

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE RESORT  
VILLAGE OF SHIELDS HELD MONDAY, MAY 16, 2016 IN THE  
SHIELDS COMMUNITY CENTRE at 7:00 pm.**

- 1. Attendance:** Mayor Eldon Mackay, Councillors Dwayne Heidt, Grace Strasser, Cheryl Robson and Angela Larson. Administrator Jessie Williams.
- 2. Call to Order:** Mayor Mackay called the meeting to order and asked for additions or deletions to the agenda. Call for Conflict of Interest issues to be raised when applicable.
- 3. Circulation and Approval of the Minutes:**  
Heidt moved that the minutes of the April 18/16 regular Council Meeting be adopted as circulated.  
CARRIED 105/16
- 4. Business from the Minutes:**
  - A. Strategic Planning Survey**  
Overview of survey presented by Larson.
  - B. REMAC**  
Letter from Dundurn. Simplified agreement to be prepared & circulated
  - C. Lot 15, Block 10**  
Heidt & Mackay to contact property owner regarding removal of temporary structure and trailer from municipal land.
  - D. Lot 13, Block 4**  
Heidt moved that as fines have been paid & court date canceled, legal advice be obtain regarding enforcement of Orders to Remedy on Nuisance properties.  
CARRIED 106/16
  - E. Bylaw Workshop**  
Heidt gave verbal report - info to be scanned & circulated to Council.
  - F. Summer Staff**  
Strasser moved that Reid Dressler be hired effective May 5, 2016 at a wage of \$16/hour.  
CARRIED 107/16
  - G. Fire Ban**  
Mackay moved that due to the extreme fire hazard existing in the area, it is recommended by the Fire Chief that we impose a full ban on all fires within the municipality. Therefore, be it resolved that the Resort Village of Shields Council impose an immediate, full fire ban in the Resort Village of Shields.  
CARRIED 108/16  
  
\*\* ban was rescinded upon recommendation from Fire Chief.
- 5. Unfinished Business:**
  - A. Boundary Alteration**  
Approval obtained for south road allowance.
  - B. Road Construction**  
Quotes to be obtained.
  - C. Sea Can Bylaw**  
Heidt moved that the Administrator prepare the Zoning Bylaw amendment to prohibit Seacans from being used as accessory buildings in Shields.  
CARRIED 109/16
- 6. New Business:**
  - A. Development Permits**  
Larson moved that the following development permits be approved:

1/16 - new holding tank - Lot 29, Bk 8  
2/16 - sod & irrigation lines - Lot 6, Bk 6  
3/16 - shed - Lot 13, Block 1  
4/16 - boathouse - Lot 6, Block A

CARRIED 110/16
  - B. Public Reserve Lands**  
Heidt moved that the municipality enter into a Public Reserve Agreement for sod & irrigation lines on Lot 6, Block 6 with the owner.  
CARRIED 111/16

**C. Annual Information Meeting**

Coffee & muffins to be obtained from Tim Hortons. Poster presentation discussed.

**D. Neighborhood Watch**

Information to be obtained. Use of EMO resource list to be discussed.

**E. Building Permits**

Heidt moved that the building permit application for a boat house on Lot 6, Block A be approved as per Building Inspector recommendation. CARRIED 112/16

**F. Remuneration for Committee Appointees**

Robson moved that Committee Appointees who are authorized to attend conferences/workshops receive remuneration & mileage as per the Council member schedule. CARRIED 113/16

**G. Unsightly Properties**

Complaint regarding 38 Procter to be discussed with solicitor.

**H. PARCS**

Strasser moved that the municipality send a letter to Premier Wall in support of the AIM to STAB campaign initiated by PARCS. CARRIED 114/16

**7. Financial Report:**

Strasser moved that the April 2016 statement of financial activities, income statement, balance sheet and bank reconciliation be adopted as presented. CARRIED 115/16

**8. Payment of Accounts:**

Heidt moved that the May accounts totaling \$58,174.94 be approved for payment. CARRIED 116/16

**9. Committee Reports:**

**A. Water/Sewer**

- DAWWU - annual meeting verbal report.
- DRWU - audited statement received, annual meeting verbal report.
- April log sheet for review.
- seasonal line repairs on private property are the responsibility of the property owner.

