

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE RESORT
VILLAGE OF SHIELDS HELD MONDAY, DECEMBER 12, 2016 IN THE
SHIELDS COMMUNITY CENTRE at 6:56 pm.**

1. Attendance: Mayor Eldon Mackay, Councilors Grace Strasser, Dwayne Heidt , Angela Larson and Ryan Pasitney. Administrator Jessie Williams.

2. Call to Order: Mayor Mackay called the meeting to order and asked for additions or deletions to the agenda. Call for Conflict of Interest issues to be raised when applicable.

3. Circulation and Approval of the Minutes:

Larson moved that the minutes of the November 21/16 regular Council Meeting be adopted as circulated.
CARRIED 269/16

4. Business from the Minutes:

A. Lot 16, Block 13 - lot swap

Owner no longer interested.

B. Realtors

Heidt moved that the municipality relist subdivision lots with Jesse Renneberg for 1 year.

CARRIED 270/16

Mackay moved that a letter be sent to Barry Giles advising that the municipality is not interested in relisting with him at this time.

CARRIED 271/16

Sale options to be explored.

C. 43 Mawson Dr.

Strasser moved that the potential buyer of 43 Mawson Drive be advised that the \$5000 deposit will not be refunded.

CARRIED 272/16

D. Generator

Additional quotes received. To be reviewed by Operations Manager & electrician who will be doing the install. Administrator to review pump house specs to obtain info on size of generator required to run fire pump.

E. Code of Ethics Bylaw

To be discussed at the January meeting.

F. Purchasing Policy

To be included in Policy Manual.

G. Bylaw #11/16 - Water Use Bylaw

Larson moved that Bylaw #11/16, being a bylaw to amend Bylaw #6/07, a bylaw to regulate and control the use and consumption of water from the Municipality's Waterworks System, be introduced and read a first time.

CARRIED 273/16

Pasitney moved that Bylaw #11/16 be read a second time.

CARRIED 274/16

Strasser moved that Bylaw #11/16 be given 3 readings at this meeting.

CARRIED UNANIMOUSLY 275/16

Heidt moved that Bylaw #11/16 be read a third time and adopted.

CARRIED 276/16

5. Unfinished Business:

A. Policy Manual

Date for review meeting to be set at the February meeting.

B. Memory Tree

\$1000 raised.

C. Lot 9, Bk 1

Heidt moved that a letter be sent to the owner of Lot 9, Bk 1 advising that arrangements need to be made for 2017 grass cutting.

CARRIED 277/16

6. New Business:

A. Demo Permit - Lot 2, Block 5

Pasitney moved that the demo permit for the cabin at Lot 2, Bk 5 be approved.

CARRIED 278/16

B. 2016 Audit

January 17 start date.

C. Controlled Burn

Heidt moved that a controlled burn be conducted on the golf course for trees damaged during the October snowfall

CARRIED 279/16

D. Commissionaires

Administrator to contact Commissionaires to initiate conversation re contract for services.

Pasitney reported on truck search - info to be shared with Thode. Joint meeting required.

Pasitney moved that the next regular Council meeting be held on January 9, 2017 at 7 p.m. in the Community Centre.

CARRIED 280/16

8:30 p.m. Pasitney left the meeting.

E. PTIC Grant

Heidt moved that it is resolved that Council support the application for a PTIC grant for Highways & Roads Infrastructure; namely a paved road from the bridge by Schwager Street to highway 211, and Council agrees to meet legislated standards, to meet the terms and conditions of the relevant PTIC program, to conduct an open tendering process, to manage the construction of the project, to fund the municipal share of the construction cost, to fund ongoing operation and maintenance costs, and to follow any mitigation measures as required by the *Canadian Environmental Assessment Act* and *The Environmental Assessment Act (Saskatchewan)*.

CARRIED 281/16

Larson moved that a letter be sent to the RM of Dundurn requesting commitment & contribution for construction of this roadway.

CARRIED 282/16

10 year capital plan requirement to be discussed at the next meeting.

7. Financial Report:

Heidt moved that the November 2016 statement of financial activities, income statement, balance sheet and bank reconciliation be adopted as presented.

CARRIED 283/16

8. Payment of Accounts:

Strasser moved that the December accounts totaling \$49,146.44 be approved for payment.

CARRIED 284/16

9. Committee Reports:

A. Water/Sewer

- November log sheet for review.
- leak detection - lawyer does not recommend
- pumpout concerns - replies received.
- SMB has approved rate increase

B. Maintenance

- November report
- HR report - meeting held
- seasonal staff lay off Dec 31/16
- holidays - Dec 27 - two weeks owing to be paid out.
- 2017 holidays - Feb 20

C. Rec Board - Minutes

- Larson moved that the Rec Board Bylaw be amended to provide for 6 meetings per year.
- TIP grant - \$1473 to spend by March 31/17.

CARRIED 285/16

Golf - Heidt moved that \$15,000 of the golf surplus be transferred to the golf reserve.

CARRIED 286/16

- safety fence options to be discussed by the golf committee and recommendation brought back to Council.
- questions from the Ombudsman re Safety fence - file closed.
- Larson moved that Council accept the recommendation from the golf committee to hold the 2017 rates at the 2016 level.

CARRIED 287/16

Hall - budget being prepared.

Parks, Beach, Playground - proposal for sport facility being prepared.

Greenspaces - no report

D. BEST - minutes
- revised agreement being prepared.

E BRP - no report

G. Newsletter - December 15 deadline.

Strasser moved that the Committee reports be adopted as presented. CARRIED 288/16

10. Correspondence:

Town of Dundurn	Christmas Card
Munisoft	Christmas Wishes
WCB	2017 rate down to 1.20 from 1.29
	(Thode rate of .90 applies to Fred, Renee & Jessie)
Go Out & Play Challenge	
SUMA	membership - lower than 2016

11. Announcements:

Next meeting January 9/17
Remainder of meetings to be discussed at the January meeting.

12. Adjournment:

Strasser moved that the meeting now be adjourned. CARRIED 289/16

9:19 p.m.

_____Mayor

_____Administrator