

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE RESORT
VILLAGE OF SHIELDS HELD MONDAY, OCTOBER 23, 2017 IN THE
SHIELDS COMMUNITY CENTRE at 7:00 pm.**

- 1. Attendance:** Deputy Mayor Dwayne Heidt, Councilors Grace Strasser, Angela Larson, and Ryan Pasitney. Administrator Jessie Williams. Absent Mayor Eldon Mackay.
- 2. Call to Order:** Deputy Mayor Heidt called the meeting to order. Request for additions or deletions to the agenda. Call for Conflict of Interest issues to be raised when applicable.
- 3. Circulation and Approval of the Minutes:**
Pasitney moved that the minutes of the September 18/17 regular Council Meeting be adopted as circulated.
CARRIED 203/17
- 4. Business from the Minutes:**
 - A. BEO**
Commissionaires currently in discussions with Dundurn & RM. Possible options will be explored.
 - B. Animal Control Bylaw**
Next meeting.
 - C. Road**
Heidt moved that a letter be sent to the RM of Dundurn advising that Shields is reviewing our resolution #173/17, and requesting actual costs to date(monthly detailed breakdown) for the 8 miles of roadway discussed.
CARRIED 204/17
- 5. Unfinished Business:**
 - A. Truck**
Heidt moved that resolution #119/17 be amended to read 2018 Ford F Series SD from Jubilee Ford for \$51116 + taxes.
CARRIED 205/17
 - B. Sunterra Meeting**
Meeting with Sunterra to be held on Nov 27/17 - Council to review agreement for in camera discussion on Nov 21/17.
 - C. Policy Manual/Asset Management**
New date to be determined.
 - D. PARCS Convention Report**
Good Convention, Volunteers to be found to support AIM to STAB.
Larson moved that a committee be formed to review current communication tools, make recommendations and present them to Council.
CARRIED 206/17

Strasser moved that Councilor Larson be appointed to convene the Communication Committee.
CARRIED 207/17
 - E. Lot 1 & 2, Bk 1 Appeal**
Appeal has gone to SMB - no date yet.
- 6. New Business:**
 - A. Insurance Policy renewal**
Larson moved that the insurance policy with SUMAssure be renewed.
CARRIED 208/17
 - B. Gator**
Pasitney moved that the Resort Village purchase a John Deere PR15 - Gator TS for \$8400 + taxes from Cervus Ag Equipment LP.
CARRIED 209/17
 - C. Use of Hall as alternate shelter for Dundurn School**
Pasitney moved that the Dundurn School be granted access to the Shields Community Centre for use as an alternate shelter.
CARRIED 210/17
 - D. Waste Water Loan**
Larson moved that the Waste Water levy of \$200/property be abated for 2017. CARRIED 211/17
 - E. Phase 1 Water Levy**
Information regarding Phase 1 Levy charges for vacant properties presented to Council for consideration.
 - F. Payroll software**
Larson moved that the Easypay software from Munisoft be purchased for \$660 + taxes (to be shared with Thode).
CARRIED 212/17

G. Lot 17, Blk 4

RBC has taken over property

H. Basic Planning Stmt

Information distributed for review by Council.

I. Resume

Resume received - interest in LGA Course to be ascertained.

7. Financial Report:

Larson moved that the September 2017 statement of financial activities, income statement, balance sheet and bank reconciliation be adopted as presented. CARRIED 213/17

8. Payment of Accounts:

Pasitney moved that the October accounts totaling \$83,082.43 be approved for payment.

CARRIED 214/17

9. Committee Reports:

A. Water/Sewer

- September log sheet for review.
- DRWU - information re monthly maintenance fee distributed.
 - 5.5% rate increase - analysis sheet for review, current rate of \$6.30/cm covers Increase. Rate will be revisited in January after year end close.
- DAWWU - capacity vs user for lagoon operations
 - minutes - Oct 19 Case Management
 - copy of oath sent
 - restructuring started
 - permit to operate draft sent to EPO for input
 - generator - we will own one after restructuring
 - tank questionnaire to be sent out soon
 - WSA audit of systems @ our cost - \$10,000 - \$15,000 Twigg estimate
 - Twigg deems not independent
 - scope of audit requested from WSA to contact others (seasonal system audit requirement removed)
 - Mills Vs Shields - no update
- Seasonal system - issues with intakes, pumps & line shut offs to be looked at.
- Strasser moved that a lay off notice effective Nov 30/17 be issued to Renee Adam.

CARRIED 215/17

B. Maintenance

- September report
- Seasonal staff have been laid off until spring.
- Lot 9, Block 1 only cut once in exchange for use as parking site for Canada 150.

C. Rec Board - minutes attached.

- Children's Christmas Party - December 10, detailed to be determined.
- Family tree decorating event on Nov 12 or 19.

Sport Court -47 residents attended meeting.

Larson moved that Council allow the Sport Court Committee to start a fundraising campaign for the Sport Court & shed as presented at the public meeting on October 15/17. Monthly reports to be presented to Council. Friendship Field is the desired location if the geotech report is favorable.

CARRIED 216/17

Golf - minutes attached

- financial stmt. October stmt should conclude season.
- #2 Green improvement - MOE approval received.
- swale culvert permit obtained.
- letter from Board re use of reserves - notation to be placed on annual statement.

Hall - calendar needs to be current - all uses to be noted.

Parks, Beach, Playground - beach volley ball/permanent picnic tables.

Greenspaces - tree replacement plan. Friendship Field trees.

- D. Fire Board** - revised agreement distributed for review.
- no memory tree campaign for 2017

- E Admin Email Note**
- Road Clearing - remove vehicles, boats, trailers, etc
 - lifts & docks stored on municipals lands must be tagged
 - lifts in storage - if not claimed will be disposed of.
 - final cut on storage spots before snow.

Strasser moved that the Committee reports be adopted as presented. CARRIED 217/17

- 10. Correspondence:**
- | | |
|--------------|---|
| SSRWS | AGM Nov 24 Cabri |
| DRWU | newsletter |
| SUMA | Urban Voice |
| Govt of Sask | Can European Union trade agreement info |

- 11. Announcements:**
Next meeting - October 23

- 12. Adjournment:**
Larson moved that the meeting now be adjourned. CARRIED 218/17

9:15 p.m.

Deputy Mayor Heidt asked to reconvened the meeting.

Larson moved that the Council Meeting be extended. CARRIED 219/17

Strasser moved that the next Council meeting be held on Tuesday, November 21/17 at 7 pm. CARRIED 220/17

Pasitney moved that the meeting be adjourned. CARRIED 221/17

9:20 p.m.

Mayor

Administrator