Robson moved that as Bylaw #6/14 provides that if a utility account is not paid within 60 days of the invoice being issued the service may be cut off. Be it resolved that municipal policy shall be that all properties with accounts outstanding 60 days after the date of the invoice have their water service cut off on or about the 5th of the month following the 60 day period. When the service is cut off, it shall not be turned on until all arrears have been paid, together with a fee of \$50 to cover the expenses of turning off the service and turning it on again; provided that if it is required to turn on the service outside the employees' regular working hours, the fee shall be \$100. CARRIED 117/16

Heidt moved that a clause indicating that the call out fee to deal with a water break after hours shall be a \$150/hour minimum charge be added to the Water Policy addressing seasonal and potable service interruptions. CARRIED 118/16

**B. Maintenance**

April Report attached.  
Road work mostly done - graveling & grading & dust control soon.  
Mower quotes to be obtained.  
Road complaints discussed.

**C. Rec Board**

Minutes reviewed.  
- storage shed/locker for beach & playground to be looked into by Heidt.  
- 5 donated picnic tables being obtained.  
- Heidt moved that up to \$1000 be spent to purchase a new BBQ for the hall for use by the golf committee and the hall - not rented out. Golf Committee to fund 50%. CARRIED 119/16  
Strasser moved that the municipality support the Canada 150 program concept as presented and approve application for grant funding. CARRIED 119/16

Terms of reference distributed for review..  
Canada Day Event - info to be distributed soon.

**Golf** - Heidt moved that whereas Council has obtained information from the residents adjacent to the Men's Tee Box on #8 Hole of the Shields Golf Course regarding damage to property and potential risk of injury to persons from stray golf balls;  
And Whereas potential solutions have been proposed;  
Council resolves that the following actions be taken as of Wednesday, May 4, 2016:

- Close Men's #8 Tee box immediately;
- Create temporary Men’s #8 Tee Box as suggested by D. Thiessen of Sunterra Developments on May 1, 2016 and monitor where balls land and results of wayward balls;

If residents are not satisfied with results of this action, or if Council determines risk of harm to persons or property is unacceptable, a fence will be erected to ensure the risk is reduced to an acceptable level.

And Furthermore that the following actions are required:

- Install a fence around #2 Tee box to ensure safety of golfers;
- Significantly increase signage to identify to golfers their responsibility while on the course. CARRIED 120/16
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Larson to contact the property owners regarding ongoing monitoring of the situation.

Larson moved that the recommendation to appoint Beryl Steen to the golf committee be approved. CARRIED 121/16

**Hall** - renovation project report; grant funding follow up will be submitted.  
- hall committee minutes distributed.  
- Sask Health requirements re licensing obtained, being submitted.

**EAC** - recycling product & bins stolen  
- some tree projects planned.

**Parks, Beach & Playground**  
- beach rototilled, bouys installed.  
- WSA to be contacted regarding berm protection

**D. BEST** - letter clarifying levy

**E. Docks** - application from LePoudre & Ralph

**F. RCMP** - report circulated  
Strasser moved that the policing priorities letter be accepted. CARRIED 122/16

**G. BRPA** - verbal update

Larson moved that the Committee reports be adopted as presented. CARRIED 123/16

**10. Correspondence:**

SPRA	June is Recreation & Parks month info
Benesh	email re use of hall amenities on July 1/16 (hall is booked)

Strasser moved that the correspondence be filed. CARRIED 124/16

**11. Announcements:**

Robson moved that the June Council meeting be moved to June 13/16 at 7 pm in the Community Centre. CARRIED 125/16

**12. Adjournment:**

Strasser moved that the meeting now be adjourned. CARRIED 126/16

10:47 p.m.

\_\_\_\_\_Mayor

\_\_\_\_\_Administrator