced and read a first time. CARRIED 254/17

Pasitney moved that Bylaw #7/17 be read a second time. CARRIED 255/17

Strasser moved that Bylaw #7/17 be given three readings at this meeting. CARRIED UNANIMOUSLY 256/17

Heidt moved that Bylaw #7/17 be read a third time & adopted. CARRIED 257/17

Pasitney moved that Bylaw #8/17, being a bylaw to amend the DAWWU Corporate Bylaw be introduced & read a first time. CARRIED 258/17

Strasser moved that Bylaw #8/17 be read a second time. CARRIED 259/17

Heidt moved that Bylaw #8/17 be given three readings at this meeting. CARRIED UNANIMOUSLY 260/17

Pasitney moved that Bylaw #8/17 be read a third time & adopted. CARRIED 261/17

Heidt moved that the draft Permit to Operate Waste Water collection System be approved. CARRIED 262/17

- water rates - January review

Heidt moved that a letter be sent to the owner of 17 Hordern requesting payment for the unpaid utility bill from the previous renter. CARRIED 263/17

- Waste Water Survey - SSRWS to be contacted re next steps. Info to be sent to residents.

### B. Maint - November report -

### C. Rec Board -

- Children's Christmas Party was a success - 20 children attended.

- DDCDC funded event.

- Funding resource info to be given to Rec Board for review.

**Sport Court** - Heidt moved that Pasitney be appointed to the Sport Court Committee. CARRIED 264/17

**Golf** - Heidt moved that Pasitney be appointed to the Golf Committee. CARRIED 265/17

**Hall** - floor cleaning equipment quote to be forwarded to hall committee

**Parks, Beach & Playground** - Thode lights to be looked at.

### Green spaces

Pasitney moved that Colton Reschney be appointed to the Green Spaces Committee. CARRIED 266/17

### D. Fire Board - 2018 proposed budget circulated for review.

### E. Communication Committee

- newsletter & website updates

- F. **Docks** - Spicer to move lift in spring  
- insurance on boats/docks discussed

- G. **Animal Control**  
Bylaw revision suggestions

Strasser moved that the Committee reports be adopted as presented. CARRIED 267/17

**10. Correspondence:**

Christmas Card	Town of Dundurn/Pinter
Govt of Sask	Whistle Blowing Legislation/ Crown land survey
SUMA	Urban Voice/membership info
Insurance	Cyber insurance coverage
WCB	rate \$1.19

**11. Announcements:**

Pasitney moved that the regular Council meetings for 2018 be held on the 3<sup>rd</sup> Monday of each month. CARRIED 268/17

Next meeting - January 15/18

**12. Adjournment:**

Heidt moved that the meeting now be adjourned. CARRIED 269/17

10:00 p.m.

\_\_\_\_\_Mayor

\_\_\_\_\_Administrator