

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE RESORT
VILLAGE OF SHIELDS HELD MONDAY, FEBRUARY 22, 2016 IN THE
SHIELDS COMMUNITY CENTRE at 7:00 pm.**

- 1. Attendance:** Mayor Eldon Mackay, Councillors Grace Strasser, Cheryl Robson and Angela Larson. Administrator Jessie Williams. Councillor Dwayne Heidt attended electronically.
- 2. Call to Order:** Mayor Mackay called the meeting to order, welcomed the Councillor Larson and asked for additions or deletions to the agenda.
Call for Conflict of Interest issues to be raised when applicable.
- 3. Circulation and Approval of the Minutes:**
Robson moved that the minutes of the January 18/16 regular Council Meeting be adopted as circulated.
CARRIED 30/16

4. Business from the Minutes:

A. Sunterra Development Agreement

Strasser moved that a letter be sent to Sunterra Developments acknowledging their letter dated February 15, 2016, namely points 1 & 2 of Paragraph 3. When these items are completed by Sunterra Development, Council as previously stated in our correspondence dated December 16, 2015, may be willing to discuss a revision to Section 5.1 of the Development & Servicing Agreement.
CARRIED 31/16

B. Sunterra Drainage

Ministry of Environment has requested that the location of the proposed north swale on the golf course be staked to accommodate an on site review during the week of April 4 - 8, 2016. Ministry of Environment will determine timeline to complete same.

Heidt moved that Shields request a permit to retain any clay removed from the leased property as a result of the swale construction.
CARRIED 32/16

Sunterra has advised that an easement is being registered along the back of the properties adjacent the golf course to accommodate drainage to the proposed south swale.

An on site of the Golf Course will be held when the committee returns from vacation to discuss a proposed golf fence to deter balls from accessing private property.

C. Grid Road

pending.

D. Biss

No update.

E. Tax Enforcement

Robson moved that the proposal from the owners of Lot 21, Block 6 to remit \$500/month to pay their tax account be accepted.
CARRIED 33/16

F. Transfers

Robson moved that \$850 be transferred to the tree fund and \$1150 be transferred to the playground Fund as per 2015 audit.
CARRIED 34/16

5. Unfinished Business:

A. Lot 13, Bk 4

5 summons have been issued. RCMP will be contact regarding service of same.
Mark Kopitar of Leland Kimpinski will represent Shields.

B. Gas Tax Funding:

Heidt moved that a letter be sent to Municipal Government requesting that the IIP 1516-003400 be withdrawn.
CARRIED 35/16

6. New Business:

A. Audit

Larson moved that the 2015 audited Financial Statement be adopted as prepared. CARRIED 36/16

B. By-election

Strasser moved that Council acknowledge the declaration of results provided by the returning Officer for the By election held on January 23, 2016. CARRIED 37/16

C. Bylaw #2/2016 - REMAC Agreement

Strasser moved that Bylaw #2/16, being a Bylaw to Enter into a Mutual Aid Agreement be introduced and read a first time. CARRIED 38/16

Robson moved that Bylaw #2/16 be read a second time. CARRIED 39/16

Larson moved that Bylaw #2/16 be given three readings at this meeting. CARRIED UNANIMOUSLY 40/16

Heidt moved that Bylaw #2/16 be read a third time and adopted. CARRIED 41/16

Representative to be appointed at the next Council meeting.

D. Bylaw #3/16 - PA911 Agreement

Larson moved that Bylaw #3/16, being a Bylaw to Enter into an Agreement for Emergency Dispatch Services be introduced and read a first time. CARRIED 42/16

Strasser moved that Bylaw #3/16 be read a second time. CARRIED 43/16

Robson moved that Bylaw #3/16 be given three readings at this meeting. CARRIED UNANIMOUSLY 44/16

Heidt moved that Bylaw #3/16 be read a third time and adopted. CARRIED 45/16

E. South Sask River Watershed Stewards

Someone to attend open house on March 18/16. Decision to become a member to be discussed next meeting.

F. District 22 ADD Board & Joint Rat Control Committee

Decision to join to be discussed at the next meeting.

G. Strategic Planning

Info distributed for review. Discussion meeting to be held on March 8/16 at 2 pm. at the hall.

H. Board of Revision

Strasser moved that Harold Empey, Maureen Zimmer & Noel Tomlenovich be appointed to the Board of Revision for 2016. Desiree Hennig to be appointed as secretary. CARRIED 46/16

I. 2016 Budget

Preliminary document distributed for review & input.

J. Cheque Scanning

Robson moved that the municipality obtain a cheque scanner (approx \$400) and obtain services from RBC (\$35/mon) to scan cheque deposits. CARRIED 47/16

K. GST on Land Sales

Larson moved that a Request for Taxpayer Relief be submitted to Revenue Canada re penalty & interest on gst from land sale. CARRIED 48/16

7. Financial Report:

Strasser moved that the January 2016 statement of financial activities, income statement, balance sheet and bank reconciliation be adopted as presented. CARRIED 49/16

8. Payment of Accounts:

Heidt moved that the February accounts totaling \$52,278.87 be approved for payment. CARRIED 50/16

9. Committee Reports:

A. Water/Sewer

- Larson moved that Shields will lend DAWWU \$102,000 to cover the invoice from KMS for the truck dump work. CARRIED 51/16

- Strasser moved that the quote from Team Power Solutions of \$6500 (split between Thode & Shields) to provide a detailed tender document for the WTP generator be accepted. CARRIED 52/16

- generator specs to be discussed with Team Power Solutions.

- DAWWU budget - no increase.

- Strasser moved that Angela Larson be appointed as the DAWWU rep. CARRIED 53/16

- Larson moved that the Waterworks Rate Policy be approved as updated. CARRIED 54/16

- Robson moved that the Capital Investment Strategy be approved as updated. CARRIED 55/16

- Heidt moved that the Annual Waterworks Information Available at the Municipal Office be amended. CARRIED 56/16

- quote obtained for pump power supply upgrade.

B. Maintenance

January Report attached.
Recall date for Klassen to be April 1 unless work plan requires earlier start date.

C. Rec Board

Winterfest report
2015 TIP grant receipts - need to spend another \$400 - 3 folding picnic tables to be purchased.
Canada 150 project - March 14 meeting
SPRA training symposium
Terms of reference to ne discussed at March 8 planning meeting.

Golf - land lease coming mid March - \$0 lease fee; 33 year term; \$36.50 renewal fee.

Hall - no report

EAC - Communities in Bloom info received.

Parks, Beach, Playground - no report

D. BEST - \$50/assessed owner capital fee discussed.

E. Library - Strasser moved that Judy Rathie & Cindy Sjoberg be appointed as the library reps.
CARRIED 57/16

F. MOU - update discussed, name change to Blackstrap Regional Planning Authority; Blackstrap Regional Community Center Corp discussed.

G. Other - Councillor Larson to take on Council position on Golf Committee, Beach Committee & RCMP meetings. Council responsibilities to be reviewed after the election in July.

Robson moved that the Committee reports be adopted as presented. CARRIED 58/16

10. Correspondence:

CATPC	March 22 workshop
SAMA	Annual meeting - April 26/16
SUMA	info

Larson moved that the correspondence having been read, be filed. CARRIED 59/16

11. Announcements:

March Council meeting - March 21/16 at 7 pm in the Community Centre.

12. Adjournment:

Heidt moved that the meeting now be adjourned. CARRIED 60/16

10:10 p.m.

Mayor

Administrator